



IDA

Russell County, VA

Agenda Packet

Wednesday October 12, 2022

Russell County Government Center

5:30 P.M.

Virginia Code

Closed Sessions 2.2-3711

- 1. Personnel**
- 3. Acquisition/Sale of Property**
- 4. Privacy of Individuals**
- 5. Prospective Unannounced Business**
- 7 & 8. Legal**



IDA Russell County, VA

Industrial Development Authority of
Russell County, Virginia

Wednesday October 12, 2022

AGENDA

The Industrial Development Authority of Russell County Virginia will hold the regular monthly meeting at the Russell County Government Center BOS overflow room on October 12, 2022 at 5:30 PM

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
- 4. Approval of Financial and Treasurer's Report**
- 5. Guest Presentations**
- 6. Attorney's Report**
- 7. Executive Director's Report**
- 8. Acme Bid Process**
- 9. Old Business**
- 10. New Business**
- 11. Closed Session as permitted by Virginia Code #2.2-3711**
- 12. Adjourn Meeting**

Attachments:

<i>Minutes</i>	<i>Pages 1-4</i>
<i>Financials</i>	<i>Pages 5-10</i>
<i>Invoices</i>	<i>Pages 11-17</i>
<i>Health Dept Letter</i>	<i>Page 18</i>
<i>Probation Letter</i>	<i>Page 19</i>

September 14, 2022

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on September 14, 2022 at 5:30 P.M. at the Russell County Conference Center.

MEMBERS

PRESENT: Richard Lockridge, Chairman
Tony Dodi, Vice Chairman
Carlton Elliott, Secretary
Harry Ferguson, Member
John Stamper, Member
Donnie Christian, Member
DeAnna Jackson, Member
Roger Sword, Member
Jarred Glass, Member

STAFF: Ernie McFaddin, Executive Director
Jeff Campbell, Attorney

GUESTS:

The Chairman called the meeting to order at 5:30 P.M.

Secretary called the roll and recorded the roll call.

Upon motion made by Tony Dodi, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia allowing Donnie Christian to attend the meeting electronically due to being out of town for continued education classes.

The Vote was:

Aye: C. Elliott, J. Stamper, T. Dodi, H. Ferguson, D. Jackson, R. Sword, J. Glass

Nay: None

APPROVAL OF MINUTES

Upon motion made by Roger Sword, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia approving the minutes of the August 11, 2022 and August 24, 2022 meetings.

The Vote was:

Aye: C. Elliott, J. Stamper, T. Dodi, D. Christian, H. Ferguson, D. Jackson

R. Sword, J. Glass
Nay: None

FINANCIAL REPORT

Upon motion made by Tony Dodi, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia approving the August 2022 financial reports and approve paying invoices presented.

The Vote was:

Aye: C. Elliott, J. Stamper, T. Dodi, D. Christian, H. Ferguson, D. Jackson
R. Sword, J. Glass
Nay: None

ATTORNEY'S REPORT

No Report

EXECUTIVE DIRECTOR'S REPORT

Ceccato has made the first payment on the agreement to terminate the lease. The company has also picked up the equipment from the building.

Bids have been advertised for the demolition of Russell Place.

The IDA has been invited to attend the National Laboratory discussion on mine properties and reclamation processes. Heather will be attending this meeting on September 19 – 21.

CLOSED SESSION

Upon motion made by John Stamper, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (1) Personnel (3) Property (7) & (8) Legal.

The Vote was:

Aye: C. Elliott, J. Stamper, T. Dodi, D. Christian, H. Ferguson, D. Jackson
R. Sword, J. Glass
Nay: None

RECONVENE TO PUBLIC SESSION

Upon motion made by Tony Dodi, second by Jarred Glass, and duly approved by The Industrial Development Authority of Russell County, Virginia,

the Chairman called the meeting back into regular session and requested the “Certification Motion after reconvening in Public Session”.

The Vote was:

Aye: C. Elliott, J. Stamper, T. Dodi, D. Christian, H. Ferguson, D. Jackson
R. Sword, J. Glass
Nay: None

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Call Vote Was:

Richard Lockridge	Yes	DeAnna Jackson	Yes
Carlton Elliott	Yes	Donnie Christian	Yes
Harry Ferguson	Yes	Jarred Glass	Yes
Tony Dodi	Yes	John Stamper	Yes
Roger Sword	Yes		

MOTIONS FROM CLOSED SESSION

Upon motion made by Donnie Christian, second by Jarred Glass, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the attorney to offer Mr. Wadams a seven-day extension to the current lease termination offer on the Bush Building property. If there is no written response, the attorney is authorized to proceed with any and all legal means to return the possession of the Bush Building to the IDA.

