



IDA

Russell County, VA

Agenda Packet

Tuesday April 14, 2020

Conference Call

5:30 P.M.

Virginia Code

Closed Sessions 2.2-3711

- 1. Personnel**
- 3. Acquisition/Sale of Property**
- 4. Privacy of Individuals**
- 5. Prospective Unannounced Business**
- 7 & 8. Legal**



IDA Russell County, VA

Industrial Development Authority of
Russell County, Virginia

April 14, 2020

AGENDA

The Industrial Development Authority of Russell County Virginia will hold its regular monthly meeting April 14, 2020 via a conference call meeting beginning at 5:30 PM. To access the meeting call 978-990-5277 and input access code 203800#.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
- 4. Approval of Financial and Treasurer's Report**
- 5. Attorney's Report**
- 6. Chairman's Report**
- 7. Public Comment**
- 8. Adjourn Meeting**

Attachments:

Financial Reports (A1-A6)

Invoices for Payment (A7-A20)

March 12, 2020

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on March 12, 2020 at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

MEMBERS

PRESENT: Ernie McFaddin, Chairman
Richard Lockridge, Vice Chairman
Carlton Elliott, Secretary
Roger Sword, Member
Tony Dodi, Member
Donnie Christian, Member

ABSENT: Scott Gilmer, Member
David Mullins, Member
Jarred Glass. Member

STAFF: Katie Patton, Attorney

GUEST: Lonzo Lester, Russell County Administrator

The Chairman called the meeting to order at 5:44 P.M.

Secretary called the roll and recorded the roll call.

APPROVAL OF MINUTES

Upon motion made by Donnie Christian, second by Tony Dodi and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the February 13, 2020 meeting with the following correction:

Motion was duplicated under the chairman's report section.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, D. Christian

Absent: S. Gilmer, J. Glass, D. Mullins

Nay: None

FINANCIAL REPORT

Upon motion made by Tony Dodi, second by Roger Sword, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the financial reports and pay invoices presented and additional invoices

from Susan's Cleaning for \$1400.00 and Chafin Law Firm for \$3384.60 on March 12, 2020.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, D. Christian

Absent: S. Gilmer, J. Glass, D. Mullins

Nay: None

ATTORNEY'S REPORT

The attorney presented the deed to transfer the access road beside VCEDA to the Town of Lebanon.

Upon motion made by Richard Lockridge, second by Donnie Christian, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the deed transfer and plat recording of the access road beside VCEDA to the Town of Lebanon

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, D. Christian

Absent: S. Gilmer, J. Glass, D. Mullins

Nay: None

CHAIRMAN'S REPORT

Adventure e-bike is seeking a VCEDA seed capital grant and is requesting a letter of support.

Upon motion made by Donnie Christian, second by Tony Dodi, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to send a letter of support for Adventure e-bikes to VCEDA for a seed capitol grant application.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, D. Christian

Absent: S. Gilmer, J. Glass, D. Mullins

Nay: None

Segra need an easement to run broadband across the government center property.

Upon motion made by Donnie Christian, second by Tony Dodi, and duly approved by the Industrial Development Authority of Russell County, Virginia

authorizing the chairman to sign a Right of Way agreement with Lumos Networks, Inc. dba Segra, granting a perpetual right of way easement on the property located at 137 Highland Drive Lebanon, VA. This easement is for the purpose of installing and maintaining their communication equipment. The chairman is authorized to sign all necessary documents relating to this matter.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, D. Christian

Absent: S. Gilmer, J. Glass, D. Mullins

Nay: None

The chairman informed the board VSBFA is asking the VCEDA agreement on the motel project be brought up to date. The motel is currently up to date with all payments to VSBFA, however they want all debts to be up to date to consider their debt current.

DMME is requesting a five-year all-inclusive lease on their space in the government center.

The Soccer Association is asking to use the property behind the government center for practice fields. Roger Sword informed the board this cannot be done because the property was purchased with EDA monies.

