



IDA

Russell County, VA

Agenda Packet

Thursday, September 14, 2017

Bonanza Family Restaurant

5:30 P.M.

Virginia Code

Closed Sessions 2.2-3711

- 1. Personnel**
- 3. Acquisition/Sale of Property**
- 4. Privacy of Individuals**
- 5. Prospective Unannounced Business**
- 7. Legal**



IDA Russell County, VA

Industrial Development Authority of
Russell County, Virginia

September 14, 2017

AGENDA

The Industrial Development Authority of Russell County Virginia will hold its regular monthly meeting on September 14, 2017 at Bonanza Family Restaurant Main Street, Lebanon, Virginia, and beginning at 5:30 PM.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
- 4. Approval of Financial and Treasurer's Report**
- 5. Guest Presentations**
 - a. Reggie Childers, Russell County Citizen**
 - b. Frank Kilgore, Clinch River Sustainable Products**
 - c. Craig Barbrow, USDA Rural Business Grant Program**
 - d. Sam Wolford, Genedge**
 - e. LeAnn Francis, Holiday Inn Express**
- 6. Recess for Meal**
- 7. Adjourn to reconvene at the SWVA Virginia Higher Ed Center, Jefferson Room**
- 8. Call to order at the Jefferson Room**
- 9. Closed Session as permitted by Virginia Code #2.2-3711**
- 10. Attorney's Report**
- 11. Committee Reports**
- 12. Old Business**
- 13. New Business**
- 14. Adjourn Meeting**

Attachments

- a. Accounts payable invoices (Page 1 – 21)***
- b. Resolution for Clinch River Sustainable Products Institute, Inc. (Page 22- 23)***
- c. Newmark Grubb Knight Frank Contract (Page 24 – 31)***
- d. Shell Building Expense Summary (Page 32)***

August 10, 2017

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on August 10, 2017, at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

MEMBERS

PRESENT: Ernie McFaddin, Chairman
Roger Sword, Vice Chairman
Carlton Elliott, Secretary
Richard Lockridge, Member
Tony Dodi, Member
Jarred Glass, Member
Mike Hincer, Member
David Mullins, Member

ABSENT: Scott Gilmer, Member

STAFF: Katie Patton, Attorney

GUESTS: Rachel Patton, SWVA Workforce Development Board
Judge Ketron, Russell County Court System
Judge Bush, Russell county Court System

The Chairman called the meeting to order at 5:30 P.M.

Secretary called the roll and recorded the roll call.

APPROVAL OF MINUTES

Upon motion made by Mike Hincer, second by Tony Dodi and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the July 13, 2017 meeting.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hincer,
T. Dodi

Absent: S. Gilmer

Nay: None

FINANCIAL REPORT

Financial report was presented by Carlton Elliott

Upon motion made by David Mullins, second by Roger Sword, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the Financial Report of August 10, 2017 as presented.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hinchler,
T. Dodi

Absent: S. Gilmer

Nay: None

Upon motion made by Tony Dodi, second by Mike Hinchler and duly approved by the Industrial Development Authority of Russell County, Virginia amending the agenda to include Judge Bush and Judge Ketron for comment regarding the courthouse.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hinchler,
T. Dodi

Absent: S. Gilmer

Nay: None

PUBLIC COMMENT

Rachel Patton, with SWVA Workforce Development Board, presented an overview of how the Workforce Development Board could assist the IDA in recruiting new businesses. Also, the Workforce Development Board can assist established businesses with training needs for new employees.

Judge Bush and Judge Ketron presented their concerns to the IDA for renovations to the Russell County Courthouse. The IDA discussed the need for renovations and sources for guidance on this type project. The Judges indicated surrounding counties used their IDA's as the lead agency for their courthouse projects.

