



**IDA**

Russell County, VA

*Agenda Packet*

Thursday, October 12, 2017

**Bonanza Family Restaurant**

5:30 P.M.

## **Virginia Code**

### **Closed Sessions 2.2-3711**

- 1. Personnel**
- 3. Acquisition/Sale of Property**
- 4. Privacy of Individuals**
- 5. Prospective Unannounced Business**
- 7. Legal**



# **IDA Russell County, VA**

Industrial Development Authority of  
Russell County, Virginia

**October 12, 2017**

## **AGENDA**

The Industrial Development Authority of Russell County Virginia will hold its regular monthly meeting on October 12, 2017 at Bonanza Family Restaurant Main Street, Lebanon, Virginia, and beginning at 5:30 PM.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
- 4. Approval of Financial and Treasurer's Report**
- 5. Guest Presentations**
- 6. Recess for Meal**
- 7. Attorney's Report**
- 8. Committee Reports**
- 9. Old Business**
- 10. New Business**
- 11. Closed Session as permitted by Virginia Code #2.2-3711**
- 12. Adjourn Meeting**

### ***Attachments***

- a. Accounts payable invoices (Page 1-14)***
- b. Main Street Regional Rev Up (Page 15)***
- c. Agricultural Summit (Page 16)***
- d. Virginia e-Region Business Incentives (Page17-18)***
- e. Website usage report (Page 19)***

## **September 14, 2017**

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on September 14, 2017, at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

### **MEMBERS**

**PRESENT:** Ernie McFaddin, Chairman  
Richard Lockridge, Vice Chairman  
Carlton Elliott, Secretary  
Roger Sword, Member  
Tony Dodi, Member  
Scott Gilmer, Member  
Mike Hinchler, Member  
David Mullins, Member

**ABSENT:** Jarred Glass, Member

**STAFF:** Ben Chafin, Attorney  
Lonzo Lester, County Administrator  
Joe Gillespie, Advisor

**GUESTS:** LeAnn Francis, Holiday Inn  
Frank Kilgore, Attorney  
Sam Wolford, Genedge  
Amy Braswell, SVAM  
Craig Barbarow, USDA  
Reggie Childers, Citizen

The Chairman called the meeting to order at 5:35 P.M.

Secretary called the roll and recorded the roll call.

### **APPROVAL OF MINUTES**

Upon motion made by Roger Sword, second by Mike Hinchler and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the August 10, 2017 meeting with the following change.

Name Roger Sword as member and Richard Lockridge as Vice-Chairman.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, S. Gilmer, D. Mullins, M. Hinchler,  
T. Dodi

Absent: J. Glass

Nay: None

### **FINANCIAL REPORT**

Financial report was presented by Carlton Elliott

Upon motion made by Scott Gilmer, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the Financial Report of September 14, 2017 as presented.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, S. Gilmer, D. Mullins, M. Hinchler,  
T. Dodi

Absent: J. Glass

Nay: None

### **PUBLIC COMMENT**

*Mr. Childers* presented his opposition to having 16 voting precincts in the county. The county also need to prepare for more vocational jobs and education.

*Frank Kilgore* presented a plan to partner the Brenda Smith Dairy Farm with a creamery company to locate in Russell County. Mr. Kilgore asked the IDA to pass a resolution supporting the CRSPI project.

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the following resolution.

### **RESOLUTION OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF RUSSELL COUNTY, VIRGINIA**

WHEREAS, Clinch River Sustainable Products Institute, Inc. (CRSPI) has presented to the Industrial Development Authority of Russell County, Virginia (the "Authority") its documentation to engage in the creation of a non-profit incubator for sustainable dairy

farming and other associated agricultural and agri-tourism initiatives in Russell County, VA; and

WHEREAS, CRSPI has described the benefits which will accrue to the County of Russell, including the training of laid off workers and those in the Russell County CWP program; and

WHEREAS, Russell County will receive the ongoing benefit from the research and development of sustainable dairy production and agri-tourism endeavors in the form of re-trained workers, full time jobs, and the production of local products; and

WHEREAS, CRSPI has advised that the total projected cost of the incubator, and research and development of other spin-off for profit businesses will be \$250,000; and

WHEREAS, CRSPI has submitted an application to Virginia Coalfield Economic Development Authority (VCEDA) for consideration of a seed grant in the amount of \$15,000 to retain consultants to plan and help guide this research, development and job training program with a longer term goal of establishing a creamery operation in Russell County, Virginia; and

WHEREAS, CRISPI has requested a resolution of support from the Authority for CRISPI's application for said VCEDA grant.

NOW THEREFORE, BE IT RESOLVED that the Industrial Development Authority of Russell County, Virginia, hereby confirms its support of the Clinch River Sustainable Products Institute's application for a VCEDA seed grant of \$15,000.

This Resolution shall take effect immediately upon its adoption.

ADOPTED: This the 14 day of September, 2017 by a vote of 7 for and 0 against.

