



**IDA**

**Russell County, VA**

*Agenda Packet*

Thursday, May 9, 2019

**Bonanza Family Restaurant**

5:30 P.M.

## **Virginia Code**

### **Closed Sessions 2.2-3711**

- 1. Personnel**
- 3. Acquisition/Sale of Property**
- 4. Privacy of Individuals**
- 5. Prospective Unannounced Business**
- 7 & 8. Legal**



# **IDA Russell County, VA**

Industrial Development Authority of  
Russell County, Virginia

**May 9, 2019**

## **AGENDA**

The Industrial Development Authority of Russell County Virginia will hold its regular monthly meeting on May 9, 2019 at Bonanza Family Restaurant Main Street, Lebanon, Virginia, and beginning at 5:30 PM.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
- 4. Approval of Financial and Treasurer's Report**
- 5. Guest Presentations**
- 6. Recess for Meal**
- 7. Attorney's Report**
- 8. Chairman's Report**
- 9. Old Business**
- 10. New Business**
- 11. Closed Session as permitted by Virginia Code #2.2-3711**
- 12. Adjourn Meeting**

### ***Attachments***

- a. Cumberland Plateau Invitation (Page A1)***
- b. Invoices for payment (Page A2-A7)***

**April 11, 2019**

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on April 11, 2019, at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

**MEMBERS**

**PRESENT:** Ernie McFaddin, Chairman  
Carlton Elliott, Secretary  
Scott Gilmer, Member  
Roger Sword, Member  
Jarred Glass, Member  
David Mullins, Member

**ABSENT:** Richard Lockridge, Vice Chairman  
Mike Hincer, Member  
Tony Dodi, Member

**STAFF:** Katie Patton, Attorney

**GUEST:**

The Chairman called the meeting to order at 5:43 P.M.

Secretary called the roll and recorded the roll call.

**APPROVAL OF MINUTES**

Upon motion made by David Mullins, second by Carlton Elliott and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the March 14, 2019 meeting.

The Vote was:

Aye: C. Elliott, S. Gilmer, D. Mullins, J Glass, R. Sword

Absent: T. Dodi, M. Hincer, R. Lockridge

Nay: None

**FINANCIAL REPORT**

Upon motion made by Roger Sword, second by David Mullins, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve Financial Report of April 11, 2019 and the corrected financial statement for March 14, 2019.

The Vote was:

Aye: C. Elliott, S. Gilmer, D. Mullins, J Glass, R. Sword

Absent: T. Dodi, M. Hincer, R. Lockridge

Nay: None

### **PUBLIC COMMENT**

No Comment

### **ATTORNEY'S REPORT**

No Report

### **CHAIRMAN'S REPORT**

The chairman reported I-Go wireless has applied for a USDA grant.

VCC documents for Project "Blue Jay" are being drafted by the attorneys.

Upon motion made by Carlton Elliott, second by David Mullins, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the resolution presented by VCC with changes to be implemented by legal counsel.

The Vote was:

Aye: C. Elliott, S. Gilmer, D. Mullins, J Glass, R. Sword

Absent: T. Dodi, M. Hincer, R. Lockridge

Nay: None

Upon motion made by Carlton Elliott, second by Jarred Glass, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve and authorize the Chairman to sign the VCC commitment letter.

The Vote was:

Aye: C. Elliott, S. Gilmer, D. Mullins, J Glass, R. Sword

Absent: T. Dodi, M. Hincer, R. Lockridge

Nay: None

The heat pump in the Health department building needs repair and most likely needs to be replaced. The Chairman is in the process of obtaining quotes on replacement of the unit.

**CLOSED SESSION**

Upon motion made by Scott Gilmer, second by David Mullins and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) & (8) Legal Counsel.

The Vote was:

Aye: C. Elliott, S. Gilmer, D. Mullins, J Glass, R. Sword

Absent: T. Dodi, M. Hincer, R. Lockridge

Nay: None

**RECONVENE TO PUBLIC SESSION**

Upon motion made by Scott Gilmer, second by Jarred Glass, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the “Certification Motion after reconvening in Public Session”.