Upon motion made by Roger Sword, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to be the primary agency for the Russell County Courthouse renovation project.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hinchler,
T. Dodi

Absent: S. Gilmer

Nay: None

Upon motion made by Mike Hinchler, second by Davis Mullins and duly approved by the Industrial Development Authority of Russell County, Virginia to recess for the evening meal.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hinchler,
T. Dodi

Absent: S. Gilmer

Nay: None

Upon motion made by Richard Lockridge, second by Mike Hinchler and duly approved by the Industrial Development Authority of Russell County, Virginia to reconvene the meeting.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hinchler,
T. Dodi

Absent: S. Gilmer

Nay: None

ATTORNEY REPORT

The attorney reported the Gilmer property purchase should be closed next week.

The attorney asked the IDA to have all signed documents held by the attorney's office.

COMMITTEE REPORTS

Jarred Glass reported he will check on pricing for adding photos and drone footage to the web page.

The chairman reported a tree on the DSS property needs to be trimmed and the neighboring land owner has complained about the tree.

Upon motion made by Richard Lockridge, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia to authorize Mike Hinchler, under an emergency situation, to obtain 3 estimates for removal of the tree at the DSS building.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hinchler,
T. Dodi

Absent: S. Gilmer

Nay: None

The chairman presented the possibility of moving the Health Department to the Government Center and allowing DSS to occupy the entire building they share with the Health Department.

NEW BUSINESS

The chairman appointed Tony Dodi and Carlton Elliott to serve with him on the Courthouse Renovation Committee.

Mr. Lockridge requested authorization to attend a meeting in Pittsburg, PA regarding the Carbon Materials Project.

Upon motion made by Jarred Glass, second by David Mullins and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing Richard Lockridge to attend the carbon materials meeting in Pittsburg, PA and reimbursement for travel expenses.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hinchler,
T. Dodi

Absent: S. Gilmer

Nay: None

JenChem has requested the IDA to have a Phase 1 Environmental Study completed on the property they are occupying in the Industrial Park.

Upon motion made by Tony Dodi, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing Mike Hincer to obtain 3 estimates for a Phase 1 Environmental Study of the JenChem location for discussion purposes.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hincer,
T. Dodi

Absent: S. Gilmer

Nay: None

CLOSED SESSION

Upon motion made by Carlton Elliott, second by Mike Hincer and duly approved by the Industrial Development Authority of Russell County, Virginia to go into Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) Legal Counsel.

The Vote was:

Aye: C. Elliott, R. Lockridge, R. Sword, J. Glass, D. Mullins, M. Hincer,
T. Dodi

Absent: S. Gilmer

Nay: None

RECONVENE TO PUBLIC SESSION

Upon motion made by Tony Dodi, second by Mike Hincer, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was:

Aye: C. Elliott, R. Lockridge, J. Glass, D. Mullins, M. Hincer,
T. Dodi

Absent: S. Gilmer, R. Sword

Nay: None

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except

the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Roger Sword	Absent
Carlton Elliott	Yes	Mike Hincer	Yes
Davis Mullins	Yes	Richard Lockridge	Yes
Scott Gilmer	Absent	Jarred Glass	Yes
Tony Dodi	Yes		

MOTION FROM CLOSED SESSION

Upon motion made by Mike Hincer, second by Richard Lockridge, and duly approved by The Industrial Development Authority of Russell County, Virginia, authorizing Chafin Law Firm to draft an Accord & Satisfaction Contract with Steel Fab.

The Vote was:

Aye: C. Elliott, R. Lockridge, J. Glass, D. Mullins, M. Hincer,
T. Dodi

Absent: S. Gilmer, R Sword

Nay: None

Upon motion made by Mike Hincer, second by David Mullins, and duly approved by The Industrial Development Authority of Russell County, Virginia, authorizing Richard Lockridge to forward the progress report to VEDP for 3B Consulting, subject to approval of legal counsel.

The Vote was:

Aye: C. Elliott, R. Lockridge, J. Glass, D. Mullins, M. Hincer,
T. Dodi

Absent: S. Gilmer, R Sword

Nay: None

ADJOURNMENT

Upon motion made by David Mullins, second by Mike Hincer, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 9:33 PM.