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Chairman, Russell County Industrial Development Authority

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Attest, Secretary Russell County Industrial Development Authority

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, S. Gilmer, D. Mullins, M. Hinchler,  
T. Dodi

Absent: J. Glass

Nay: None

*Craig Barbarow*, with USDA, presented information on the small revolving loan project. This would allow the IDA to make loans to smaller business that do not qualify for current funding avenues.

*Sam Wolford* presented Genedge's vision to help Virginia industries innovate, compete and grow their bottom line. Genedge provides many types of consulting services to Virginia industries.

*LeAnn Francis*, with Holiday Inn, presented the reorganization of the motel management. The motel's financial status has improved and a plan on payment restructuring is forthcoming.

#### **ADJOURN TO RECONVENE**

Upon motion made by Mike Hinchler, second by David Mullins and duly approved by the Industrial Development Authority of Russell County, Virginia to adjourn to reconvene at the Higher Education Center.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, S. Gilmer, D. Mullins, M. Hinchler,  
T. Dodi

Absent: J. Glass

Nay: None

Upon motion made by Richard Lockridge, second by David Mullins and duly approved by the Industrial Development Authority of Russell County, Virginia to reconvene the meeting at the Higher Education Center.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, S. Gilmer, D. Mullins, M. Hinchler,  
T. Dodi

Absent: J. Glass

Nay: None

**CLOSED SESSION**

Upon motion made by Carlton Elliott, second by Scott Gilmer and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (5) Prospective unannounced industry (7) Legal Counsel.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, S. Gilmer, D. Mullins, M. Hinchler,  
T. Dodi

Absent: J. Glass

Nay: None

**RECONVENE TO PUBLIC SESSION**

Upon motion made by Richard Lockridge, second by David Mullins, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the “Certification Motion after reconvening in Public Session”.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, S. Gilmer, D. Mullins, M. Hinchler,  
T. Dodi

Absent: J. Glass

Nay: None

**CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION**

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Roger Sword	Yes
Carlton Elliott	Yes	Mike Hinchler	Yes
Davis Mullins	Yes	Richard Lockridge	Yes
Scott Gilmer	Yes	Jarred Glass	Absent
Tony Dodi	Yes		

### **MOTION FROM CLOSED SESSION**

Upon motion made by Richard Lockridge, second by Mike Hinchler, and duly approved by The Industrial Development Authority of Russell County, Virginia, authorizing the Chairman to apply for AML funding from DMME for project "Reclaim" in conjunction with RCR, LLC upon review of counsel.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, D. Mullins, M. Hinchler,  
T. Dodi

Absent: G. Glass

Nay: None

Upon motion made by Richard Lockridge, second by Mike Hinchler, and duly approved by The Industrial Development Authority of Russell County, Virginia, authorizing the Chairman to enter into an option agreement with RCR, LLC for purchasing 100 acres +/-, located in the Carbo Area, for the purpose industrial development, pending review of legal counsel.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, D. Mullins, M. Hinchler,  
T. Dodi

Absent: G. Glass

Nay: None

### **ATTORNEY REPORT**

The attorney presented a resolution of Purchase Policy. The matter was tabled until next meeting.

### **COMMITTEE REPORTS**

Mike Hinchler presented two estimates for a Phase I Environmental Study on the GenChem Property.

DR Price Engineering	\$4,000.00
Appalachian Tech Services	\$4,600.00

Upon motion made by Mike Hinchler, second by David Mullins, and duly approved by The Industrial Development Authority of Russell County, Virginia, acquiring DR Price Engineering to complete a Phase I Environmental Study on the JenChem Property for \$4,000.00.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, D. Mullins, M. Hinchler,  
T. Dodi

Absent: G. Glass

Nay: None

Mike Hinchler presented the following estimates to remove a tree on the DSS building property.

Real Tree Specialist	\$800.00
Associated Tree Service	\$1,500.00

Upon motion made by Mike Hinchler, second by Richard Lockridge, and duly approved by The Industrial Development Authority of Russell County, Virginia, acquiring Real Tree Specialist to remove a tree on the DSS property for \$800.00

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, D. Mullins, M. Hinchler,  
T. Dodi

Absent: G. Glass

Nay: None

The Chairman presented the following estimates for paving and striping of the Regional Industrial Park road.

W&L Construction	\$70,427.00
Quality Paving	\$69,943.00
Roger's Group	\$59,000.00

Upon motion made by Roger Sword, second by David Mullins, and duly approved by The Industrial Development Authority of Russell County, Virginia, acquiring Roger's Group to complete the paving and striping of the industrial park road \$59,000.00.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, D. Mullins, M. Hinchler,  
T. Dodi

Absent: G. Glass

Nay: None

**ADJOURNMENT**

Upon motion made by Roger Sword, second by Scott Gilmer, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 11:19 PM.