Samuel Corp. (Steel Fab) is considering purchasing a paint simulator for training purposes. The IDA discussed assisting with the purchase of the simulator.

Upon motion made by Tony Dodi, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to negotiate up to \$18,000.00 toward the purchase of a paint simulator for Steel Fab.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, D. Christian

Absent: S. Gilmer, J. Glass, D. Mullins

Nay: None

CLOSED SESSION

Upon motion made by Donnie Christian, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) & (8) Legal Counsel.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, D. Christian

Absent: S. Gilmer, J. Glass, D. Mullins

Nay: None

RECONVENE TO PUBLIC SESSION

Upon motion made by Tony Dodi, second by Richard Lockridge, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the “Certification Motion after reconvening in Public Session”.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, D. Christian

Absent: S. Gilmer, J. Glass, D. Mullins

Nay: None

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Donnie Christian	Yes
Carlton Elliott	Yes	Jarred Glass	Absent
Scott Gilmer	Absent	David Mullins	Absent
Tony Dodi	Yes	Richard Lockridge	Yes
Roger Sword	Yes		

MOTIONS FROM CLOSED SESSION

Upon motion made by Tony Dodi, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia deeming the performance contract with Phillip Powers satisfied and conveying the property to Mr. Powers.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, D. Christian

Absent: S. Gilmer, J. Glass, D. Mullins

Nay: None

ADJOURNMENT

Upon motion made by Donnie Christian, second by Tony Dodi, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 10:02 PM to reconvene on March 17, 2020 at 5:30PM in the Chafin Law Firm Conference Room.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, D. Christian

Absent: S. Gilmer, J. Glass, D. Mullins

Nay: None

March 17, 2020

The reconvened meeting of the Industrial Development Authority of Russell County, Virginia was held on March 17, 2020 at 5:30 P.M. at Chafin Law Firm Conference Room, Main Street, Lebanon, Virginia.

MEMBERS

PRESENT: Ernie McFaddin, Chairman
Richard Lockridge, Vice Chairman
Carlton Elliott, Secretary
Roger Sword, Member
Tony Dodi, Member
Donnie Christian, Member
Jarred Glass, Member

ABSENT: Scott Gilmer, Member
David Mullins, Member

STAFF: Ben Chafin, Attorney

GUESTS: William Wampler, Russell County Reclaim
John Matney, Russell County Reclaim
Lonzo Lester, Russell County Administrator

The Chairman called the meeting to order at 5:40 P.M.

Secretary called the roll and recorded the roll call.

GUEST PRESENTATION

Russell County Reclaim, LLC presented their plan to convey part of the MOSS property to the IDA. The board discussed the purchase agreement, lease agreement, and water management agreement. The IDA attorney and the attorney for Russell County Reclaim have discussed the agreements in detail. This project will give Russell County a large industrial site to develop.

Upon motion made by Tony Dodi, second by Donnie Christian, and duly approved by the Industrial Development Authority of Russell County, Virginia approving this project acquiring the lower portion of the MOSS property, and authorizing the attorney to complete the purchase, lease, and water management agreements with Russell County Reclaim, LLC. Also, authoring the chairman and

secretary to sign all necessary document for this project. This transaction is subject to final approval by legal counsel.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, D. Christian, J. Glass

Absent: S. Gilmer, D. Mullins

Nay: None

ADJOURNMENT

Upon motion made by Donnie Christian, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 7:20 PM.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, D. Christian, J. Glass