The Vote was:

Aye: C. Elliott, R. Lockridge, J. Glass, D. Mullins, M. Hincer,
T. Dodi

Absent: S. Gilmer, R Sword

Nay: None



STARNES, INC.
REFRIGERATION & AIR CONDITIONING
1-800-STARNES

Starnes Refrigeration & A/C, Inc

P.O. Box 2259
 Lebanon, VA 24266

Phone: 276-889-2410

Fax: 276-889-2246

Visit us at:
www.starnesinc.com

Invoice 67113

Date: 08/31/17

Customer ID: Rus Co IDA

Bill to:
 Russell County IDA
 P.O. Box 2378
 Lebanon, VA 24266

Department	Terms	Due Date	P.O. Number
	Net 30	09/30/17	

Quantity	Item ID	Description	Unit Price	Amount
8.50	Lab Ser	Labor on A/C @ Health Depp	62.00	527.00
1.00	Servic Part	Motor	429.40	429.40
1.00	Servic Part	Misc. Elec.	3.50	3.50
1.00	Servic Part	Belt	11.03	11.03
2.00	Servic Part	Co2	2.74	5.48

Invoice Total: 976.41

Total Due: \$ 976.41

Remitt with one copy of Invoice to:
 Starnes, Inc. Heating & Cooling
 PO Box 2259
 Lebanon, VA 24266



STARNES, INC.
REFRIGERATION & AIR CONDITIONING
1-800-STARNES

Starnes Refrigeration & A/ C, Inc

P.O. Box 2259
Lebanon, VA 24266

Phone: 276-889-2410

Fax: 276-889-2246

Visit us at:
www.starnesinc.com

Invoice 67113

Date: 08/31/17

Customer ID: Rus Co IDA

Bill to:

Russell County IDA
P.O. Box 2378
Lebanon, VA 24266

Department	Terms	Due Date	P.O. Number
	Net 30	09/30/17	

Quantity	Item ID	Description	Unit Price	Amount
8.50	Lab Ser	Labor on A/C @ Health Depp	62.00	527.00
1.00	Servic Part	Motor	429.40	429.40
1.00	Servic Part	Misc. Elec.	3.50	3.50
1.00	Servic Part	Belt	11.03	11.03
2.00	Servic Part	Co2	2.74	5.48

Invoice Total: 976.41

Total Due: \$ 976.41

Remitt with one copy of Invoice to:
Starnes, Inc. Heating & Cooling
PO Box 2259
Lebanon, VA 24266

Electric Motor Repair & Sales

P.O. Box 8200
1 Goodson Street
Bristol, VA 24203

Phone: (276)669-9428 Fax: (276)645-8209

Remit to:
PO Box 60835
Charlotte, NC 28260-0835

INVOICE

Invoice #	0758861
Date	08/31/17
Page #	1

Bill To: 082840 STARNES REFRIGERATION ATTN: ACCOUNTS PAYABLE P.O. BOX 2259 LEBANON, VA 24266	Ship To: 000013 STARNES REFRIGERATION ATTN: JODY 4082 US HWY 19 LEBANON, VA 24266
--	---

Order #	Order Date	Customer	Sls	Customer P/O#	Ship Date	Terms
0053977	08/22/17	082840	10	HEALTH DEPT	08/30/17	NET 30
P/O Release#		Ship Via		DROP SHIP	Miscellaneous	

Order	Ship	B/O	Item #/Description	Unit Price	Extended
1	1	0	DICPAIPH9 U.S. 1HP ODP 3450RPM 115/230V RESIL ** 1-2 DAYS FROM FACTORY ARO ** ## PLUS FREIGHT ## ##### DROP SHIP Return Material Policy: 1. No return on special order item 2. 20% restocking charge on all returns. Applicable freight added to invoice	320.16	320.16

357.83
 20% 71.57

 \$ 429.40

Sales Amount	320.16
Discount	.00
Sales Tax	16.97
Freight	20.70
Total Due	357.83



PRODUCT KNOWLEDGE SERVICE

My Account | Sign Out | Resources | Product Lists | Cart 0 Items

Welcome JODY BAILEY You are shopping at: Kingsport - #213

View Mfr. List
Quick Order Part

HVAC Equipment | HVACR Parts | Hydronics & Plumbing | Motors | Refrigeration | Supplies | Testing Tools & Training | Thermostats | Ventilation & IAQ