The Vote was:

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, D. Mullins, M. Hinchey,  
T. Dodi

Absent: G. Glass

Nay: None

**September 25, 2017**

Special Emergency meeting of the Industrial Development Authority of Russell County, Virginia was held on September 25, 2017, at 5:30 P.M. at Chafin Law Firm Conference Room, Main Street, Lebanon, Virginia.

**MEMBERS**

**PRESENT:** Ernie McFaddin, Chairman  
Richard Lockridge, Vice Chairman  
Carlton Elliott, Secretary  
Roger Sword, Member  
Tony Dodi, Member  
Jarred Glass, Member  
Mike Hincer, Member  
David Mullins, Member

**ABSENT:** Scott Gilmer, Member

**STAFF:** Ben Chafin, Attorney

The Chairman called the meeting to order at 5:32 P.M.

Secretary called the roll and recorded the roll call.

**CLOSED SESSION**

Upon motion made by Carlton Elliott, second by Mike Hincer and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Acquisition of Property.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hincer,  
T. Dodi

Absent: S. Gilmer

Nay: None

**RECONVENE TO PUBLIC SESSION**

Upon motion made by Richard Lockridge, second by David Mullins, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the “Certification Motion after reconvening in Public Session”.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hinchler,  
T. Dodi

Absent: S. Gilmer

Nay: None

**CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION**

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Roger Sword	Yes
Carlton Elliott	Yes	Mike Hinchler	Yes
Davis Mullins	Yes	Richard Lockridge	Yes
Scott Gilmer	Absent	Jarred Glass	Yes
Tony Dodi	Yes		

**MOTION FROM CLOSED SESSION**

Upon motion made by Richard Lockridge, second by David Mullins, and duly approved by The Industrial Development Authority of Russell County, Virginia, supporting the resolution for project “Reclaim” with RCR, LLC.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hinchler,  
T. Dodi

Absent: S. Gilmer

Nay: None

**ADJOURNMENT**

Upon motion made by Mike Hincer, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 11:19 PM.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hincer,  
T. Dodi

Absent: S. Gilmer

Nay: None



**BAILEY ENGINEERING & LAND SURVEYING, INC., P.C.**

P. O. BOX 155  
ROSEDALE, VA 24280  
Tel: (276) 880-9027 Fax: (276) 880-1278  
MAIL@BELSURVEYING.COM  
WWW.BELSURVEYING.COM

<b>Invoice Date</b>	<b>Invoice Num</b>
Oct 9, 2017	17209
<b>Billing From</b>	<b>Billing To</b>
Aug 01, 2017	Oct 09, 2017

Mr. ERNIE McFADDIN  
RUSSELL CO. I. D. A.  
P. O. BOX 2378  
LEBANON, VA 24266

**Project ID:** BELS1788-C13:  
**Project Name:** RUS CO IDA: 6 AC STEEL FAB  
**Manager:** B0001

# INVOICE

Date	Employee	Description	Hours	Rate	Amount
<b>Services:</b>					
8/18/2017	B0001	S1 / PROJECT REVIEW PREPARE TWO (2) COPIES OF MAP FOR MR. ERNIE MCFADDIN	0.50	\$80.00	\$40.00
9/15/2017	B0001	S1 / PROJECT REVIEW REVIEW MAPPING; PREPARE AND EMAIL MAP TO MR. ERNIE MCFADDIN FOR CONFIRMATION	1.00	\$80.00	\$80.00
9/19/2017	B0001	S1 / PROJECT REVIEW PREPARE AND EMAIL CADD DRAWING TO MR. ERNIE MCFADDIN	0.50	\$80.00	\$40.00
9/22/2017	B0001	S1 / PROJECT REVIEW RESEARCH FILE TO PREPARE FOR ADDITIONAL SURVEY IN ORDER TO PREPARE NEW PLAT REQUESTED	1.00	\$80.00	\$80.00
9/25/2017	B0001	S1 / PROJECT REVIEW MAPPING ADJOINER DEED; PREPARE DATA FOR FIELD CREW TO SET PINS	1.00	\$80.00	\$80.00
9/26/2017	B0001	S1 / PROCESS/REVIEW FIELD DATA	0.50	\$80.00	\$40.00
9/26/2017	B0002	3M / SET PINS LOCATE EXISTING PINS AND BOUNDARY EVIDENCE; FIELD TIE SURVEY; SET PINS	8.50	\$110.00	\$935.00
9/27/2017	B0001	S1 / SURVEY REVIEW PREPARE TWO (2) MAPS FOR MR. ERNIE MCFADDIN; DISCUSS TRACT LINES, EASEMENT AND E & S PLAN WITH MR. MCFADDIN	1.00	\$80.00	\$80.00
10/4/2017	B0001	S1 / PLAT PREPARATION BOUNDARY COMPUTATIONS	1.00	\$80.00	\$80.00
10/5/2017	B0001	S1 / PLAT PREPARATION BOUNDARY COMPUTATIONS / RESOLUTION	4.00	\$80.00	\$320.00
10/6/2017	B0001	S1 / CERTIFICATION FINALIZE, PREPARE COPIES AND CERTIFY PLAT	1.00	\$80.00	\$80.00
10/6/2017	B0002	3M / SET PINS LOCATE BOUNDARY EVIDENCE (HOTEL); FIELD TIE SURVEY; SET PIN	3.00	\$110.00	\$330.00
10/6/2017	C0003	D1 / PROJECT REVIEW PROCESS AND MAPPING FIELD COORDINATES FOR LOCATION OF HOTEL; PLAT PREPARATION; PREPARE FIELD MAP AND DATA FOR CREW TO SET PINS (HOTEL)	1.00	\$50.00	\$50.00
<b>Total Service Amount:</b>					<b>\$2,235.00</b>