The Vote was:

Aye: C. Elliott, S. Gilmer, D. Mullins, J Glass, R. Sword

Absent: T. Dodi, M. Hincer, R. Lockridge

Nay: None

**CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION**

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Roger Sword	Yes
Carlton Elliott	Yes	Mike Hincer	Absent
Scott Gilmer	Yes	Jarred Glass	Yes
Tony Dodi	Absent	David Mullins	Yes
		Richard Lockridge	Absent

**MOTIONS FROM CLOSED SESSION**

Upon motion made by Carlton Elliott, second by David Mullins, and duly approved by the Industrial Development Authority of Russell County, Virginia

approving the proposed revision to the deed with Virginia State Police, pertaining to the lot in the industrial park, pending legal review and approval.

The Vote was:

Aye: C. Elliott, S. Gilmer, D. Mullins, J Glass, R. Sword

Absent: T. Dodi, M. Hincer, R. Lockridge

Nay: None

Upon motion made by Carlton Elliott, second by David Mullins, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Chairman to instruct the Attorney to draft a performance agreement with C6 Corporation.

The Vote was:

Aye: C. Elliott, S. Gilmer, D. Mullins, J Glass, R. Sword

Absent: T. Dodi, M. Hincer, R. Lockridge

Nay: None

### **ADJOURNMENT**

Upon motion made by David Mullins, second by Jarred Glass, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 8:13 PM.

The Vote was:

Aye: C. Elliott, S. Gilmer, D. Mullins, J Glass, R. Sword

Absent: T. Dodi, M. Hincer, R. Lockridge

Nay: None



## *Cumberland Plateau Company, Inc.*

### MEMORANDUM

**TO:** CPC Board of Directors, County Administrators, Town Managers,  
Mayors and IDAs in Cumberland Plateau PDC

**FROM:** Jim Baldwin, Executive Director *JB*

**DATE:** May 6, 2019

**SUBJECT:** Roll-out of new Regional Economic Development Funding Program  
on May 22

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The Cumberland Plateau Company (CPC) invites you to the roll-out of our new economic development funding program on Wednesday, May 22, 2019, at 10:00 a.m. at Southwest Virginia Community College's King Center.

As many of you know, the CPC, as 50 percent owner of our robust fiber backbone system, received \$3.0 million from the sale of BVU Optinet to Sunset Fiber, as well as an improved Operating Agreement with Sunset that sets out the percentage of gross revenues that the CPC receives going forward. These funds are considered as Program Income by the U.S. Economic Development Administration and can only be used as directed by them through an approved Program Design.

We will talk about this on the 22<sup>nd</sup> and hand out grant applications. Only local governments will be eligible applicants, but may partner with IDAs through MOUs or other agreements.

I look forward to seeing you on the 22<sup>nd</sup>.



**STARNES, INC.**  
REFRIGERATION & AIR CONDITIONING  
**1-800-STARNES**

Starnes Refrigeration & Air  
Conditioning, Inc  
PO Box 2259  
Lebanon, VA 24266

Phone: (276) 889-2410  
Fax: (276) 889-2246  
www.starnesinc.com

**Invoice I8060**

Bill To  
**Russell County IDA**  
PO Box 2378  
Lebanon VA 24266

Ship To  
**Russell County IDA**  
PO Box 2378  
Lebanon VA 24266

Work Order #: 1616

Transaction Date: 5/6/2019

Terms: Net 30

Item	Description	Quantity	Price	Amount
MCQ	Maintenance Monthly May	1	\$66.00	\$66.00
			Subtotal:	\$66.00
			Tax:	\$0.00
			Total:	\$66.00



Invoice Number: 144045

Invoice Date: 04/19/2019

Bill To: Russell County IDA
P.O. Box 2378
Lebanon, VA 24266

Customer: Russell County IDA
135 Highland Dr.
Lebanon, VA 24266

Table with 5 main columns: Account No, Payment Terms, Due Date, Invoice Total, Balance Due. Sub-table with 6 columns: Contract Number, Contact, Contract Amount, P.O. Number, Start Date, Exp. Date. Includes a Remarks section.