The Vote was:

Aye: C. Elliott, J. Stamper, T. Dodi, D. Christian, H. Ferguson, D. Jackson
R. Sword, J. Glass
Nay: None

ADJOURNMENT

Upon motion made by Tony Dodi, second by John Stamper, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 8:23 PM.

The Vote was:

Aye: C. Elliott, J. Stamper, T. Dodi, D. Christian, H. Ferguson, D. Jackson
R. Sword, J. Glass
Nay: None

**Bank Recap Report
For All Document Types**

Document Date Range: From: 090122 To: 093022

Industrial Development Authority of Russell County (IDA)

Bank		FB&T Operating Account			Document	Bank
Document /	Docum ent	Check Number	Comment/ Check Payee Name		Amount	Balance
					Beginning	70,132.96
9/1/2022	Deposit		CASH RECEIPT DEPOSIT Lease Payments		1,705.00	71,837.96
9/1/2022	Check	W000000186	First Bank & Trust Company DSS Payment		5,764.59	66,073.37
9/1/2022	Check	W000000187	First Bank & Trust Company Interest VDH		5,986.96	60,086.41
9/1/2022	Check	W000000188	First Bank & Trust Company Interest Probation		8,328.54	51,757.87
9/6/2022	Deposit		CASH RECEIPT DEPOSIT Lease Payments		8,885.16	60,643.03
9/7/2022	Check	0000006331	Chad Newberry Construction Change order 2b reimb		13,975.00	46,668.03
9/7/2022	Check	W000000191	Appalachian Power Acme		189.23	46,478.80
9/7/2022	Check	W000000192	Appalachian Power Russell Pc 1k credit		1,129.37	45,349.43
9/9/2022	Check	W000000193	First Bank & Trust Company Interest		93.16	45,256.27
9/12/2022	Deposit		CASH RECEIPT DEPOSIT Lease Payments		4,483.33	49,739.60
9/12/2022	Withdrawal		Transfer from Operating to To Motel dep wrong Acct		8,535.16	41,204.44
9/12/2022	Deposit		Deposit - Polycap Polycap Pymnt		34,643.21	75,847.65
9/12/2022	Check	0000006333	VCC Bank Late Fee Polycap		1,648.01	74,199.64
9/13/2022	Deposit		Tobacco Grant for Russell Russell Place		17,000.00	91,199.64
9/14/2022	Check	0000006334	Campbell Chafin, PC Legal		825.00	90,374.64
9/14/2022	Check	0000006335	Chief Comprehensive Mowing		350.00	90,024.64
9/14/2022	Check	0000006336	Hungate Business Services Copier		173.85	89,850.79
9/14/2022	Check	0000006337	Sign Shop Signs		90.00	89,760.79
9/14/2022	Check	0000006338	Susan's Cleaning Service Inc Cleaning TDEC & VDH		2,305.00	87,455.79
9/14/2022	Check	0000006339	Turner Cleaning Service LLC Cleaning Probation		675.00	86,780.79
9/14/2022	Check	W000000203	First Bank & Trust Company Payment Roof		6,943.62	79,837.17
9/14/2022	Check	W000000204	Internal Revenue Service Payroll Tax		3,127.33	76,709.84
9/15/2022	Check	0000000147			0.00	76,709.84
9/15/2022	Check	0000000148	Roger D. Sword		184.70	76,525.14
9/15/2022	Check	0000000149	William C. Elliott		688.38	75,836.76
9/15/2022	Check	0000000150	Richard Lockridge		184.70	75,652.06
9/15/2022	Check	0000000151	Jarred Glass		184.70	75,467.36
9/15/2022	Check	0000000152	Donnie Christian		184.70	75,282.66
9/15/2022	Check	0000000153	John M. Stamper		184.70	75,097.96
9/15/2022	Check	0000000154	Harry Ferguson		184.70	74,913.26
9/15/2022	Check	0000006340	Carlton Elliott		192.00	74,721.26
9/15/2022	Check	0000006341	Treasurer of Virginia Tobacco Polycap		14,000.00	60,721.26
9/20/2022	Deposit		Deposit - Tobacco Grant I-Go I-Go Grant		117,025.20	177,746.46
9/22/2022	Check	0000006342	DIVARIS Real Estate Commission Probation		11,494.88	166,251.58
9/22/2022	Check	0000006343	I-Go Technology Grant payout		117,287.14	48,964.44
9/23/2022	Deposit		CASH RECEIPT DEPOSIT Lease Payments		17,668.34	66,632.78
9/30/2022	Deposit		Deposit Polycap Payment Payment		32,960.20	99,592.98
9/30/2022	Deposit		CASH RECEIPT DEPOSIT Lease Payments		18,933.00	118,525.98
9/30/2022	Interest		Bank Strmnt Interest		4.47	118,530.45
9/30/2022	Check	0000000155	Ernest McFaddin		4,525.52	114,004.93
9/30/2022	Check	0000000156	Heather W. Musick		2,043.20	111,961.73
9/30/2022	Check	0000006344	Chad Newberry Construction Paving Russell Place		2,070.00	109,891.73
9/30/2022	Check	0000006345	VCC Bank Polycap Pymnt		32,960.20	76,931.53
					Ending	76,931.53