**BAILEY ENGINEERING & LAND SURVEYING, INC., P.C.**

P. O. BOX 155  
ROSEDALE, VA 24280  
Tel: (276) 880-9027 Fax: (276) 880-1278  
MAIL@BELSURVEYING.COM  
WWW.BELSURVEYING.COM

<b>Invoice Date</b>	<b>Invoice Num</b>
Oct 9, 2017	17209
<b>Billing From</b>	<b>Billing To</b>
Aug 01, 2017	Oct 09, 2017

Mr. ERNIE McFADDIN  
RUSSELL CO. I. D. A.  
P. O. BOX 2378  
LEBANON, VA 24266

**Project ID:** BELS1788-C13:  
**Project Name:** RUS CO IDA: 6 AC STEEL FAB  
**Manager:** B0001

# INVOICE

Date	Employee	Description	Hours	Rate	Amount
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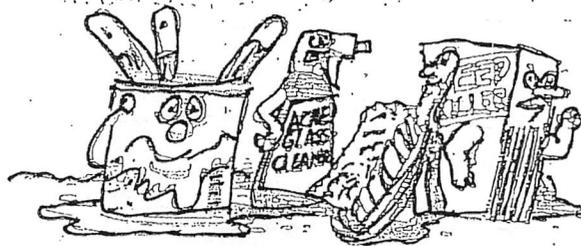
**Reimbursable Expenses:**

9/26/2017	B0002	MILEAGE			\$17.42
10/6/2017	B0002	MILEAGE			\$11.39
<b>Total Expenses:</b>					<b>\$28.81</b>
<b>Discount Applied:</b>					(\$100.00)
<b>Amount Due This Invoice:</b>					<b>\$2,163.81</b>

*This invoice is due upon receipt*



SUSANS CLEANING SERVICE  
 261 WARNER SUB-DIVISION RD  
 LEBANON VA 24266



Dmme	AMOUNT:
September cleaning 2017	
Sept 1	
Sept 5-6-8	
12-13-15	
19-20-22	
26-27-29	

TOTAL

\$ 1516.<sup>00</sup>

Thankyou  
 Susany Bolling

C.L. Dale Construction Services, LLC

P.O. Box 1389  
Lebanon, VA 24266

# Invoice

Date	Invoice #
8/16/2017	2375

Bill To
129 Russell County IDA Industrial Park Project P. O. Box 1509 Lebanon, VA 24266

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Site mowing at Russell County Shell Building in Lebanon, VA	2,400.00	2,400.00
		<b>Total</b>	\$2,400.00

	\$0.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$2,400.00



**STARNES, INC.**  
REFRIGERATION & AIR CONDITIONING  
**1-800-STARNES**

Starnes Refrigeration & A/ C, Inc

P.O. Box 2259  
Lebanon, VA 24266

Phone: 276-889-2410

Fax: 276-889-2246

**Visit us at:**  
**[www.starnesinc.com](http://www.starnesinc.com)**

Invoice 67312

Date: 10/02/17

Customer ID: Rus Co IDA

**Bill to:**

Russell County IDA  
P.O. Box 2378  
Lebanon, VA 24266

Department	Terms	Due Date	P.O. Number
	Net 30	11/01/17	

Quantity	Item ID	Description	Unit Price	Amount
1.00	Lab Mai	Maintenance October Monthly DDS Health Dept	66.00	66.00

Invoice Total: 66.00

**Total Due: \$ 66.00**

**Thank You !**

Remitt with one copy of Invoice to:  
Starnes, Inc. Heating & Cooling  
PO Box 2259  
Lebanon, VA 24266

# CHAFIN LAW FIRM, P.C.

A. Benton Chafin, Jr.  
Attorney at Law

44 East Main Street  
Post Office Box 1210  
Lebanon, Virginia 24266  
Phone: (276) 889-0143  
Fax: (276) 889-1121  
Website: <http://www.chafinlaw.com>

M. Katherine Patton  
Attorney at Law

Jennifer A. Baker  
Attorney at Law  
\*Licensed in VA and TN

August 25, 2017

**Russell County Industrial  
Development Authority  
P. O. 2378  
Lebanon, VA 24266**

**RE: Billing from August 26, 2017 through September 26, 2017**

Dear Sir/Madam:

Enclosed herewith is a statement for services rendered from August 26, 2017 through September 26, 2017, in the amount of \$3,052.50.

