



IDA

Russell County, VA

Agenda Packet

Thursday, November 8, 2018

Bonanza Family Restaurant

5:30 P.M.

Virginia Code

Closed Sessions 2.2-3711

- 1. Personnel**
- 3. Acquisition/Sale of Property**
- 4. Privacy of Individuals**
- 5. Prospective Unannounced Business**
- 7 & 8. Legal**



IDA Russell County, VA

Industrial Development Authority of
Russell County, Virginia

November 8, 2018

AGENDA

The Industrial Development Authority of Russell County Virginia will hold its regular monthly meeting on November 8, 2018 at Bonanza Family Restaurant Main Street, Lebanon, Virginia, and beginning at 5:30 PM.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
- 4. Approval of Financial and Treasurer's Report**
- 5. Guest Presentations**
- 6. Recess for Meal**
- 7. Attorney's Report**
- 8. Chairman's Report**
- 9. Old Business**
- 10. New Business**
- 11. Closed Session as permitted by Virginia Code #2.2-3711**
- 12. Adjourn Meeting**

Attachments

- a. Accounts payable invoices (Page A1 -A10)***

October 11, 2018

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on October 11, 2018, at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

MEMBERS

PRESENT: Ernie McFaddin, Chairman
Richard Lockridge, Vice Chairman
Carlton Elliott, Secretary
Roger Sword, Member
Scott Gilmer, Member
Mike Hincer, Member

ABSENT: David Mullins, Member
Jarred Glass, Member
Tony Dodi, Member

STAFF: Ben Chafin, Attorney

GUESTS: William Wampler, Project Reclaim
John Matney, Project Reclaim

The Chairman called the meeting to order at 5:38 P.M.

Secretary called the roll and recorded the roll call.

AMEND AGENDA

Upon motion made by Richard Lockridge, second by Mike Hincer, and duly approved by the Industrial Development Authority of Russell County, Virginia to amend the agenda to move the closed session immediately after the approval of last month's minutes.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hincer

Absent: D. Mullins, J. Glass, T.Dodi

Nay: None

APPROVAL OF MINUTES

Upon motion made by Mike Hinchler, second by Roger Sword and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the September 13, 2018.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler

Absent: D. Mullins, J. Glass, T.Dodi

Nay: None

CLOSED SESSION

Upon motion made by Roger Sword, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) & (8) Legal Counsel.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler

Absent: D. Mullins, J. Glass, T.Dodi

Nay: None

RECONVENE TO PUBLIC SESSION

Upon motion made by Carlton Elliott, second by Roger Sword, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler

Absent: D. Mullins, J. Glass, T.Dodi

Nay: None

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Roger Sword	Yes
Carlton Elliott	Yes	Mike Hinch	Yes
Scott Gilmer	Aye	Jarred Glass	Absent
Tony Dodi	Absent	David Mullins	Absent
		Richard Lockridge	Yes

MOTIONS FROM CLOSED SESSION

Upon motion made by Carlton Elliott, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, authorizing the chairman to draft and send a letter of support for the OSM Pilot Grant regarding Project Reclaim

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinch

Absent: D. Mullins, J. Glass, T.Dodi

Nay: None

FINANCIAL REPORT

Upon motion made by Roger Sword, second by Mike Hinch, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the Financial Report of October 11, 2018.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinch

Absent: D. Mullins, J. Glass, T.Dodi

Nay: None

PUBLIC COMMENT

No Comments

ATTORNEY'S REPORT

The Attorney presented a Memorandum of Understanding with the Russell County PSA for the pipe storage in the Industrial Park.

The Attorney Presented a lease for the 911 Center with Russell County Sheriff's Office.

Upon motion made by Richard Lockridge, second by Scott Gilmer, and duly approved by the Industrial Development Authority of Russell County,

Virginia approving the lease with the Sheriff's Office for the 911 Center pending Attorney review.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler

Absent: D. Mullins, J. Glass, T.Dodi

Nay: None

The attorney presented the need to raise the hourly rate for representing the IDA.