**Bank Recap Report
For All Document Types**

Document Date Range: From: 090122 To: 093022

Industrial Development Authority of Russell County (IDA)

Bank Code: FB&T Motel Account

Document/ Check	Document Type	Check Number	Comment/ Check Payee Name	Document Amount	Bank Balance
				Beginning Balance:	38.94
9/12/2022	Deposit		Payment from Jamie	8,535.16	8,574.10
9/14/2022	Check	0000002641	Virginia Coalfield Economic	1,168.05	7,406.05
9/14/2022	Check	0000002642	Virginia Coalfield Economic	2,079.25	5,326.80
				Ending Balance:	5,326.80

**Bank Recap Report
For All Document Types**

Document Date Range: From: 090122 To: 093022

Industrial Development Authority of Russell County (IDA)

Bank Code: FB&T - Steel Fab

Document/ Check	Docume nt	Check Number	Comment/ Check Payee Name	Document Amount	Bank Balance
				Beginning	69,873.94
				Balance:	
9/22/2022	Deposit		Deposit Steel Fab Payment	35,145.98	105,019.92
9/22/2022	Check	0000002807	Town of Lebanon VA	22,099.16	82,920.76
9/22/2022	Check	0000002808	Virginia Coalfield Economic	12,911.47	70,009.29
9/30/2022	Interest		Bank Stmt	1.87	70,011.16
				Ending	70,011.16

**Bank Recap Report
For All Document Types**

Document Date Range: From: 090122 To: 093022

Industrial Development Authority of Russell County (IDA)

Bank Code: FB&T - Projects

Document/ Check	Document Type	Check Number	Comment/ Check Payee Name	Document Amount	Bank Balance
				Beginning	1,072.60
9/8/2022	Check	W000000206	Walmart	Meeting Expense	44.69
9/16/2022	Check	W000000207	Food City	Meeting Expense	11.77
9/30/2022	Deposit		Deposit - Proceeds VCEDA	Acme	5,766.40
9/30/2022	Check	0000001169	Chad Newberry Construction	Paving Acme	5,175.00
9/30/2022	Check	0000001170	Town of Lebanon VA	Disposal Fee Acme	371.40
				Ending	1,236.14

Bank Recap Report
For All Document Types
Document Date Range: From: 090122 To: 093022

Industrial Development Authority of Russell County (IDA)

Bank Code: FB&T - USDA RLF

Document/ Check	Document Type	Check Number	Reference Number	Comment/ Check Payee Name	Document Amount	Bank Balance
					Beginning	8,859.74
9/6/2022	Deposit		16	Deposit - Old Mill Payment	404.98	9,264.72
9/30/2022	Interest		INTEREST	Bank Stmt	0.24	9,264.96
9/30/2022	Deposit		17	Deposit Nxt Gen Welding	180.00	9,444.96
					Ending	9,444.96

Bank Recap Report
For All Document Types
Document Date Range: From: 090122 To: 093022

Industrial Development Authority of Russell County (IDA)

Bank Code: FB&T - Savings

Document/ Check	Document Type	Check Number	Reference Number	Comment/ Check Payee Name	Document Amount	Bank Balance
					Beginning	101,661.95
9/30/2022	Interest		INTEREST	Bank Stmt	159.53	101,821.48
					Ending	101,821.48

INVOICE



UNITED REFRIGERATION INC.