*\*Note: Billing may not be complete through the date listed above.*

**PLEASE PAY THIS AMOUNT:**

**\$ 3,052.50**

If you have any questions, please do not hesitate to contact me.

Very truly yours,  
CHAFIN LAW FIRM, P.C.

By:   
A. BENTON CHAFIN, JR.

Encl. (As noted)

# BILLING FOR RUSSELL COUNTY IDA

(AUGUST 26, 2017 THROUGH SEPTEMBER 26, 2017)

FILE	FILE NO.	AMOUNT
3B Consulting Services, LLC	13-K-2054.59	\$ 175.00
General File	92-G-2054	\$ 637.50
Special Project Reclaim	17-G-2054.70	\$ 2,240.00
<b>TOTAL</b>		<b>\$ 3,052.50</b>

**Chafin Law Firm, P.C.**

44 East Main Street  
P.O. Box 1210  
Lebanon, VA 24266  
Telephone: 276-889-0143  
Fax: 276-889-1121

September 26, 2017

Invoice No. 40590

RUSSELL COUNTY INDUSTRIAL  
DEVELOPMENT AUTHORITY  
P. O. BOX 2378  
LEBANON, VA 24266

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Client Number: 13-K-2054.59 (Contract) IDA.3B CONSULTING SERVICES, LLC

Matter Number: 13-K-2054.59 IDA.3B Consulting Services, LLC

**For Services Rendered Through 9/26/2017.**

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**Fees**

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
8/23/2017	KP3	TF with Dicky.	0.40	\$50.00
8/29/2017	KP3	TF with Dicky.	0.20	\$25.00
8/30/2017	KP3	TF with Kim Ellet with VEDP. TF with Dicky. Drafted Letter to Kim Ellet.	0.60	\$75.00
8/31/2017	KP3	Finalized and Mailed Letter.	0.20	\$25.00
<b>Billable Hours / Fees:</b>			<b>1.40</b>	<b>\$175.00</b>

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**Timekeeper Summary**

Timekeeper KP3 worked 1.40 hours at \$125.00 per hour, totaling \$175.00.

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**Payment Detail**

<u>Date</u>	<u>Description</u>	<u>Amount</u>
9/22/2017	Check Number 5534	(\$475.00)
<b>Total Payments Received:</b>		<b>(\$475.00)</b>

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Continued On Next Page

Client Number: 13-K-2054.59  
Matter Number: 13-K-2054.59

9/26/2017  
Page: 2

### Current Invoice Summary

Prior Balance:	\$475.00	
Payments Received:	(\$475.00)	Last Payment: 9/22/2017
Unpaid Prior Balance:	<u>\$0.00</u>	
Current Fees:	\$175.00	
Advanced Costs:	<u>\$0.00</u>	
<b>TOTAL AMOUNT DUE:</b>	<b><u><u>\$175.00</u></u></b>	

Thank You for Letting Us Serve You.  
Payment Due Upon Receipt.

**Chafin Law Firm, P.C.**

44 East Main Street  
P.O. Box 1210  
Lebanon, VA 24266  
Telephone: 276-889-0143  
Fax: 276-889-1121

September 26, 2017

Invoice No. 40591

RUSSELL COUNTY INDUSTRIAL  
DEVELOPMENT AUTHORITY  
P. O. BOX 2378  
LEBANON, VA 24266

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Client Number: 92-G-2054 IDA.GENERAL FILE

Matter Number: 92-G-2054 IDA.General File

For Services Rendered Through 9/26/2017.

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**Fees**

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
8/24/2017	KP3	Met with Ernie and Carlton.	0.30	\$37.50
9/14/2017	KP3	Researched and Drafted Resolution.	3.00	\$375.00
9/14/2017	ABC	Review agenda for meeting	0.20	\$25.00
9/14/2017	ABC	September monthly meeting	0.00	\$200.00
9/26/2017	KP3	Received and Reviewed e-mails from Dicky. Reviewed MOU. Research.	1.30	\$162.50
			<b>Billable Hours / Fees:</b>	<b>4.80</b>
			<b>Flat Charge Hours / Fees:</b>	<b>\$200.00</b>

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**Timekeeper Summary**

Timekeeper ABC worked 0.20 hours at \$125.00 per hour, totaling \$25.00.

Timekeeper KP3 worked 4.60 hours at \$125.00 per hour, totaling \$575.00.

Timekeeper ABC - flat charges totaling \$200.00.