Upon motion made by Mike Hinchler, second by Roger Sword, and duly approved by the Industrial Development Authority of Russell County, Virginia to increase the fees for legal representation to \$150.00 per hour with Chafin Law Firm.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler

Absent: D. Mullins, J. Glass, T.Dodi

Nay: None

CHAIRMAN'S REPORT

No Report

ADJOURNMENT

Upon motion made by Mike Hinchler, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 9:45 PM.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler

Absent: D. Mullins, J. Glass, T.Dodi

Nay: None



D-U-N-S 09-4738007
FED. ID 58-2608861

District # 209
5695 Bobby Hicks Highway
JOHNSON CITY, TN 37615-6200
423-467-3547

Bill To: 209-01485461

Russell County Board Of Super
P.O. BOX 1208
LEBANON VA 24266

Johnson Controls Fire Protection LP

INVOICE NO.
20554265

INVOICE DATE
10-25-18

CUSTOMER PO

CONTRACT #
368061

MODIFIER
R05-JUN-2018

PAYMENT TERMS
COD

Ship To: 209-01497032

Russell County Health Dept.
115 Rogers Street
LEBANON VA 24266-0000

Requestors Name: WYCOFF, JACK

CONTRACT DESCRIPTION	CONTRACT START DATE	CONTRACT END DATE
RUSSELL COUNTY HEALTH DEPT.-115 ROGERS STREET-C2611-AEIG	01-OCT-18	30-SEP-19

INVOICE NOTES:

Total Contract Amount	-	\$464.50	Amount Of Current Invoice	-	\$464.50
			Sales Tax	-	\$0.00
			Total Amount Included	-	\$464.50
			Payment Received	-	\$0.00
Total Amount Due					\$464.50

REMITTANCE COPY

PLEASE TEAR OFF AND RETURN THIS PORTION WITH YOUR PAYMENT - WRITE INVOICE NO. ON YOUR CHECK.

TOTAL AMOUNT DUE
464.50



BILL TO Russell County Board Of Super
209-01485461
SHIP TO Russell County Health Dept.
209-01497032

INVOICE NUMBER 20554265
INVOICE DATE 10-25-18
CUSTOMER P.O.

REMIT TO Johnson Controls Fire Protection LP
Dept. CH 10320
Palatine, IL 60055-0320

9000046450920554265



District # 209
5695 Bobby Hicks Highway
JOHNSON CITY, TN 37615-6200
423-467-3547

Johnson Controls Fire Protection LP

INVOICE NO.

20554265

DATE OF INVOICE

10-25-18

INVOICE CONTRACT DETAIL

Service Plan Name	Billing Start Date	Billing End Date	Ship To Address	Covered Product	Qty	Description	Amount
Sprinkler Test & Inspect	01-OCT-18	30-SEP-19	115 Rogers Street, , LEBANON, VA	SYSTEM-SP-WET SPRINKLER	1	WET SPRINKLER SYSTEM	\$464.50

Russell County IDA Member Expense Voucher

Member Name Richard Lockridge

Phone No. 276-698-9419

Member Add: PO Box 2981, Lebanon, VA 24266

Email address ymimcvun@shentel.net

Date 7/8/2018

Date	Description	Time Worked	Miles	Mileage 0.54	Meals/Rm	Mailings	Fee \$200.00
8/9/18	Conference Call with NETLs (~1 hour)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
8/21/18	DMME Presentation & Discussion with VCEA Barbara Altizer (~1.5 hours)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
8/23/18	Conference Call with Pittsburgh NETL (~0.75 hours)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
8/23/18	Conference Call with Brad Hall (~0.25 hours)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
8/21-8/23	Conference Call with Rebecca Dye (~1 hour)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
8/27/18	Meeting with Carl Knoblock & William Wampler at Moss 3 Site (~3 hours)	0.00	22.00	\$ 11.88	\$ -	\$ -	\$ -
9/6/18	Meeting with Ernie, Laura Blevins & Jack Kennedy in St. Paul, VA (~2.75 hours)	0.00	36.00	\$ 19.44	\$ -	\$ -	\$ -
9/10/18	VACo Meeting with Brad Hall (~3 hours)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
10/17/18	Lunch Meeting (Pat's Diner) with Dick Wolfe & David Leonard; (~1.5 hours)	0.00	0.00	\$ -	\$ 32.45	\$ -	\$ -
11/2/18	Conference Call Pittsburgh NETL (~0.5 hours)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
11/2/18	Lunch Meeting (Pat's Diner) with Robyn Lee & Becki Joyce Go VA Region One (~1 hour)	0.00	0.00	\$ -	\$ 12.05	\$ -	\$ -
		0.00	0.00	\$ -	\$ -	\$ -	\$ -
		0.00	0.00	\$ -	\$ -	\$ -	\$ -
		0.00	0.00	\$ -	\$ -	\$ -	\$ -
		0.00	0.00	\$ -	\$ -	\$ -	\$ -
	Totals	0.00	58.00	\$ 31.32	\$ 44.50	\$ -	\$ -

