



IDA

Russell County, VA

Agenda Packet

Thursday, March 12, 2020

Bonanza Family Restaurant

5:30 P.M.

Virginia Code

Closed Sessions 2.2-3711

- 1. Personnel**
- 3. Acquisition/Sale of Property**
- 4. Privacy of Individuals**
- 5. Prospective Unannounced Business**
- 7 & 8. Legal**



IDA Russell County, VA

Industrial Development Authority of
Russell County, Virginia

March 12, 2020

AGENDA

The Industrial Development Authority of Russell County Virginia will hold its regular monthly meeting on March 12, 2020 at Bonanza Family Restaurant Main Street, Lebanon, Virginia, and beginning at 5:30 PM.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
- 4. Approval of Financial and Treasurer's Report**
- 5. Guest Presentations**
- 6. Recess for Meal**
- 7. Attorney's Report**
- 8. Chairman's Report**
- 9. Old Business**
- 10. New Business**
- 11. Closed Session as permitted by Virginia Code #2.2-3711**
- 12. Adjourn Meeting**

Attachments:

Invoices for Payment (Pages A1-A24)

Cumberland Plateau Annual Meeting Invitation

February 13, 2020

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on February 13,2020 at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

MEMBERS

PRESENT: Ernie McFaddin, Chairman
Richard Lockridge, Vice Chairman
Carlton Elliott, Secretary
Jarred Glass, Member
Roger Sword, Member
Tony Dodi, Member
David Mullins, Member
Donnie Christian, Member

ABSENT: Scott Gilmer, Member

STAFF: Katie Patton, Attorney

The Chairman called the meeting to order at 5:32 P.M.

Secretary called the roll and recorded the roll call.

APPROVAL OF MINUTES

Upon motion made by Donnie Christian, second by Tony Dodi and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the January 9, 2020 meeting.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

FINANCIAL REPORT

Upon motion made by David Mullins, second by Jarred Glass, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the financial reports and pay invoices presented on February 13, 2020.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

CHAIRMAN'S REPORT

The plans for the Health Department relocation re not finalized as of this time. The amount of space needed is still under consideration.

A new pharmacy is locating beside the Catholic Church in Lebanon. The owners are asking for a letter of support to VCEDA for a seed capital grant.

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to prepare a letter of support for Next Door Drug to VCEDA for a seed capital grant.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

The chairman informed the IDA P & E Wholesale has asked for a letter of support for a seed capital grant.

Upon motion made by David Mullins, second by Donnie Christian, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to prepare a letter of support for P & E Wholesale to VCEDA for a seed capital grant.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

The chairman reported the Town of Lebanon is requesting two street be conveyed to the Town from the IDA.

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to take the necessary steps to convey the Gray Farm Road (in the industrial park) and the access road for C-Health and VCEDA to the Town of Lebanon Road System. The chairman is authorized to sign all document relating

to this project. The Attorney is authorized to draft the deeds to transfer the two roads to the Town of Lebanon.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

CLOSED SESSION

Upon motion made by Donnie Christian, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) & (8) Legal Counsel.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

RECONVENE TO PUBLIC SESSION

Upon motion made by Tony Dodi, second by David Mullins, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the “Certification Motion after reconvening in Public Session”.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Tony Dodi	Yes
Carlton Elliott	Yes	Roger Sword	Yes
Scott Gilmer	Absent	Donnie Christian	Yes

Jarred Glass Yes
David Mullins Yes

Richard Lockridge Yes

MOTIONS FROM CLOSED SESSION

Upon motion made by Jarred Glass, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to negotiate financing options for Project Brown to include a short term lease arrangement with the property owner and the Project Company. The chairman is authorized to sign all necessary documents related to this project.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

Upon motion made by Jarred Glass, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to complete an RFP to the Commonwealth of Virginia providing space for the Department of Probation. The chairman is also authorized to begin negotiations with contractors on the construction of this space. The chairman is authorized to sign all necessary documents relating to this project.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

Upon motion made by Jarred Glass, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to negotiate financing options for Project Brown to include a short term lease arrangement with the property owner and the Project Company. The chairman is authorized to sign all necessary documents related to this project.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

Upon motion made by Richard Lockridge, second by Donnie Christian, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to submit an application for an ARC Power Initiative Grant in partnership with I-go Wireless, extending broadband services within Russell County. The chairman is also authorized to submit the required letter of intent prior to application for this grant. Authorization is given to the chairman to sign all necessary documents related to this project.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

ADJOURNMENT

Upon motion made by Donnie Christian, second by David Mullins, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 10:06 PM.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

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February 11, 2020

**Russell County Industrial
Development Authority
P. O. 2378
Lebanon, VA 24266**

RE: Billing from January 4, 2020 through February 11, 2020

Dear Sir/Madam:

Enclosed, herewith is a statement for services rendered from January 4, 2020 through February 11, 2020, in the amount of \$3,384.60.