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Continued On Next Page

Client Number: 92-G-2054  
Matter Number: 92-G-2054

9/26/2017  
Page: 2

### Payment Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>
9/22/2017	Check Number 5534	(\$67.37)
9/22/2017	Check Number 5534	(\$787.50)
Total Payments Received:		<u>(\$854.87)</u>

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### Current Invoice Summary

Prior Balance:	\$854.87	
Payments Received:	(\$854.87)	Last Payment: 9/22/2017
Unpaid Prior Balance:	<u>\$0.00</u>	
Current Fees:	\$800.00	
Advanced Costs:	\$0.00	
<b>TOTAL AMOUNT DUE:</b>	<b><u>\$800.00</u></b>	

Thank You for Letting Us Serve You.  
Payment Due Upon Receipt.

**Chafin Law Firm, P.C.**

44 East Main Street  
P.O. Box 1210  
Lebanon, VA 24266  
Telephone: 276-889-0143  
Fax: 276-889-1121

September 26, 2017

Invoice No. 40592

RUSSELL COUNTY INDUSTRIAL  
DEVELOPMENT AUTHORITY

P. O. BOX 2378

P. O. BOX 1150

LEBANON, VA 24266

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Client Number: 17-G-2054.70 IDA.SPECIAL PROJECT RECLAIM

Matter Number: 17-G-2054.70 IDA.SPECIAL PROJECT RECLAIM

For Services Rendered Through 9/26/2017.

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**Fees**

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
8/30/2017	ABC	Telephone w/Chairman and others RE: Unannounced Industry	0.60	\$75.00
9/6/2017	ABC	T/F conference re: Prospect	0.70	\$87.50
9/11/2017	ABC	Telephone w/Ernie McFadden	0.80	\$100.00
9/11/2017	ABC	Working on Prospect	4.50	\$562.50
9/12/2017	ABC	Discussions with Chairman and potential prospects	1.30	\$162.50
9/16/2017	ABC	Research on Special Project.	0.70	\$87.50
9/19/2017	MBJ	Open file	1.00	\$50.00
9/19/2017	ABC	Telephone Conference. RE: Special Project	0.50	\$62.50
9/22/2017	ABC	Work on special project	1.50	\$187.50
9/25/2017	ABC	Work on special project	3.20	\$400.00
9/25/2017	ABC	Special called meeting	3.20	\$400.00
<b>Billable Hours / Fees:</b>			<b>18.00</b>	<b>\$2,175.00</b>

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**Timekeeper Summary**

Timekeeper MBJ worked 1.00 hours at \$50.00 per hour, totaling \$50.00.

Timekeeper ABC worked 17.00 hours at \$125.00 per hour, totaling \$2,125.00.

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Client Number: 17-G-2054.70  
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9/26/2017  
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### Cost Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check No.</u>
9/25/2017	Photocopies for Special Meeting - (130 @ \$0.50 each) = \$65.00	\$65.00	
	<b>Total Costs</b>	<b>\$65.00</b>	

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### Current Invoice Summary

Prior Balance:	\$0.00
Payments Received:	\$0.00
Unpaid Prior Balance:	\$0.00
Current Fees:	\$2,175.00
Advanced Costs:	\$65.00
<b>TOTAL AMOUNT DUE:</b>	<b>\$2,240.00</b>

Thank You for Letting Us Serve You.  
Payment Due Upon Receipt.



## Regional Rev Up

### Start With "Why": Creating Purpose- driven Special Events



**October 24, 26, and November 8, 2017**

**10 a.m.-2 p.m.**

When taking on a special event or festival, what guides your allocation of limited financial and human resources? Is that resource allocation strategic?

Simply put, why does your event exist? You want an authentic Main Street and a vibrant downtown business environment. Special events can support this mission; however, not all events are created equal. They take considerable time and resources, so you have to reflect on why the event matters. The "why" is about your organization's contribution to impact Main Street for the better.

Join us for a half-day workshop that will be educational, inspiring, and entertaining! Learn from community revitalization leaders, network with peers and explore ideas in the interactive sessions. Learn:

- To think strategically about events, before, during and after;
- How to evaluate events for strategic improvement, deletion or handing off to a partner organization; and
- Successful event ideas that connect to your organizational priorities or Transformation Strategies.

Registration is free. Lunch will cost \$15 and is only payable by cash on site at the event. Registration for each Rev-Up session closes one week prior to the event, so register now to reserve your spot!

### October 24

#### Southwest Region

**Sugar Hill Brewing Company**

16622 Broad Street

St. Paul, Virginia

### October 26

#### Southern Region

**Franklin Business Center**

601 North Mechanic Street

Franklin, Virginia

### November 8

#### Northern Region

**The Mainline at Ashland Coffee and Tea**

100 North Railroad Avenue



Southwest Virginia Community College

50 Years

### Southwest Virginia Agriculture Summit

Southwest Virginia Community College in partnership with the Virginia Coalfield Economic Development Authority will host a regional agriculture summit on **Wednesday, October 25 from 8:30 to noon** at the Charles King Community Center. The purpose of the gathering will be to announce the findings of the Virginia Tech Office of Economic Development strategic planning study for agricultural economic development opportunities in the region.