Absent: S. Gilmer, D. Mullins

Nay: None

9042MO - Russell County Industrial Development Authority

Bank Account Register

Operating Account

March 1, 2020 - March 31, 2020

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			97,830.97
03/01/20	TG		First Bank - DSS	5,764.59		92,066.38
03/11/20	5883	BTC	Bostic, Tucker & Co.	500.00		91,566.38
03/11/20	5884	VCEDA	Virginia Coalfield Economic Development Authority	12,441.66		79,124.72
03/12/20	1401		Sword, Roger D	184.70		78,940.02
03/12/20	1402		Gilmer, Scott J	184.70		78,755.32
03/12/20	1404		Elliott, Carlton	184.70		78,570.62
03/12/20	1405		Mullins, David	184.70		78,385.92
03/12/20	1406		McFaddin, Ernest	5,184.70		73,201.22
03/12/20	1407		Lockridge, Richard	184.70		73,016.52
03/12/20	1408		Glass, Jarred	184.70		72,831.82
03/12/20	1409		Christian, Donnie	184.70		72,647.12
03/12/20	5885	Chafin Law	Chafin Law Firm, P.C.	9,780.60		62,866.52
03/12/20	5886	RCBOS	Russell County Board of Supervisors	7,000.00		55,866.52
03/12/20	5887	SUSANCL	Susan's Cleaning Service	1,400.00		54,466.52
03/12/20	TG	941	Internal Revenue Service	490.70		53,975.82
03/13/20	2508		Bonanza	141.07		53,834.75
03/16/20			Commonwealth of VA - Jan - 22938686		5,970.27	59,805.02
03/16/20			H & H Log Yard - March - 15934		1,000.00	60,805.02
03/16/20			H & H Log Yard - Feb - 15897		1,000.00	61,805.02
03/16/20			Beartown Barbell Club - March - 1078		175.28	61,980.30
03/16/20			RC Dept of SS - Feb - 150786		13,582.00	75,562.30
03/16/20			VA Coal & Energy Alliance - Feb - 2053		1,562.11	77,124.41
03/16/20			The Data Entry Co - March - 18543		1,000.00	78,124.41
03/16/20			JM Conveyors - March - 763920		14,233.00	92,357.41
03/25/20	5888	SUSANCL	Susan's Cleaning Service	1,516.00		90,841.41
03/25/20	TG		Xantek Inc.	35.00		90,806.41
03/31/20	TG		March Interest		5.20	90,811.61
			Totals	<u>45,547.22</u>	<u>38,527.86</u>	<u>90,811.61</u>

Transaction count = 27

**9042MO - Russell County Industrial Development Authority
Bank Account Register**

Projects Account
March 1, 2020 - March 31, 2020

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			17,986.59
03/05/20			VCEDA - CR Hemp - 2718		330,000.00	347,986.59
03/05/20			VCEDA - CR Hemp Co - 1151		1,650,000.00	1,997,986.59
03/06/20	1080	Chafin Law	Chafin Law Firm, P.C.	1,980,000.00		17,986.59
03/11/20	1081	CPPD	Cumberland Plateau Planning District Commission	2,356.75		15,629.84
03/11/20	1082	Town of Leb	Town of Lebanon	17,667.39		(2,037.55)
03/12/20	1083	VCEDA	Virginia Coalfield Economic Development Authority	9,909.91		(11,947.46)
03/12/20	1084	Virginia Co	Virginia Community Capital	12,186.09		(24,133.55)
03/12/20	1085	VCEDA	Virginia Coalfield Economic Development Authority	128.75		(24,262.30)
03/16/20	TG		Unlisted Deposit		339.90	(23,922.40)
03/17/20	1086	Virginia Co	Virginia Community Capital	11,399.88		(35,322.28)
03/18/20	1087	3B Consulti	3B Consulting Services, Inc.	4,000.00		(39,322.28)
03/20/20	TG		Polycap reimbursement for insurance		14,302.16	(25,020.12)
03/27/20			To Polycap - transfer	8,000.00		(33,020.12)
03/31/20	TG		March Interest		6.32	(33,013.80)
			Totals	<u>2,045,648.77</u>	<u>1,994,648.38</u>	<u>(33,013.80)</u>