**Note: Billing may not be complete through the date listed above.*

PLEASE PAY THIS AMOUNT:

\$ 3,384.60

If you have any questions, please do not hesitate to contact me.

Very truly yours,
CHAFIN LAW FIRM, P.C.

By:


A. BENTON CHAFIN, JR.

Encl. (As noted)

**BILLING FOR
RUSSELL COUNTY IDA**

(JANUARY 4, 2020 THROUGH FEBRUARY 11, 2020)

FILE	FILE No.	AMOUNT
General File	92-G-2054	\$ 949.40
Project Blue Jay	18-G-2054.74	\$ 105.00
Project Grow	19-G-2054.80	\$ 2,145.20
TDEC Lease	19-K-2054.76	\$ 135.00
Courthouse	20-G-2054.82	\$ 50.00
TOTAL		\$ 3,384.60

Chafin Law Firm, P.C.

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February 11, 2020

Invoice No. 47327

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 92-G-2054 IDA.GENERAL FILE

Matter Number: 92-G-2054 IDA.General File

For Services Rendered Through 2/11/2020.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
1/7/2020	KP8	Discussion with paralegal regarding January meeting	0.20	\$30.00
1/7/2020	RS3	Discussion with attorney regarding January meeting	0.20	\$18.00
1/9/2020	KP8	Preparation of Freedom of Information Act and Conflict of Interest Act for new Board Member	1.00	\$150.00
1/9/2020	KP8	January Monthly Meeting; Preparation for Meeting	4.50	\$675.00
1/15/2020	KP8	Discussion with paralegal regarding action from January meeting	0.20	\$30.00
1/15/2020	RS3	Discussion with attorney regarding action from January meeting	0.20	\$18.00
Billable Hours / Fees:			<u>6.30</u>	<u>\$921.00</u>

Timekeeper Summary

Timekeeper KP8 worked 5.90 hours at \$150.00 per hour, totaling \$885.00.

Timekeeper RS3 worked 0.40 hours at \$90.00 per hour, totaling \$36.00.

Cost Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check No.</u>
1/9/2020	Photocopies - (142 @ \$0.20 each) = \$28.40	\$28.40	

Continued On Next Page

Client Number: 92-G-2054
Matter Number: 92-G-2054

2/11/2020
Page: 2

Total Costs \$28.40

Current Invoice Summary

Prior Balance:	\$1,160.50
Payments Received:	\$0.00
Unpaid Prior Balance:	<u>\$1,160.50</u>
Current Fees:	\$921.00
Advanced Costs:	\$28.40
TOTAL AMOUNT DUE:	<u><u>\$2,109.90</u></u>

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

P. O. Box 1210
44 E Main Street
Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

February 11, 2020

Invoice No. 47323

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY

P. O. BOX 2378
LEBANON, VA 24266

Client Number: 18-G-2054.74 GREENFIELD HOLDINGS ICI, INC. IDA.PROJECT BLUE JAY/POLYCAP, LLC &
Matter Number: 18-G-2054.74 IDA.Project Blue Jay.Fees & Reimbursable Costs
For Services Rendered Through 2/11/2020.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
1/15/2020	KP8	Received and Reviewed E-mail. TF to Jarrod Sharp.	0.40	\$60.00
1/29/2020	KP8	Received Reviewed and Replied to email from Jarrod Sharp.	0.30	\$45.00
Billable Hours / Fees:			<u>0.70</u>	<u>\$105.00</u>

Timekeeper Summary

Timekeeper KP8 worked 0.70 hours at \$150.00 per hour, totaling \$105.00.