REFRIGERATION • AIR CONDITIONING • HEATING SUPPLIES • EQUIPMENT
 11401 ROOSEVELT BLVD., PHILA, PA 19154-2197
 (215) 698-9100 • www.uri.com
 WHOLESALE DISTRIBUTORS

BRANCH	INVOICE DATE	INVOICE NUMBER
539	09/21/22	86920172-00
P.O. NO.	CUST. NO.	PAGE #:
dss/ida	11316118	1 of 1
INVOICE AMOUNT	AMOUNT PAID	
232.11		

For questions concerning this invoice please contact the credit office:
 2301 MEACHAM BLVD. FT. WORTH, TX 76106-2232
 Phone: (800) 438-4810 Fax: (817) 625-9138

BILL TO:

292 1 MB 0.515 E0080X I0122 D9691416211 S2 P9267297 0001:0001



RUSSELL CO-BD OF SUPV 539
 137 HIGHLAND DR STE A
 LEBANON VA 24266-7169

FED I.D. NO.: 23-1307731

REMIT TO:

UNITED REFRIGERATION, INC.
 P.O. BOX 740703
 ATLANTA, GA 30374-0703

DETACH HERE AND INCLUDE WITH YOUR PAYMENT. ATTACH EXPLANATION WHEN NOT PAYING IN FULL.

BRANCH LOCATION			SHIP TO			INSTRUCTIONS		
KING UNITED REFRIGERATION 2025 BROOKSIDE LN. KINGSPORT, TN 37660-6637			RUSSELL CO - Bd of Supv 539 137 HIGHLAND DR STE A LEBANON, VA 24266-7169					
						REFERENCE INVOICE #	e COMMERCE ORDER #	
INVOICE DATE	INVOICE NO.	PO NUMBER	CUSTOMER NUMBER	TERMS	PICKUP NAME	VIA		SHIP DATE
09/21/22	86920172-00	dss/ida	11316118	1% 10thprox		UPS GROUND		09/21/22

LINE NO.	PRODUCT / DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QUANTITY SHIPPED	QTY UOM	UNIT PRICE	PRICE UOM	AMOUNT (NET)
1	1171551 ICP CONDENSOR MOTOR 1/4HP 460V	1	0	1	ea	206.11000	ea	* 206.11
1	Lines	Shipped	Total	1		Total		206.11
	2.06 Cash Discount					Freight Out		26.00
						Invoice Total		232.11



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SUSANS CLEANING SERVICE
 241 WARNER SUB-DIVISION RD
 LEBANON VA. 24266
 276-701-6962

TDEC	AMOUNT:
Sept 2022	
Sept 2	
5-7-9	
12-14-16	
19-21-23	
24-28-30	

TOTAL

\$ 325.00

Thank you
 Susan Billing

SUSANS CLEANING SERVICE
 261 WARNER SUB-DIVISION RD
 LEBANON VA. 24766
 276-701-6962

HEALTHY	AMOUNT:
Sept 2022 Cleaning	
Sept. 1-2 Did come in and mop with stuff then pressure wash	
6-7-8-9	
12-13-14-15-16	
19-20-21-22-23	
26-27-28-29-30	

TOTAL

\$1,785.00

Thank you
 Susan Bessing

From: Mark Mitchell <chiefcompservices@gmail.com>

Date: 10/2/2022, 12:15 PM

To: Carlton Elliott <wce0909@gmail.com>

Mowed russell Place 9/4 and 9/27 \$350.00



281 W Main Street
 P.O. Box 760
 Lebanon, VA 24266
 Fax: 276-889-5763
 Phone: 276-889-0481
 Toll Free: 800-688-0481
www.dominionofficeproducts.com
 Dominion Office Products

INVOICE

Invoice Number 147529
 10/3/2022

Bill-To Address
 INDUSTRIAL DEV AUTHORITY OF
 RUSSELL CO VA
 133 HIGHLAND DRIVE
 SUITE B
 LEBANON, VA 24266
 Phone: 276-873-6126
 Fax: 276-873-6213

Ship-To Address
 INDUSTRIAL DEV AUTHORITY OF
 RUSSELL CO VA
 133 HIGHLAND DRIVE
 LEBANON, VA 24266

Order Taker: VH	Sales Rep: HOUSE HOUSE	VICKIE	Terms: Net 30
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Item #	Description	UOM	Qty	Filled	List Price	Customer Price	Total
GPC89460	TOWEL,PPR,ROLL,ENMOTION,10"	00006 RL/CT	1	1	\$127.75	\$109.50	\$109.50
SOL26824	LoCor Bath Tissue - 2 Ply - 3.85" x 4.05" - 1500 Sheets/Roll - White - Fiber - Eco-friendly, Soft - For Hand - 18 / Carton	00018 RL/CT	1	1	\$82.12	\$66.00	\$66.00
GOJ5361-02	Gojo® TFX Premium Foam Handwash - Fresh Scent - 40.6 fl oz (1200 mL) - Hand, Skin - Rich Lather, Bio-based - 2 / Carton	00002 EA/CT	5	5	\$93.79	\$69.99	\$349.95
Subtotal:					\$678.82		\$525.45
FREIGHT COST							\$0.00
Tax							\$0.00
Total							\$525.45

Received By: _____

All **RETURNS** must be made within 15 days from date of invoice.
 A **FINANCE** charge of 1.5% will be added to all unpaid invoices over 30 days old.