Monthly Flyer | FREE Shipping on orders over \$50 | Training Classes

Enter to image



Browning Super Grip Belt A Section — 1/2" Top Width x 5/16" Thick

Industry Part # A61 Length 63.2

Order # P33-061 | Catalog Page # 190
Mfg # 1082387 | Shipping Weight: 0.40
Brand **Browning** | Country of Origin MEXICO
Custom Part # Edit

My Johnstone Supply Price

\$8.72
TX .47
9.19

Qty:

Add To Cart

Add To List

AVAILABILITY

Store	Status
Kingsport - #213	Available in 1-2 days.
Asheville - #273	
Chattanooga - #121	
Cookeville - #216	
Johnson City - #376	
Knoxville - #51	
Pigeon Forge - #319	
Jacksonville Distribution Center	IN STOCK

Internal Product ID: 16880

Overview | Specifications | Compliance & Notes | Warranty & Manufacturer

Description

- Unique design enhances performance and provides increased horsepower capacity in short center drives. Single fabric design has less overlap and offers reduced vibration, greater flexibility and allows for use of smaller diameter sheaves. Browning CODE 1 match symbol on any Browning belt provides matching tolerances tighter than ANSI (American National Standards Inc.) Oil and heat resistant. Static conducting.

Industry Part # A61 Length 63.2"

Johnstone Info

About Johnstone Supply
Sales Policy
Press Releases
SDS
Mobile Site

Contractor Resources

Tax Credits eCatalog
Manufacturer Listing
Credit Application (Fillable PDF)
Johnstone Mobile Toolkit

Programs

Johnstone University
NATE
Radius Marketing
Contractor Promotions
Vendor Collateral

Help Center

Contact Us
Site Overview
Website - How To

Opportunities

Career Opportunities
Ownership Opportunities

9.19
20% 1.84

\$ 11.03

Feedback



My Account | Sign Out | Resources | Product Lists | Cart 0 Items

EMV3DS

Enter search terms here

Welcome **JODY BAILEY** You are shopping at: **Kingsport - #213**

[View Mfr. List](#)
[Quick Order Pad](#)

HVAC Equipment | HVACR Parts | Hydronics & Plumbing | Motors | Refrigeration | Supplies | Testing Tools & Training | Thermostats | Ventilation & IAQ



Monthly Flyer | FREE Shipping on orders over \$50 | Training Classes

Home > Drain Tools >

Enlarge Image



SWOOSH CO2 Cartridges

Description: SWOOSH CO2 Cartridges (12-Pk)

Order #: H26-165 | Catalog Page #: 1238
Mfg #: GGC-12 | Shipping Weight: 1.60
Brand: Diversitech | Country of Origin: TAIWAN, PROVINCE OF CHINA
Customer Part #: [Edit](#)

My Johnstone Supply Price

\$26.00
TX 1.38
\$ 27.38

Qty: Add To Cart

Add To List

AVAILABILITY

Store	Status
Kingsport - #213	IN STOCK
Asheville - #273	OUT OF STOCK
Chattanooga - #121	OUT OF STOCK
Cookeville - #216	OUT OF STOCK
Johnson City - #376	OUT OF STOCK
Knoxville - #51	OUT OF STOCK
Pigeon Forge - #319	OUT OF STOCK
Jacksonville Distribution Center	IN STOCK

Internal Product ID: 56410

Overview | Specifications | SDS Sheet | Compliance & Notes | Warranty & Manufacturer

Description

- Replacement cartridges for H26-164 Gallo Gun
- 12 pk.