Continued On Next Page

Client Number: 18-G-2054.74
Matter Number: 18-G-2054.74

2/11/2020
Page: 2

Current Invoice Summary

Prior Balance:	\$210.00
Payments Received:	\$0.00
Unpaid Prior Balance:	<u>\$210.00</u>
Current Fees:	\$105.00
Advanced Costs:	\$0.00
TOTAL AMOUNT DUE:	<u><u>\$315.00</u></u>

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

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February 11, 2020

Invoice No. 47324

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 19-G-2054.80 IDA.PROJECT GROW

Matter Number: 19-G-2054.80 IDA.PROJECT GROW

For Services Rendered Through 2/11/2020.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
1/8/2020	B16	Review e-mails regarding project with new location	0.30	\$45.00
1/9/2020	B16	Direct paralegal on needed action	0.30	\$45.00
1/14/2020	RS3	Meet with Chairman	0.50	\$45.00
1/15/2020	RS3	Work on revisions to documents under direction of attorney	1.30	\$117.00
1/16/2020	KP8	TF to Chip Barker. TF to Chairman.	0.30	\$45.00
1/21/2020	KP8	TF to Chairman.	0.20	\$30.00
1/25/2020	B16	Preparation of project documents	2.00	\$300.00
1/29/2020	KP8	Work on project.	0.40	\$60.00
1/29/2020	B16	Review Documents and Direct Paralegal on needed action	0.50	\$75.00
1/29/2020	RS3	Work on file under direction of attorney	1.50	\$135.00
1/30/2020	RS3	Work on file under direction of attorney	2.50	\$225.00
1/31/2020	RS3	Work on file under direction of attorney	1.00	\$90.00
2/5/2020	KP8	2 TF with Ernie. TF with Jonathan Belcher. TF with Lee Moise. TF with Eric Young. TF with Ben. Reviewed Documents. 3.0	5.00	\$750.00
2/5/2020	RS3	Work on file with attorneys	0.70	\$63.00
2/6/2020	KP8	TF with Chairman. TF with Ben.	0.70	\$105.00

Continued On Next Page

Billable Hours / Fees: 17.20 \$2,130.00

Timekeeper Summary

Timekeeper RS3 worked 7.50 hours at \$90.00 per hour, totaling \$675.00.
Timekeeper KP8 worked 6.60 hours at \$150.00 per hour, totaling \$990.00.
Timekeeper B16 worked 3.10 hours at \$150.00 per hour, totaling \$465.00.

Cost Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check No.</u>
1/8/2020	Photocopies - (76 @ \$0.20 each) = \$15.20	\$15.20	
	Total Costs	<u>\$15.20</u>	

Current Invoice Summary

Prior Balance:	\$0.00
Payments Received:	\$0.00
Unpaid Prior Balance:	<u>\$0.00</u>
Current Fees:	\$2,130.00
Advanced Costs:	\$15.20
TOTAL AMOUNT DUE:	<u><u>\$2,145.20</u></u>

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

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Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

February 11, 2020

Invoice No. 47325

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 19-K-2054.76 IDA.TDEC (LEASE)

Matter Number: 19-K-2054.76 IDA.TDEC (Lease)

For Services Rendered Through 2/11/2020.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
2/4/2020	RS3	Work on draft of documents for company's review	1.00	\$90.00
2/4/2020	B16	Direct paralegal on draft documents	0.30	\$45.00
Billable Hours / Fees:			1.30	\$135.00

Timekeeper Summary

Timekeeper B16 worked 0.30 hours at \$150.00 per hour, totaling \$45.00.

Timekeeper RS3 worked 1.00 hours at \$90.00 per hour, totaling \$90.00.

Payment Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>
6/24/2019	Check Number 5813	(\$60.00)
Total Payments Received:		(\$60.00)

Continued On Next Page

Client Number: 19-K-2054.76
Matter Number: 19-K-2054.76

2/11/2020
Page: 2

Current Invoice Summary

Prior Balance:	\$60.00	
Payments Received:	(\$60.00)	
Unpaid Prior Balance:	<u>\$0.00</u>	Last Payment: 6/24/2019
Current Fees:	\$135.00	
Advanced Costs:	\$0.00	
TOTAL AMOUNT DUE:	<u><u>\$135.00</u></u>	

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

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Telephone: 276-889-0143
Fax: 276-889-1121

February 11, 2020

Invoice No. 47326

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY, INC.