Summary:

Contract base rate charge for this billing period \$0.00
Contract overage charge for the 03/09/2019 to 04/08/2019 overage period \$38.62\*\*

Detail:

Equipment included under this contract

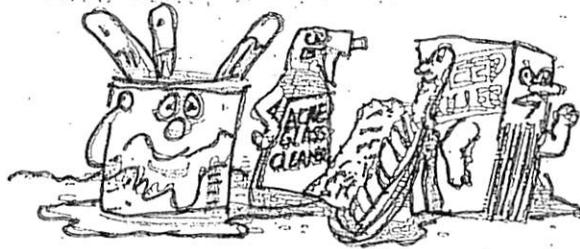
Xerox/7835

Table with columns: Number, Serial Number, Base Adj., Location, Meter Type, Meter Group, Begin Meter, End Meter, Credits, Total, Covered, Billable, Rate, Overage.

Effective June 1, 2012 a 1.5% finance charge per month will accrue after 30 days.

Summary table: Invoice Subtotal: \$38.62, Exempt: \$0.00, Total Tax: \$0.00, Invoice Total: \$38.62

SUSANS CLEANING SERVICE  
 261 WARNER SUB-DIVISION RD  
 LEBANON VA 24266



Dmme	AMOUNT:
April 2019 cleaning 2-3-5	
9-10-12	
16-17-19	
23-24-26	
30	
Spot clean carpet	

TOTAL

\$

1516.<sup>00</sup>

Thankyou  
 Susany Billing



**STARNES, INC.**  
REFRIGERATION & AIR CONDITIONING  
**1-800-STARNES**

Starnes Refrigeration & Air  
 Conditioning, Inc  
 PO Box 2259  
 Lebanon, VA 24266

Phone: (276) 889-2410  
 Fax: (276) 889-2246  
 www.starnesinc.com

**Invoice I7801**

Bill To  
**Russell County IDA**  
 PO Box 2378  
 Lebanon VA 24266

Ship To  
**Russell County IDA**  
 PO Box 2378  
 Lebanon VA 24266

Work Order #: 1255

Transaction Date: 4/5/2019

Terms: Net 30

Item	Description	Quantity	Price	Amount
SCT	Service Commercial Tech	2.5	\$62.00	\$155.00
Subtotal:				\$155.00
Tax:				\$0.00
Total:				\$155.00

**Acceptance**



**STARNES, INC.**  
REFRIGERATION & AIR CONDITIONING  
**1-800-STARNES**

Starnes Refrigeration & Air  
Conditioning, Inc  
PO Box 2259  
Lebanon, VA 24266

Phone: (276) 889-2410  
Fax: (276) 889-2246  
www.starnesinc.com

Phone Number:

Email Address:

Bill To  
**Russell County IDA**  
PO Box 2378  
Lebanon VA 24266

Ship To  
**Russell County IDA**  
PO Box 2378  
Lebanon VA 24266

Work Order #: 1255

Assigned Tech: Jeff H.

Task: Service Call

## Service Call

Service Call

### Customer Info

1. Name	Russell county ida	2. Email	
3. Trouble Reported	Noise and unit not cooling		

### Equipment Information

4. Equipment Type	Carrier	5. System Number	0
6. Systems age	0	7. OD Model #	38bq008530
8. OD Serial #	4483g77 034	9. ID Model #	40ba009600
10. ID Serial #	S392723		

### Worked Description



11. Work Performed

Troubleshooting system, found noise from blower motor and blower wheel bearings, found unit cycling on low pressure switch, found burnt wiring from disconnect to condenser, found bad start and run components in condenser, would recommend replacing this system

**Check List**

- |                          |                                     |   |                          |
|--------------------------|-------------------------------------|---|--------------------------|
| 12. Meg Compressor       | 0                                   | 13. Leak checked with electronic sniffer ID and OD coil | <input type="checkbox"/> |
| 14. Inspected Electrical | <input checked="" type="checkbox"/> | 15. Verified Operations                                 | <input type="checkbox"/> |
| 16. Company Decals       | Y                                   |   |                          |

**Technician**

**Customer**

Jeff H.

04/05/2019