The summit will be open to local and regional agricultural stakeholders, including farmers, landowners, capital investors and funding providers, economic development specialists and educators. In addition to the presentation of the Virginia Tech analysis, a final round of data collection based upon round table discussions during the event will be captured to complete the Virginia Tech study.

The study is the result of a VCEDA commission to the Virginia Tech Office of Economic Development to help develop an agricultural strategic plan for the region. The purpose of the study is to assist in identifying opportunities for further economic and workforce development and job creation within the agriculture industry in the region.

For more information please call 276.964.7244 or email: [workforce@sw.edu](mailto:workforce@sw.edu).





## Overview of Virginia's e-Region Business Incentives

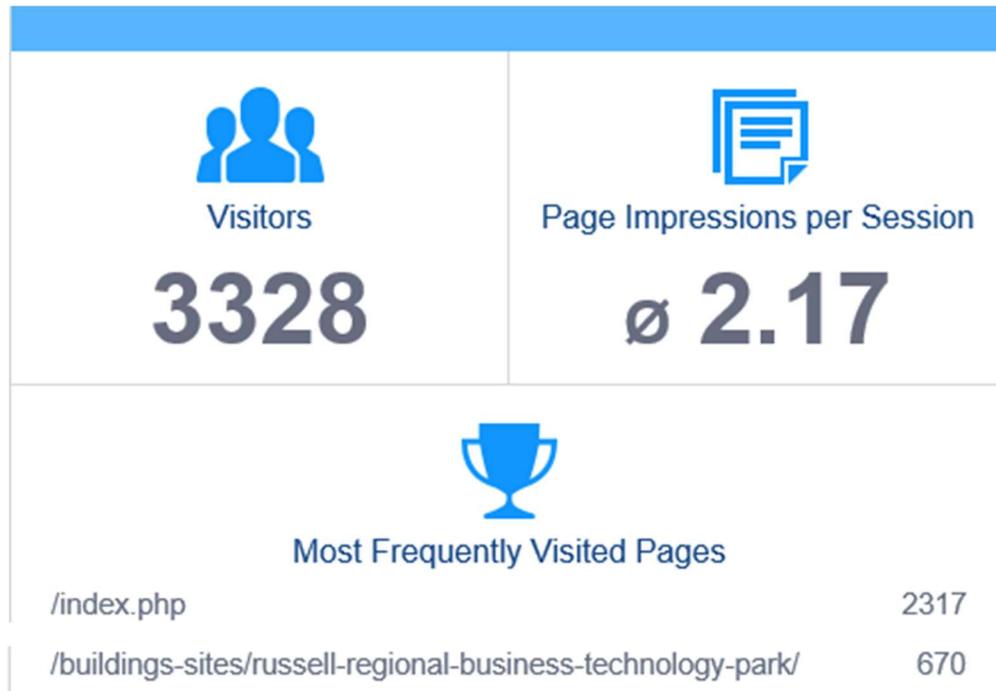
<b>Program</b>	<b>Administering Agency</b>	<b>General Description</b>	<b>Eligibility</b>
<b>Commonwealth Opportunity Fund (COF)</b>	Virginia Economic Development Partnership (State)	Governor's discretionary deal closing grant fund	At least 15 new full-time jobs, \$1.5 million in capital investment, and jobs must pay 85% of the prevailing average wage in the locality
<b>Virginia Jobs Investment Program (VJIP)</b>	Virginia Economic Development Partnership (State)	Customized recruiting and training services and jobs-based grants	At least 25 new jobs within 1 year and \$1 million new capital investment, or, for small businesses with 250 or less employees, at least 5 new jobs within 1 year and \$100,000 capital investment
<b>Agriculture &amp; Forestry Industries Development Fund (AFID)</b>	Virginia Department of Agriculture and Consumer Services (State)	Governor's discretionary grant fund designed to grow Virginia's agriculture and forestry industries	Must be a facility that produces value-added agriculture or forestal products
<b>Virginia Small Business Financing Authority Loan and Loan Guaranty Programs</b>	Virginia Small Business Financing Authority (State)	Low-interest loan and loan guaranty programs for small businesses or 501c3 non-profits	\$10 million or less in annual revenue, net worth of \$2 million or less, or less than 250 employees in Virginia. Wage rate at least \$10/hour.
<b>Tobacco Region Opportunity Fund (TROF)</b>	Virginia Tobacco Region Revitalization Commission (Regional)	Performance-based grants and loans to assist in the revitalization of Virginia's tobacco producing regions	At least \$1 million in private capital investment within 36 months
<b>Virginia Coalfield Economic Development Fund</b>	Virginia Coalfield Economic Development Authority (Regional)	Low-interest loans to help create jobs and enhance the economy of the coalfield region of Virginia	At least 20% equity, average wage at least \$10.88/hour, and priority given to projects creating at least 15 full-time jobs within 36 months
<b>Coalfield Regional Opportunity Fund (CROF)</b>	Virginia Coalfield Economic Development Authority (Regional)	Performance-based loan and grant fund to assist with workforce development and training in the coalfield region of Virginia	Minimum private investment of at least \$100,000 creating at least 5 jobs paying an average entry wage of at least \$10.88/hour
<b>VCEDA Tourism Capital Improvement Matching Fund</b>	Virginia Coalfield Economic Development Authority (Regional)	Low-interest matching loan program to assist with development of tourism-related capital improvements	Must be developing a specific tourism-related capital improvement and have at least 1:1 matching funds. Application limit of \$150,000.
<b>VCEDA Seed Capital Matching Fund</b>	Virginia Coalfield Economic Development Authority (Regional)	Grant program to assist new, start-up, and emerging small businesses in the coalfield region of Virginia	Business must be no older than 3 years, have less than 10 full-time employees, and have at least 1:1 matching funds. Application limit of \$15,000.