Description: SWOOSH CO2 Cartridges (12-Pk)

PREVIOUSLY VIEWED ITEMS:



Browning Super Grip Belt A Section — 1/2" Top Width x 5/16" Thick
Order #: P33-061

20% $\frac{27.38}{12} = 2.28$
 $27.38 + 5.48 = 32.86$
 $\frac{32.86}{12} = 2.74 \text{ EA}$

Johnstone Info

About Johnstone Supply
Sales Policy
Press Releases
SDS
Mobile Site

Contractor Resources

Tax Credits
eCatalog
Manufacturer Listing
Credit Application (Fillable PDF)
Johnstone Mobile Toolkit

Programs

Johnstone University
NAE
Radius Marketing
Contractor Promotions
Vendor Collateral

Help Center

Contact Us
Site Overview
Website - How To

Opportunities

Career
Opportunities
Ownership
Opportunities

Feedback



STARNES, INC.
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www.starnesinc.com



TECHNICIAN: *Nick C.*

DATE: *8/30/14*

REFRIGERANT REPORT
Type R-

SERIAL #:
SERIAL #:
LBS RECYCLED:

LBS:
LBS:
LBS RECOVERED:

CUSTOMER NAME:

Russell County Health Department

PHONE:

ADDRESS:

CITY: *Lebanon*

STATE:

VA

ZIP CODE:

EMAIL:

TROUBLE REPORTED:

EQUIPMENT TYPE:

UNIT #:

MODEL #:

SERIAL #:

WORK DESCRIPTION

*I removed the Bad Motor and installed the new one.
I repaired a Burned wire at the switch and ran new
Motor wires. I check amp draw & Voltage supply.
I then cleaned the Drain pan and Blew out the
Drain Line,*

WORK COMPLETE:

QTY	MATERIAL DESCRIPTION	PRICE	QTY	MATERIAL DESCRIPTION	PRICE
<i>1</i>	<i>Motor</i>				
<i>4'</i>	<i>#10 wire</i>				
<i>1</i>	<i>A-61 Belt</i>				
<i>2</i>	<i>CO2 Cartridges</i>				

PENDING REPORT

TOTAL REPAIR:

REPAIR ESTIMATE:

EQUIPMENT
REPLACEMENT PROPOSAL

OPTION 1:

OPTION 2:

CUSTOMER SIGNATURE:

[Signature]

THANK YOU FOR YOUR BUSINESS

SAME DAY, 24-HOUR SERVICE 365 DAYS A YEAR, REGARDLESS OF TIME, WEATHER CONDITIONS, OR LOCATION. THAT IS OUR PROMISE TO YOU.



STARNES, INC.
REFRIGERATION & AIR CONDITIONING
1-800-STARNES

www.starnesinc.com



TECHNICIAN: Nick C. DATE: 9/27/18

REFRIGERANT REPORT Type R-	SERIAL #:		LBS:	
	SERIAL #:		LBS:	
	LBS RECYCLED:		LBS RECOVERED:	

CUSTOMER NAME: Postal Corp. Health Department PHONE: _____
 ADDRESS: _____ CITY: Lehman STATE: VA ZIP CODE: _____
 EMAIL: _____
 TROUBLE REPORTED: _____ EQUIPMENT TYPE: _____ UNIT #: _____
 MODEL #: _____ SERIAL #: _____

WORK DESCRIPTION

I found the Blower Motor to be bad It will need to be replaced or check other options based on Age of system

WORK COMPLETE:

QTY	MATERIAL DESCRIPTION	PRICE	QTY	MATERIAL DESCRIPTION	PRICE

PENDING REPORT

Need to check Motor or check options

TOTAL REPAIR: _____ REPAIR ESTIMATE: _____

EQUIPMENT REPLACEMENT PROPOSAL

OPTION 1: _____ OPTION 2: _____

CUSTOMER SIGNATURE: _____



STARNES, INC.
REFRIGERATION & AIR CONDITIONING
1-800-STARNES

Starnes Refrigeration & A/ C, Inc

P.O. Box 2259
Lebanon, VA 24266

Phone: 276-889-2410

Fax: 276-889-2246

Visit us at:
www.starnesinc.com

Invoice 67098

Date: 09/01/17

Customer ID: Rus Co IDA

Bill to:

Russell County IDA
P.O. Box 2378
Lebanon, VA 24266

Department	Terms	Due Date	P.O. Number
	Net 30	10/01/17	

Quantity	Item ID	Description	Unit Price	Amount
1.00	Lab Mai	Maintenance September DDS & Health Dept	66.00	66.00

Invoice Total: 66.00

Total Due: \$ 66.00

Thank You !