Transaction count = 14

9042MO - Russell County Industrial Development Authority

Bank Account Register

Motel Construction

March 1, 2020 - March 31, 2020

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			6,489.97
03/11/20	2589	CPPD	Cumberland Plateau Planning District Commission	3,247.30		3,242.67
03/16/20			Lebanon Inn - Feb & March - 6806		17,070.32	20,312.99
			Totals	<u>3,247.30</u>	<u>17,070.32</u>	<u>20,312.99</u>

Transaction count = 2

**9042MO - Russell County Industrial Development Authority
Bank Account Register**

Steel Fab
March 1, 2020 - March 31, 2020

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			77,714.16
03/11/20	2745	VaTobacco	Tobacco Region Revitalization Commission	12,800.00		64,914.16
03/11/20	2746	Town of Leb	Town of Lebanon	22,099.16		42,815.00
03/11/20	2747	VCEDA	Virginia Coalfield Economic Development Authority	12,634.37		30,180.63
03/16/20			Samuel - March - 161526		35,145.98	65,326.61
03/31/20	TG		March Interest		4.10	65,330.71
			Totals	<u>47,533.53</u>	<u>35,150.08</u>	<u>65,330.71</u>

Transaction count = 5

9042MO - Russell County Industrial Development Authority

Bank Account Register

Money Market Account

March 1, 2020 - March 31, 2020

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
03/31/20	TG		Beginning Balance March Interest			100,656.82
					76.94	100,733.76
				Totals	<u>0.00</u>	<u>100,733.76</u>

Transaction count = 1

		Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
3B Consulting Services, LLC - 3063-10-009	3,500.00	✓	✓	✓	✓	✓	✓	✓	
Comm of Va-DMME Cleaning - 3063-10-023	Varies	✓							
Comm of Va-DMME - 3063-10-016	6,096.38	✓	✓	6096.38/173.89	5,970.27	5,970.27	5,970.27		
Lebanon Inn - 3063-10-021	5,287.86	✓	✓	✓	8,535.16	8,535.16	8,535.16	8,535.16	8,535.16
Lebanon Inn - 3063-10-021	14,612.14	32,000.00						30,000.00	
RC Dept of Social Services - 3063-10-013	13,582.00	✓	✓	✓	✓	✓	✓	✓	
Russell County Health Dept - Quarterly - 3063-10-019	10,125.00		✓		✓		4th qtr 2019		
Samuel Pressure Vessel - 3063-10-024	35,145.98	✓	✓	✓	✓	✓	✓	✓	✓
Va Coal & Energy Alliance - 3063-10-007	1,200.00	✓	✓	1200.00/93.44	1200.00/131.96	1200.00/229.06	1200.00/348.68	1200.00/362.11	
JM Conveyors - 3063-10-005	14,233.00	✓	✓	✓	✓	✓	✓	✓	✓
AEP Bond Fees - 3030-01-001	21,875.00					21,875.00			
SWVA Comm College - quarterly - 3063-10-011	7,250.00		3/Q 2019				4/Q 2019 - 12236.25		
Cumberland Plateau Waste Mgt. - 3063-10-022	200.00	✓	✓	✓	✓	✓	✓	✓	
The Data Entry Company - 3063-10-008	1,000.00	✓	✓	✓	✓	✓	✓	✓	✓
H & H Log Yard Inc - 3063-10-006	1,000.00	✓	✓	✓	✓	✓		✓	✓
Beartown Barbell Club LLC - 3063-10-025	175.28	X	X	X	X	X	✓	✓	✓

Russell County DSS 13,582.00
10 yr lease starting March 2019

SWVACC - lease amount changes July 1, 2019
29000. Lease ends 6-30-20

Lebanon Inn check for \$8535.16 is for
\$5287.86 - VSBFA & \$3247.30 - CPPDC

Board member is resigned - Mike Hinchey
New Board member Donny Christiam 1-1-2020