P. O. BOX 2378
LEBANON, VA 24266

Client Number: 20-G-2054.82 IDA.COURTHOUSE

Matter Number: 20-G-2054.82 IDA.COURTHOUSE

For Services Rendered Through 2/11/2020.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
1/15/2020	MBJ	Open file, conflict check, assign file to Paralegal	1.00	\$50.00
			Billable Hours / Fees:	1.00 \$50.00

Timekeeper Summary

Timekeeper MBJ worked 1.00 hours at \$50.00 per hour, totaling \$50.00.

Current Invoice Summary

Prior Balance:	\$0.00
Payments Received:	\$0.00
Unpaid Prior Balance:	\$0.00
Current Fees:	\$50.00
Advanced Costs:	\$0.00
TOTAL AMOUNT DUE:	\$50.00

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

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Lebanon, VA 24266
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February 11, 2020

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 17-G-2054.70 IDA.SPECIAL PROJECT RECLAIM
Matter Number: 17-G-2054.70 IDA.SPECIAL PROJECT RECLAIM
For Services Rendered Through 2/11/2020.

Statement of Account

Total Balance Due as of : 2/11/2020 \$630.00

Details of Unpaid Invoices

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Hard Costs</u>	<u>Soft Costs</u>	<u>Fees</u>	<u>Late Charges</u>	<u>Total</u>
47060	01/03/2020	\$0.00	\$0.00	\$630.00	\$0.00	\$630.00
		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$630.00</u>	<u>\$0.00</u>	<u>\$630.00</u>

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

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March 10, 2020

**Russell County Industrial
Development Authority
P. O. 2378
Lebanon, VA 24266**

RE: Billing from February 12, 2020 through March 10, 2020

Dear Sir/Madam:

Enclosed, herewith is a statement for services rendered from February 12, 2020 through March 10, 2020, in the amount of \$6,369.00.

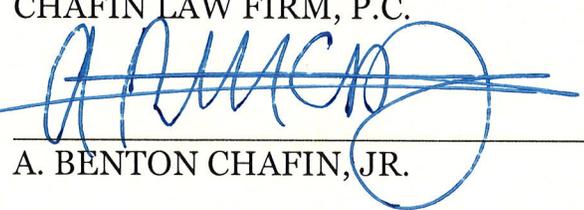
**Note: Billing may not be complete through the date listed above.*

PLEASE PAY THIS AMOUNT:

\$ 6,369.00

If you have any questions, please do not hesitate to contact me.

Very truly yours,
CHAFIN LAW FIRM, P.C.

By: 

A. BENTON CHAFIN, JR.

Encl. (As noted)

BILLING FOR RUSSELL COUNTY IDA

(FEBRUARY 12, 2020 THROUGH MARCH 10, 2020)

FILE	FILE No.	AMOUNT
General File	92-G-2054	\$ 870.00
Special Project Reclaim	17-G-2054.70	\$ 885.00
Project Grow	19-G-2054.80	\$ 4,614.00
TOTAL		\$ 6,369.00

Chafin Law Firm, P.C.

P. O. Box 1210
44 E Main Street
Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

March 10, 2020

Invoice No. 47537

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 92-G-2054 IDA.GENERAL FILE

Matter Number: 92-G-2054 IDA.General File

For Services Rendered Through 3/10/2020.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
2/12/2020	B16	Telephone with Chairman regarding ongoing projects	0.30	\$45.00
2/13/2020	KP8	February Monthly Meeting; Preparation for Meeting	4.50	\$675.00
2/14/2020	B16	Telephone with Chariman regarding ongoing project	0.20	\$30.00
2/25/2020	KP8	Reviewed Easement.	0.30	\$45.00
3/9/2020	B16	Telephone with Chairman regarding ongoing matters	0.50	\$75.00
Billable Hours / Fees:			5.80	\$870.00

Timekeeper Summary

Timekeeper KP8 worked 4.80 hours at \$150.00 per hour, totaling \$720.00.

Timekeeper B16 worked 1.00 hours at \$150.00 per hour, totaling \$150.00.