Remitt with one copy of Invoice to:
Starnes, Inc. Heating & Cooling
PO Box 2259
Lebanon, VA 24266

SUSANS CLEANING SERVICE
 261 WARNER SUB-DIVISION RD
 LEBANON VA 24266



Dmme	AMOUNT:
Cleaning August 2017	
August 1-2-4	
August 8-9-11	
August 15-16-18	
August 22-23-25	
August 29-30	
BUFF	
TOTAL	

\$ 1632.⁰⁰

Thank you
 Susany Billing

CHAFIN LAW FIRM, P.C.

A. Benton Chafin, Jr.
Attorney at Law

44 East Main Street
Post Office Box 1210
Lebanon, Virginia 24266
Phone: (276) 889-0143
Fax: (276) 889-1121
Website: <http://www.chafinlaw.com>

M. Katherine Patton
Attorney at Law

Jennifer A. Baker
Attorney at Law
*Licensed in VA and TN

August 25, 2017

**Russell County Industrial
Development Authority
P. O. 2378
Lebanon, VA 24266**

RE: Billing from August 1, 2017 through August 25, 2017

Dear Sir/Madam:

Enclosed herewith is a statement for services rendered from August 1, 2017 through August 25, 2017, in the amount of \$1,329.87.

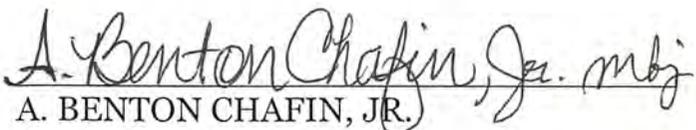
**Note: Billing may not be complete through the date listed above.*

PLEASE PAY THIS AMOUNT:

\$ 1,329.87

If you have any questions, please do not hesitate to contact me.

Very truly yours,
CHAFIN LAW FIRM, P.C.

By: 
A. BENTON CHAFIN, JR.

Encl. (As noted)

**BILLING FOR
RUSSELL COUNTY IDA**

(AUGUST 1, 2017 THROUGH AUGUST 25, 2017)

FILE	FILE NO.	AMOUNT
3B Consulting Services, LLC	13-K-2054.59	\$ 475.00
General File	92-G-2054	\$ 854.87
TOTAL		\$ 1,329.87

Chafin Law Firm, P.C.

44 East Main Street
P.O. Box 1210
Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

August 24, 2017

Invoice No. 40323

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 13-K-2054.59 (Contract) IDA.3B CONSULTING SERVICES, LLC

Matter Number: 13-K-2054.59 IDA.3B Consulting Services, LLC

For Services Rendered Through 8/24/2017.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
8/3/2017	KP3	Received and Reviewed E-mail from Board Member. Discussion with Ben about Issue.	0.50	\$62.50
8/3/2017	ABC	Discussion with Katie about an Issue.	0.30	\$37.50
8/16/2017	KP3	TF with Chairman.	0.20	\$25.00
8/16/2017	KP3	Reviewed Shelly Breeding's Letter. Met with Chairman. Reviewed tax tickets and performance agreements.	1.50	\$187.50
8/17/2017	KP3	Review of Performance Agreements. TF with Randy Williams. Retrieved Tax Tickets from COR.	1.00	\$125.00
8/21/2017	KP3	Received and Reviewed E-mail from Dicky. TF to Dicky.	0.30	\$37.50
Billable Hours / Fees:			<u>3.80</u>	<u>\$475.00</u>

Timekeeper Summary

Timekeeper ABC worked 0.30 hours at \$125.00 per hour, totaling \$37.50.

Timekeeper KP3 worked 3.50 hours at \$125.00 per hour, totaling \$437.50.