MEMBER SIGN Richard Lockridge

NOTES: _____

Finance Comm Approval _____

PATS KOUNTRY DINER
1764 E MAIN ST
LEBANON VA 24266

11:57 11-02-2018
MC NO.0000 0386
DEPT#001 \$7.25T1
DEPT#001 \$1.75T1

SUBTOTAL \$9.00
TAX1 \$1.04
TOTAL-TAX \$1.04

TOTAL \$10.04
CASH \$10.04

THANK YOU
PLEASE COME AGAIN

+2.01

PATS KOUNTRY DINER
1764 E MAIN ST
LEBANON VA 24266

11:53 10-17-2018
MC NO.0000 8815
DEPT#001 \$7.25T1
DEPT#001 \$1.75T1
DEPT#001 \$8.25T1
DEPT#001 \$5.25T1
DEPT#001 \$1.75T1

SUBTOTAL \$24.25
TAX1 \$2.79
TOTAL-TAX \$2.79

TOTAL \$27.04
CASH \$27.04

THANK YOU
PLEASE COME AGAIN

+5.41 TIP

Kestner Locksmith
Lebanon, VA 24266
P.O. Box 1448
Lebanon, VA 24266
Phone # (276) 889-4308

Invoice

Date	Invoice #
10/10/2018	1252

Commercial/Residential/Automotive
High Security Locks
Access Control Systems
Safe Servicing & Repair
Masterkey Systems
Automotive Keys and Remotes
Fire Door Assembly Inspection
VA Lic # 11-5767

Website: www.kestnerlocksmith.com
Email: kestlock@yahoo.com

Bill To
Russell County IDA P.O. Box 2378 Lebanon, VA 24266

P.O. No.	Terms	Project
TDEC	Net 30	

Item	Quantity	Description	Rate	Amount
SC-97F	1	Service Call	50.00	50.00
Labor	14	Labor	50.00	700.00
Misc	300	Security Cable	0.15	45.00T
Misc	300	18/2 Power wire	0.15	45.00T
GMS-M118-G23-...	2	1-1/8 Mortise Cylinder, Schlage Everest C145	33.24	66.48T
DK-C145	5	Schlage C145 Key, C145-352476	5.00	25.00T
DX-ACP-DXEL4	1	Four Door Access Control Package	549.95	549.95T
DX-ACC-DXRE...	1	DX USB Card Reader	32.29	32.29T
DX-ACC-DXFOB...	25	DX 125KHZ Access Control Key Fob	3.00	75.00T
DX-ACR-DXRF1...	2	DX Weather Resistant Black Access Control Reader	24.95	49.90T
HES-1006-630	2	HES Electric Strike, 1006	390.00	780.00T
HES-261006KD-...	2	HES, KD Faceplate for 1006	35.12	70.24T
		Tax Exempt	0.00%	0.00

Thank you for your business.	Total	\$2,488.86
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STARNES, INC.
REFRIGERATION & AIR CONDITIONING
1-800-STARNES

Starnes Refrigeration & A/ C, Inc

P.O. Box 2259
Lebanon, VA 24266

Phone: 276-889-2410

Fax: 276-889-2246

Visit us at:
www.starnesinc.com

Invoice 71199

Date: 10/30/18

Customer ID: Rus Co IDA

Bill to:

Russell County IDA
P.O. Box 2378
Lebanon, VA 24266

Department	Terms	Due Date	P.O. Number
	Net 30	11/29/18	Social Services

Quantity	Item ID	Description	Unit Price	Amount
1.00	SCT	Removed Lock Box for Heat Setting	62.00	62.00

Invoice Total: 62.00

Total Due: \$ 62.00

Thank You !