HUNGATE BUSINESS SERVICES

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CONTRACT INVOICE

Invoice Number: 160030

Invoice Date: 03/11/2020

Bill To: Russell County IDA
P.O. Box 2378
Lebanon, VA 24266

Customer: Russell County IDA
135 Highland Dr.
Lebanon, VA 24266

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
RC07	30 Days from invoice	04/10/2020	\$ 71.73	\$ 71.73	
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1939-02	Ernie McFaddin (276) 971-0690	\$ 71.73		03/09/2019	03/08/2020
Remarks					

Summary:

Contract base rate charge for this billing period \$0.00
 Contract overage charge for the 02/09/2020 to 03/08/2020 overage period \$71.73 **

Detail:

Equipment included under this contract

Xerox/7835

Number	Serial Number	Base Adj.	Location						
H3100	MX1193363	\$0.00	Russell County IDA 135 Highland Dr. Lebanon, VA 24266						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	131,994	133,077		1,083	0	1,083	\$0.012900	\$13.97
Color	Color	19,575	20,224		649	0	649	\$0.089000	\$57.76
									\$71.73

Effective June 1, 2012 a 1.5% finance charge per month will accrue after 30 days.

Invoice Subtotal:	\$71.73
Exempt	\$0.00
Total Tax:	\$0.00
Invoice Total:	\$71.73

209 N. Chestnut St. Marion, VA 24354 276-783-5442

GST: 54-1375633



HUNGATE BUSINESS SERVICES

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CONTRACT INVOICE

Invoice Number: 161386

Invoice Date: 04/08/2020

Bill To: Russell County IDA
P.O. Box 2378
Lebanon, VA 24266

Customer: Russell County IDA
135 Highland Dr.
Lebanon, VA 24266

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
RC07	30 Days from invoice	05/08/2020	\$ 63.27	\$ 63.27	
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1939-03	Ernie McFaddin (276) 971-0690	\$ 63.27		03/09/2020	03/08/2021
Remarks					

Summary:

Contract base rate charge for this billing period \$0.00
 Contract overage charge for the 03/09/2020 to 04/08/2020 overage period \$63.27 **

Detail:

Equipment included under this contract

Xerox/7835

Number	Serial Number	Base Adj.	Location
H3100	MX1193363	\$0.00	Russell County IDA 135 Highland Dr. Lebanon, VA 24266

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
Color	Color	20,224	20,770		546	0	546	\$0.095000	\$51.87
B\W	B/W	133,077	133,874		797	0	797	\$0.014300	\$11.40
									\$63.27

Effective June 1, 2012 a 1.5% finance charge per month will accrue after 30 days.

Invoice Subtotal:	\$63.27
Exempt	\$0.00
Total Tax:	\$0.00
Invoice Total:	\$63.27

209 N. Chestnut St. Marion, VA 24354 276-783-5442

GST: 54-1375633

CHAFIN LAW FIRM, P. C.

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April 2, 2020

**Russell County Industrial
Development Authority
P. O. 2378
Lebanon, VA 24266**

RE: Billing from March 11, 2020 through April 2, 2020

Dear Sir/Madam:

Enclosed, herewith is a statement for services rendered from March 11, 2020 through April 2, 2020, in the amount of \$3,314.60.

**Note: Billing may not be complete through the date listed above.*

PLEASE PAY THIS AMOUNT:

\$ 3,314.60

If you have any questions, please do not hesitate to contact me.

Very truly yours,
CHAFIN LAW FIRM, P.C.

By:


A. BENTON CHAFIN, JR.

Encl. (As noted)

BILLING FOR RUSSELL COUNTY IDA

(MARCH 11, 2020 THROUGH APRIL 2, 2020)

*BILLING INCLUDES LATE FEES FOR ANY
INVOICES OVER 30 DAYS PAST DUE

FILE	FILE No.	AMOUNT
General File *	92-G-2054	\$ 945.24
Powers (Phillip)	18-G-2054.72	\$ 30.00
Project Blue Jay/Polycap, LLC *	18-G-2054.74	\$ 31.58
Special Project Reclaim *	17-G-2054.70	\$ 2,050.00
Project Grow *	19-G-2054.80	\$ 255.00
Courthouse *	20-G-2054.82	\$.75
TDEC *	19-K-2054.76	\$ 2.03
TOTAL		\$ 3,314.60

Chafin Law Firm, P.C.