Continued On Next Page

Client Number: 13-K-2054.59
Matter Number: 13-K-2054.59

8/24/2017
Page: 2

Payment Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>
8/24/2017	Check Number 5501	(\$50.00)
Total Payments Received:		(\$50.00)

Current Invoice Summary

Prior Balance:	\$50.00	
Payments Received:	(\$50.00)	Last Payment: 8/24/2017
Unpaid Prior Balance:	\$0.00	
Current Fees:	\$475.00	
Advanced Costs:	\$0.00	
TOTAL AMOUNT DUE:	\$475.00	

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

44 East Main Street
P.O. Box 1210
Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

August 24, 2017
Invoice No. 40324

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 14-G-2054.65 (General) IDA.APPALACHIAN BIOFUELS, LLC
Matter Number: 14-G-2054.65 IDA.Appalachian Biofuels, LLC (General File)
For Services Rendered Through 8/24/2017.

Payment Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>
8/24/2017	Check Number 5501	(\$50.00)
8/24/2017	Check Number 5501	(\$62.50)
Total Payments Received:		<u>(\$112.50)</u>

Current Invoice Summary

Prior Balance:	\$112.50	
Payments Received:	<u>(\$112.50)</u>	Last Payment: 8/24/2017
Unpaid Prior Balance:	\$0.00	
Current Fees:	\$0.00	
Advanced Costs:	\$0.00	
TOTAL AMOUNT DUE:	<u><u>\$0.00</u></u>	

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

44 East Main Street
P.O. Box 1210
Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

August 24, 2017

Invoice No. 40325

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 92-G-2054 IDA.GENERAL FILE

Matter Number: 92-G-2054 IDA.General File

For Services Rendered Through 8/24/2017.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
8/3/2017	KP3	Review IDA information located in storage at the government center	0.80	\$100.00
8/8/2017	KP3	Telephone w/Ernie	0.20	\$25.00
8/9/2017	KP3	TF to Chairman.	0.20	\$25.00
8/9/2017	KP3	Reviewed Documents on the Hotel Project. Discussed issue with Ben.	2.00	\$250.00
8/10/2017	KP3	TF with Chairman.	0.20	\$25.00
8/10/2017	KP3	Prepare for meeting	0.20	\$25.00
8/10/2017	KP3	August monthly meeting	0.00	\$200.00
8/11/2017	KP3	Review notes from meeting	0.30	\$37.50
8/16/2017	ABC	Discussion with Chairman	0.20	\$25.00
8/17/2017	ABC	Phone calls with Addison Surveyors and Mike Duty regarding Steel Fab acreage	0.40	\$50.00
8/23/2017	ABC	Discussion with Chairman	0.20	\$25.00
			Billable Hours / Fees:	4.70
			Flat Charge Hours / Fees:	\$587.50
				\$200.00

Continued On Next Page

Timekeeper Summary

Timekeeper ABC worked 0.80 hours at \$125.00 per hour, totaling \$100.00.

Timekeeper KP3 worked 3.90 hours at \$125.00 per hour, totaling \$487.50.

Timekeeper KP3 - flat charges totaling \$200.00.

Cost Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check No.</u>
8/2/2017	Fed Ex Packages for Project Belt - \$67.37	\$67.37	
	Total Costs	<u>\$67.37</u>	

Payment Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>
8/24/2017	Check Number 5501	(\$650.00)
8/24/2017	Check Number 5501	(\$287.50)
	Total Payments Received:	<u>(\$937.50)</u>

Current Invoice Summary

Prior Balance:	\$937.50	
Payments Received:	(\$937.50)	Last Payment: 8/24/2017
Unpaid Prior Balance:	<u>\$0.00</u>	
Current Fees:	\$787.50	
Advanced Costs:	\$67.37	
TOTAL AMOUNT DUE:	<u><u>\$854.87</u></u>	

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Chafin Law Firm, P.C.

44 East Main Street
P.O. Box 1210
Lebanon, VA 24266
Telephone: 276-889-0143
Fax: 276-889-1121

August 24, 2017

Invoice No. 40326

RUSSELL COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY
P. O. BOX 2378
LEBANON, VA 24266

Client Number: 17-G-2054.68 IDA.PROJECT BELT
Matter Number: 17-G-2054.68 IDA.Project Belt
For Services Rendered Through 8/24/2017.