STARNES, INC.
HEATING & COOLING
1-800-STARNES

www.starnesinc.com



TECHNICIAN: Dalton

DATE: 10/25/18

REFRIGERANT REPORT
Type R-

SERIAL #:

SERIAL #:

LBS RECYCLED:

LBS:

LBS:

LBS RECOVERED:

CUSTOMER NAME: Social services building

ADDRESS:

EMAIL:

TROUBLE REPORTED:

OD MODEL #:

ID MODEL #:

CITY: Leb

PHONE:

STATE:

ZIP CODE:

EQUIPMENT TYPE:

UNIT #:

OD SERIAL #:

ID SERIAL #:

WORK DESCRIPTION

Removed t-stat box so that they could turn heat on. Operations okay.

WORK COMPLETE:

- CONDENSER
- Meg Compressor _____
- Record Voltage _____
- Compressor Amps _____
- Fan Motor Amps _____
- Clean or Inspect Condenser Coil
- Leak Check
- Condenser Coil
- Defrost Operation
- Reversing Valve Operation
- Contactor Condition
- Capacitor Measurement
- Overall Electrical Condition
- Overall Equipment Condition

- AIR HANDLER
- Leak Check Evaporator
- Clean or Inspect Evaporator Coils
- Voltage Reading _____
- Inspect Blower Motor
- Blower Motor Amps _____
- Capacitor Measurement
- Flushed Drain and Verified Ops
- Treated Drain
- Replaced or Washed Air Filter
- Overall Electric Condition
- Overall Equipment Condition

- HEATING ASSEMBLY
- Electric Heat _____
- Electric Heat, Voltage Reading _____
- Electric Heat Amps _____
- Gas Furnace
- Check for Gas Leaks
- Cleaned Burners
- Inspected Gas Valve
- Inspected Draft Assembly
- Inspected Heat Exchanger
- Verified All Safety Controls

- CONTROLLER
- Verified Operation and Condition
- WWW _____

QTY MATERIAL DESCRIPTION PRICE

QTY MATERIAL DESCRIPTION PRICE

PENDING REPORT

TOTAL REPAIR:

REPAIR ESTIMATE:

LIMITED WARRANTY: All materials, parts, and equipment are warranted by the manufacturers' or suppliers' written warranty only. All labor performed by Starnes Inc. is warranted for 30 days unless otherwise indicated in writing. Starnes Inc. makes no other warranties implied or otherwise, and technicians or agents are not authorized to make any such warranties on behalf of Starnes Inc.

PAYMENT TERMS: Invoice past the due date will be charged a finance rate of 24% annually. In the event of collections, Starnes Inc will be entitled to all court cost and attorney fees not to exceed 25%.

CUSTOMER SIGNATURE:

THANK YOU FOR YOUR BUSINESS

SAME DAY, 24-HOUR SERVICE 365 DAYS A YEAR, REGARDLESS OF TIME, WEATHER CONDITIONS OR LOCATION. THAT IS OUR PROMISE TO YOU.



STARNES, INC.
REFRIGERATION & AIR CONDITIONING
1-800-STARNES

Starnes Refrigeration & A/ C, Inc

P.O. Box 2259
Lebanon, VA 24266

Phone: 276-889-2410

Fax: 276-889-2246

Visit us at:
www.starnesinc.com

Invoice 71253

Date: 11/01/18

Customer ID: Rus Co IDA

Bill to:

Russell County IDA
P.O. Box 2378
Lebanon, VA 24266

Department	Terms	Due Date	P.O. Number
	Net 30	12/01/18	

Quantity	Item ID	Description	Unit Price	Amount
1.00	MCQ	Maintenance Monthly SS Dept of Health	66.00	66.00

Invoice Total: 66.00

Total Due: \$ 66.00

Thank You !

SUSANS CLEANING SERVICE
 261 WARNER SUB-DIVISION RD
 LEBANON VA 24266



Dmme	AMOUNT:
Cleaning Oct 2018	
Oct 2-3-5	
Oct 9-10-12	
Oct 16-17-19	
Oct 23-24-26	
Oct 30-31	
Cleaned creeps	

TOTAL

\$ 1632.⁰⁰

Thank you
 Susan Bueing