<b>Cumberland Plateau PDC Revolving Loan Fund (RLF)</b>	Cumberland Plateau Planning District Commission (Regional)	Low-interest loan program for businesses in the coalfield region of Virginia	15% equity required, and loans limited to 33% of total project cost
<b>Workforce Innovation and Opportunity Act (WIOA)</b>	Southwest Virginia Workforce Development Board (State)	Federal funding for employment and training activities and workforce informational resources	On-the-job (OJT) and customized training funding for employers
<b>HUBZone</b>	U.S. Small Business Administration (Federal)	Historically Underutilized Business Zones help small businesses gain preferences on federal procurement opportunities	Must be a small business located in a HUBZone and at least 35% of employees must reside in the zone. Most of the e-Region is in a HUBZone.
<b>Virginia Enterprise Zone Program</b>	Virginia Department of Housing and Community Development (State)	Provides job creation and real property investment grants in state-designated Enterprise Zones	Must be located in an Enterprise Zone in the region (Dickenson/Clintwood/Haysi, Wise, or Scott County)
<b>Technology Zones</b>	County Board of Supervisors (Local)	Local tax incentives for companies located within a Technology Zone	Must be located in a Technology Zone (Russell County in Virginia's e-Region)
<b>Local Property Tax Grants</b>	County or City Industrial Development Authority (Local)	Grants to help offset cost of local real estate and/or machinery and tool taxes	Varies by locality. May not be available in all localities in the region.
<b>Major Business Facility Job Tax Credit</b>	Virginia Department of Taxation (State)	State income tax credit for new jobs over a 25 job threshold	Must be a qualifying company locating or expanding in the region
<b>Green Job Creation Tax Credit</b>	Virginia Department of Taxation (State)	State income tax credit for the creation of new "green" jobs	Jobs must be in renewable, alternative energies; other requirements
<b>Sales and Use Tax Exemptions</b>	Virginia Department of Taxation (State)	Exemptions from state sales and use tax for items such as computer equipment, clean rooms, and custom computer software	Various requirements apply. Exemption for large data centers requires a minimum capital investment, job creation, and wage level.

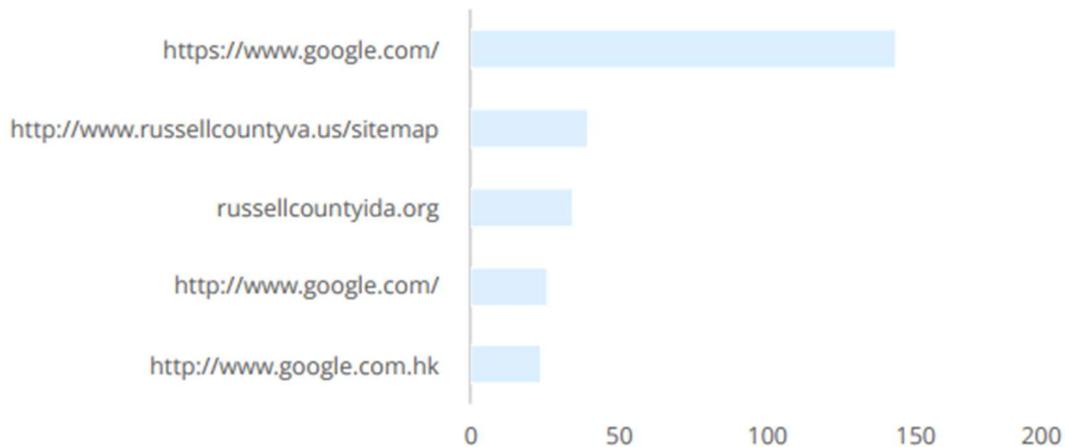
Note: This list is a summary overview and does not include all programs. Additional requirements apply. Revised 9/5/2017.



## Russell County IDA Website Usage Stats for September 2017



### Referring Pages



Pages	Sessions
https://www.google.com/	144
http://www.russellcountyva.us/sitemap	40
russellcountyida.org	35
http://www.google.com/	26
http://www.google.com.hk	24
http://www.google.com/url	24