Continued On Next Page

Client Number: 92-G-2054
Matter Number: 92-G-2054

3/10/2020
Page: 2

Payment Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>
3/2/2020	Check Number 5882 against Inv#47058 - \$1,160.50	(\$1,160.50)
Total Payments Received:		(\$1,160.50)

Current Invoice Summary

Prior Balance:	\$2,109.90	
Payments Received:	(\$1,160.50)	Last Payment: 3/2/2020
Unpaid Prior Balance:	<u>\$949.40</u>	
Current Fees:	\$870.00	
Advanced Costs:	\$0.00	
TOTAL AMOUNT DUE:	<u><u>\$1,819.40</u></u>	

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

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44 E Main Street
Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

March 10, 2020

Invoice No. 47538

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 17-G-2054.70 IDA.SPECIAL PROJECT RECLAIM
Matter Number: 17-G-2054.70 IDA.SPECIAL PROJECT RECLAIM
For Services Rendered Through 3/10/2020.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
3/4/2020	B16	Review various agreements	3.40	\$510.00
3/9/2020	B16	Telephone with John Matney	0.30	\$45.00
3/10/2020	B16	Telephone with John Matney	0.20	\$30.00
3/10/2020	B16	Review and work on various agreements	2.00	\$300.00
Billable Hours / Fees:			5.90	\$885.00

Timekeeper Summary

Timekeeper B16 worked 5.90 hours at \$150.00 per hour, totaling \$885.00.

Payment Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>
3/2/2020	Check Number 5882 against Inv#47060 - \$630.00	(\$630.00)
Total Payments Received:		(\$630.00)

Continued On Next Page

Client Number: 17-G-2054.70
Matter Number: 17-G-2054.70

3/10/2020
Page: 2

Current Invoice Summary

Prior Balance:	\$630.00	
Payments Received:	(\$630.00)	Last Payment: 3/2/2020
Unpaid Prior Balance:	<u>\$0.00</u>	
Current Fees:	\$885.00	
Advanced Costs:	\$0.00	
TOTAL AMOUNT DUE:	<u><u>\$885.00</u></u>	

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

P. O. Box 1210
44 E Main Street
Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

March 10, 2020

Invoice No. 47536

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 19-G-2054.80 IDA.PROJECT GROW

Matter Number: 19-G-2054.80 IDA.PROJECT GROW

For Services Rendered Through 3/10/2020.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
2/12/2020	KP8	Attended Meeting at SVCC. 2 TF with Chairman.	2.00	\$300.00
2/12/2020	B16	TF with Chairman	0.20	\$30.00
2/13/2020	KP8	TF with Senior Attorney	0.20	\$30.00
2/13/2020	B16	TF with Associate Attorney	0.20	\$30.00
2/17/2020	RS3	Work on agreement under direction of attorney	0.50	\$45.00
2/19/2020	KP8	2 TF with Chairman. TF with Lee Moise. Work on Participation Agreement. E-mail to Lee and Chase.	3.70	\$555.00
2/19/2020	RS3	Work on agreement under direction of attorney	0.30	\$27.00
2/19/2020	KP8	TF and email to Jonathan Belcher.	0.30	\$45.00
2/19/2020	KP8	Received and Reviewed E-mail from Jonathan Belcher. TF to Lee Moise.	0.30	\$45.00
2/19/2020	KP8	TF with Lee Moise.	1.20	\$180.00
2/20/2020	KP8	Telephone w/Chairman	0.30	\$45.00
2/20/2020	KP8	TF with Jonathan Belcher. TF to Carter Glass.	0.50	\$75.00
2/20/2020	KP8	Telephone with Tazewell County Attorney	0.30	\$45.00
2/20/2020	KP8	Revised Participation Agreement. E-mail to Lee, Eric and Chase.	1.30	\$195.00
2/21/2020	KP8	TF to Chairman.	0.20	\$30.00
2/21/2020	KP8	Received Reviewed and Replied to E-mails from Eric and Lee.	0.40	\$60.00

Continued On Next Page

2/25/2020	RS3	Work on IFA with attorney	0.30	\$27.00
2/25/2020	KP8	Received and reviewed numerous e-mails from Lee Eric and Chase. Revised IFA. E-mail to Chip Barker. 3 TF with Chairman. Conference call with Eric and Chase. Revised Participation Agreement. TF with Ben.	4.00	\$600.00
2/26/2020	KP8	Received Reviewed and Replied to E-mail from Eric.	0.30	\$45.00
2/27/2020	KP8	TF with Chairman. TF with Chase. TF to Jim Baldwin.	0.40	\$60.00
2/27/2020	KP8	2 TF to Jim Baldwin. 2 E-mails. Research. TF with Steve Breeding. 2 TF with Lee Moise. Revised Participation Agreement. E-mail to Eric Lee Chase Jim and Ernie.	2.00	\$300.00
2/28/2020	KP8	TF with Chairman.	0.20	\$30.00
3/3/2020	KP8	TF with Chairman. Met with Chairman. TF with Jonathan Belcher. TF to Chip Barker. Review Documents. TF with Eric Young.	1.30	\$195.00
3/4/2020	KP8	Work on file; review documents; prepare for closing	3.50	\$525.00
3/5/2020	KP8	Work on file; confer with senior attorney; review e-mails from Chip Barker; letter to Chip Barker; phone calls; e-mails; closing	7.00	\$1,050.00
3/5/2020	B16	Confer with associate attorney	0.30	\$45.00
			Billable Hours / Fees:	
			31.20	\$4,614.00