P. O. Box 1210
44 E Main Street
Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

April 02, 2020

Invoice No. 47697

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 92-G-2054 IDA.GENERAL FILE

Matter Number: 92-G-2054 IDA.General File

For Services Rendered Through 4/2/2020.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
3/12/2020	KP8	Preparation of Deed to Town for drive between C-Health and VCEDA	0.00	\$125.00
3/12/2020	KP8	Prepare for and attend March monthly meeting	5.20	\$780.00
			Billable Hours / Fees:	5.20
				\$780.00
			Flat Charge Hours / Fees:	\$125.00

Timekeeper Summary

Timekeeper KP8 worked 5.20 hours at \$150.00 per hour, totaling \$780.00.

Timekeeper KP8 - flat charges totaling \$125.00.

Cost Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check No.</u>
4/1/2020	Photocopies - (52 @ \$0.50 each) = \$26.00	\$26.00	
Total Costs		\$26.00	

Continued On Next Page

Current Invoice Summary

Prior Balance:	\$1,819.40
Payments Received:	\$0.00
Unpaid Prior Balance:	<u>\$1,819.40</u>
Current Fees:	\$905.00
Advanced Costs:	\$26.00
Late Charges:	\$14.24
TOTAL AMOUNT DUE:	<u><u>\$2,764.64</u></u>

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

P. O. Box 1210
44 E Main Street
Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

April 02, 2020

Invoice No. 47699

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 18-G-2054.72 PROPERTY IN INDUSTRIAL PARK IDA.POWERS (PHILLIP)
Matter Number: 18-G-2054.72 IDA.Powers (Phillip).Property in Industrial Park
For Services Rendered Through 4/2/2020.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
3/17/2020	KP8	TF Chairman	0.20	\$30.00
			Billable Hours / Fees:	0.20 \$30.00

Timekeeper Summary

Timekeeper KP8 worked 0.20 hours at \$150.00 per hour, totaling \$30.00.

Current Invoice Summary

Prior Balance:	\$0.00
Payments Received:	\$0.00
Unpaid Prior Balance:	\$0.00
Current Fees:	\$30.00
Advanced Costs:	\$0.00
TOTAL AMOUNT DUE:	\$30.00

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

P. O. Box 1210
44 E Main Street
Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

April 02, 2020

Invoice No. 47700

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 18-G-2054.74 GREENFIELD HOLDINGS ICI, INC. IDA.PROJECT BLUE JAY/POLYCAP, LLC &
Matter Number: 18-G-2054.74 IDA.Project Blue Jay.Fees & Reimbursable Costs
For Services Rendered Through 4/2/2020.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
4/1/2020	B16	Telephone with Jim Baldwin regarding Tax Market Credits	0.20	\$30.00
Billable Hours / Fees:			<u>0.20</u>	<u>\$30.00</u>

Timekeeper Summary

Timekeeper B16 worked 0.20 hours at \$150.00 per hour, totaling \$30.00.

Current Invoice Summary

Prior Balance:	\$105.00
Payments Received:	\$0.00
Unpaid Prior Balance:	<u>\$105.00</u>
Current Fees:	\$30.00
Advanced Costs:	\$0.00
Late Charges:	\$1.58
TOTAL AMOUNT DUE:	<u><u>\$136.58</u></u>

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

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Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

April 02, 2020

Invoice No. 47702

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 17-G-2054.70 IDA.SPECIAL PROJECT RECLAIM