SWVA Mechanical LLC
 P.O. Box 3160
 Lebanon, VA 24266
 276-971-9514
 mike@swvamechanical.com



INVOICE

BILL TO
 IDA of Russell County
 P.O Box 2378
 Va
 Lebanon, VA 24266

To be reimbursed by VDH

INVOICE # 2336
DATE 09/26/2022
DUE DATE 10/26/2022
TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Labor and materials to install a new 36,000 BTU Mitsubishi ductless split system with a ceiling mounted indoor unit in the room that all of the freezers are located in at the Russell County Health Department building. Listed below are the items included in the quote.	0	0.00	0.00
Labor to install Mitsubishi ductless split, run all the electrical, control wiring and condensate line	1	1,750.00	1,750.00
Pitch pocket to be done by Baker Roofing for roof warranty	1	1,000.00	1,000.00
Mitsubishi equipment, indoor ceiling mounted unit, hard wired thermostat, copper line set, control wiring, outdoor unit and power wiring. The equipment that will be used for this job has controls built into it to allow it to run the A/C year round because of the continuous heat load from the freezers.	1	7,500.00	7,500.00

BALANCE DUE

\$10,250.00

Thank you for your business.

Buchanan County
P.O. Box 618
1051 Rosebud Road
Grundy, VA 24614
Phone: 276-935-4591
Fax: 276-935-4537

Dickenson County
P.O. Box 768
334 Brush Creek Road
Clintwood, VA 24228
Phone: 276-926-4979
Fax: 276-926-4426



Russell County
P.O. Box 2347
133 Highland Drive,
Suite A
Lebanon, VA 24266
Phone: 276-889-7621

Tazewell County
P.O. Box 330
253 Chamber Drive
Tazewell, VA 24681
Phone: 276-988-5388
Fax: 276-988-5471

COMMONWEALTH OF VIRGINIA

VIRGINIA DEPARTMENT OF HEALTH

Cumberland Plateau Health District

133 Highland Drive, Suite A

Lebanon, VA 24266

Noelle Bisell, MD – Interim Director
Reisa L. Sloce, Chief Operations Officer

Stewards for Optimum
Community Health

“CPHD: Protecting You and Your Environment – Better Health, Better Home, Better Horizons!”

October 4, 2022

To Whom It May Concern:

The Russell County Health Department requests (and requested) that we retain Susan Bolling as our Housekeeper when we relocated to 133 Highland Drive, Suite A, Lebanon, VA 24266.

Ms. Bolling had been our Housekeeper at the 224 Clydesway Drive, Lebanon, VA 24266, location, and had done an excellent job. She had cleaned for us at that location, and we requested that we be able to retain her when we moved to our current location.

Ms. Bolling is trustworthy, and does an excellent job in cleaning, so we had asked that we be able to retain her as our Housekeeper.

Sincerely,

A handwritten signature in blue ink that reads "Reisa L. Sloce".

Reisa L. Sloce, COO



<http://www.vdh.virginia.gov>



COMMONWEALTH of VIRGINIA

HAROLD W. CLARKE
DIRECTOR

Department of Corrections

DISTRICT #17
PROBATION & PAROLE
26478 HILLMAN HIGHWAY
ABINGDON, VA 24210

October 06, 2022

Ernie McFaddin
Russell County IDA
PO Box 2378
Lebanon, VA 24266

RE: Custodial Services
Russell County Probation and Parole Office

Dear Mr. McFaddin,

The Russell County Probation and Parole Office has utilized Turner Cleaning Services for our janitorial/custodial needs since 2017. They have serviced our office two times per week since that time. We are pleased with their services and would like to continue to utilize them at our new location at 247 Gilmer Street in Lebanon, Virginia.

If you have any questions, please feel free to contact me at any time.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer S. Helbert".

Jennifer S. Helbert
Senior Probation and Parole Office
District 17
Russell County Sub-Office