Timekeeper Summary

Timekeeper KP8 worked 29.40 hours at \$150.00 per hour, totaling \$4,410.00.

Timekeeper B16 worked 0.70 hours at \$150.00 per hour, totaling \$105.00.

Timekeeper RS3 worked 1.10 hours at \$90.00 per hour, totaling \$99.00.

Continued On Next Page

Current Invoice Summary

Prior Balance:	\$2,145.20
Payments Received:	\$0.00
Unpaid Prior Balance:	<u>\$2,145.20</u>
Current Fees:	\$4,614.00
Advanced Costs:	\$0.00
TOTAL AMOUNT DUE:	<u><u>\$6,759.20</u></u>

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March 10, 2020

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 18-G-2054.74 GREENFIELD HOLDINGS ICI, INC. IDA.PROJECT BLUE JAY/POLYCAP, LLC &
Matter Number: 18-G-2054.74 IDA.Project Blue Jay.Fees & Reimbursable Costs
For Services Rendered Through 3/10/2020.

Statement of Account

Total Balance Due as of : 3/10/2020 \$105.00

Payment Detail

3/2/2020 Check Number 5882 against Inv#47059 - \$210.00 \$210.00

Total Payments Received: \$210.00

Details of Unpaid Invoices

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Hard Costs</u>	<u>Soft Costs</u>	<u>Fees</u>	<u>Late Charges</u>	<u>Total</u>
47059	01/03/2020	\$0.00	\$0.00	\$210.00	\$0.00	\$210.00
47323	02/11/2020	\$0.00	\$0.00	\$105.00	\$0.00	\$105.00
		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$315.00</u>	<u>\$0.00</u>	<u>\$315.00</u>

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March 10, 2020

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 19-K-2054.76 IDA.TDEC (LEASE)
Matter Number: 19-K-2054.76 IDA.TDEC (Lease)
For Services Rendered Through 3/10/2020.

Statement of Account

Total Balance Due as of : 3/10/2020 \$135.00

Details of Unpaid Invoices

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Hard Costs</u>	<u>Soft Costs</u>	<u>Fees</u>	<u>Late Charges</u>	<u>Total</u>
47325	02/11/2020	\$0.00	\$0.00	\$135.00	\$0.00	\$135.00
		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$135.00</u>	<u>\$0.00</u>	<u>\$135.00</u>

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Payment Due Upon Receipt.

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Lebanon, VA 24266
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March 10, 2020

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY, INC.
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 20-G-2054.82 IDA.COURTHOUSE
Matter Number: 20-G-2054.82 IDA.COURTHOUSE
For Services Rendered Through 3/10/2020.

Statement of Account

Total Balance Due as of : 3/10/2020 \$50.00

Details of Unpaid Invoices

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Hard Costs</u>	<u>Soft Costs</u>	<u>Fees</u>	<u>Late Charges</u>	<u>Total</u>
47326	02/11/2020	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$50.00</u>	<u>\$0.00</u>	<u>\$50.00</u>

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

*The Cumberland Plateau Planning
District Commission*

*Cordially invites you to attend its
52nd Annual Meeting
Friday, March 27, 2020*

Keynote Speaker

**Tim Thomas, Federal Co-Chair
Appalachian Regional Commission**

*Russell County Conference Center
139 Highland Drive
Lebanon, Virginia*

Reception 6:30 p.m.

Dinner 7:30 p.m.

Please respond by March 20, 2020

_____ *Yes, I will attend*

_____ *No, I cannot attend*

_____ *Number of persons in your party*

Please Print Name



Please RSVP to:

Cumberland Plateau PDC
P.O. Box 548
Lebanon, VA 24266