Matter Number: 17-G-2054.70 IDA.SPECIAL PROJECT RECLAIM

For Services Rendered Through 4/2/2020.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
3/11/2020	B16	Meet with John Matney, Karl Kindig and Chairman	2.50	\$375.00
3/17/2020	B16	Two phone calls with Chairman	0.30	\$45.00
3/17/2020	B16	Review revised documents	1.40	\$210.00
3/17/2020	B16	Review of documents; prepare for meeting; attend continued meeting of the IDA	3.00	\$450.00
3/27/2020	B16	Review and revise latest version of documents sent by Karl Kindig; phone calls regarding matters	5.00	\$750.00
4/1/2020	B16	Telephone with Karl Kindig and work on agreements	1.40	\$210.00
			Billable Hours / Fees:	13.60 \$2,040.00

Timekeeper Summary

Timekeeper B16 worked 13.60 hours at \$150.00 per hour, totaling \$2,040.00.

Cost Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check No.</u>
3/23/2020	Photocopies - (50 @ \$0.20 each) = \$10.00	\$10.00	
Total Costs		\$10.00	

Continued On Next Page

Current Invoice Summary

Prior Balance:	\$885.00
Payments Received:	\$0.00
Unpaid Prior Balance:	<u>\$885.00</u>
Current Fees:	\$2,040.00
Advanced Costs:	\$10.00
TOTAL AMOUNT DUE:	<u><u>\$2,935.00</u></u>

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

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Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

April 02, 2020

Invoice No. 47701

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 19-G-2054.80 IDA.PROJECT GROW

Matter Number: 19-G-2054.80 IDA.PROJECT GROW

For Services Rendered Through 4/2/2020.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
3/26/2020	KP8	Received and reviewed email from Chairman	0.20	\$30.00
4/1/2020	B16	Review Guarantees	0.80	\$120.00
4/1/2020	B16	Telephone with Chairman and Jeff Taylor	0.70	\$105.00
Billable Hours / Fees:			1.70	\$255.00

Timekeeper Summary

Timekeeper B16 worked 1.50 hours at \$150.00 per hour, totaling \$225.00.

Timekeeper KP8 worked 0.20 hours at \$150.00 per hour, totaling \$30.00.

Payment Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>
4/1/2020	Credit per Agreement of County to Pay One-Half of Fees Incurred	(\$3,237.00)
Total Payments Received:		(\$3,237.00)

Continued On Next Page

Current Invoice Summary

Prior Balance:	\$6,759.20	
Payments Received:	(\$3,237.00)	Last Payment: 4/1/2020
Unpaid Prior Balance:	<u>\$3,522.20</u>	
Current Fees:	\$255.00	
Advanced Costs:	\$0.00	
TOTAL AMOUNT DUE:	<u><u>\$3,777.20</u></u>	

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

P. O. Box 1210
44 E Main Street
Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

April 02, 2020
Invoice No. 47698

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY, INC.
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 20-G-2054.82 IDA.COURTHOUSE
Matter Number: 20-G-2054.82 IDA.COURTHOUSE
For Services Rendered Through 4/2/2020.

Current Invoice Summary

Prior Balance:	\$50.00
Payments Received:	\$0.00
Unpaid Prior Balance:	<u>\$50.00</u>
Current Fees:	\$0.00
Advanced Costs:	\$0.00
Late Charges:	\$0.75
TOTAL AMOUNT DUE:	<u><u>\$50.75</u></u>

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

P. O. Box 1210
44 E Main Street
Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

April 02, 2020

Invoice No. 47703

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 19-K-2054.76 IDA.TDEC (LEASE)

Matter Number: 19-K-2054.76 IDA.TDEC (Lease)

For Services Rendered Through 4/2/2020.

Current Invoice Summary

Prior Balance:	\$135.00
Payments Received:	\$0.00
Unpaid Prior Balance:	<u>\$135.00</u>
Current Fees:	\$0.00
Advanced Costs:	\$0.00
Late Charges:	\$2.03
TOTAL AMOUNT DUE:	<u><u>\$137.03</u></u>

Thank You for Letting Us Serve You.

Payment Due Upon Receipt.