Payment Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>
8/24/2017	Check Number 5501	(\$37.50)
8/24/2017	Check Number 5501	(\$1,162.50)
Total Payments Received:		<u>(\$1,200.00)</u>

Current Invoice Summary

Prior Balance:	\$1,200.00	
Payments Received:	<u>(\$1,200.00)</u>	Last Payment: 8/24/2017
Unpaid Prior Balance:	\$0.00	
Current Fees:	\$0.00	
Advanced Costs:	<u>\$0.00</u>	
TOTAL AMOUNT DUE:	<u><u>\$0.00</u></u>	

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

Russell County IDA Member Expense Voucher

Member Name Richard Lockridge

Phone No. 276-698-9419

Member Add: PO Box 2981, Lebanon, VA 24266

Email address vmimcvun@shentel.net

Date 8/23/2017

Date	Description	Time Worked	Miles	Mileage 0.54	Meals	Phone	Fee \$200.00
5/8/17	Newmark, Grubb, Knight & Frank Call with JB/TT (~1.25hr)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
5/10/17	SWVA 2017 Economic Forum, Wise, VA (~9 hr)	0.00	76.00	\$ 41.04	\$ -	\$ -	\$ -
5/11/17	RC Rotary Club Meeting: Coal Great Again (~1 hr)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
4/24/17	USPS Expense (Certified Mailing to Michelle Jenkins)	0.00	0.00	\$ -	\$ 7.29	\$ -	\$ -
5/18/17	Special Called Meeting of the RC IDA	0.00	0.00	\$ -	\$ -	\$ -	\$ -
6/8/17	NETL Conference Call (~1 hour)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
6/14/17	Telephone Call Mark Foley OSU Tech Comm (~30 min)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
6/15/17	Miscellaneous (~4 hours)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
6/21/17	Dr. Wolfe Norton Char-Gassification Plant with Carl (~3.5hr)	0.00	97.00	\$ 52.38	\$ -	\$ -	\$ -
7/5/17	VCEDA Meeting with Prospective Client (2.5 hours)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
7/20/17	Dr. Wolfe Norton Char & Coke Obtainment & Meeting with possible investors (~5.5 hours)	0.00	87.00	\$ 46.98	\$ -	\$ -	\$ -
8/8/17	Call with Linda Gilbert, VSBFA with Ernie (~1 hour)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
8/8/17	Call with Rachel Patton, WorkForce with Ernie (0.25 hours)	0.00	0.00	\$ -	\$ -	\$ -	\$ -
8/20 - 8/21/17	DOE-NETL (Pittsburgh, PA) Mileage	0.00	708.00	\$ 382.32	\$ -	\$ -	\$ -
8/20 - 8/21/17	DOE-NETL (Pittsburgh, PA) Lodging, Food & Fees	0.00	0.00	\$ -	\$ 149.66	\$ -	\$ -
	Totals	0.00	968.00	\$ 522.72	\$ 156.95	\$ -	\$ -

MEMBER SIGN Richard Lockridge

NOTES: _____

Finance Comm Approval _____

RESOLUTION OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF RUSSELL COUNTY, VIRGINIA

WHEREAS, Clinch River Sustainable Products Institute, Inc. (CRSPI) has presented to the Industrial Development Authority of Russell County, Virginia (the “Authority”) its documentation to engage in the creation of a non-profit incubator for sustainable dairy farming and other associated agricultural and agri-tourism initiatives in Russell County, VA; and

WHEREAS, CRSPI has described the benefits which will accrue to the County of Russell, including the training of laid off workers and those in the Russell County CWP program; and

WHEREAS, Russell County will receive the ongoing benefit from the research and development of sustainable dairy production and agri-tourism endeavors in the form of re-trained workers, full time jobs, and the production of local products; and

WHEREAS, CRSPI has advised that the total projected cost of the incubator, and research and development of other spin-off for profit businesses will be \$250,000; and

WHEREAS, CRSPI has submitted an application to Virginia Coalfield Economic Development Authority (VCEDA) for consideration of a seed grant in the amount of \$15,000 to retain consultants to plan and help guide this research, development and job training program with a longer term goal of establishing a creamery operation in Russell County, Virginia; and

WHEREAS, CRISPI has requested a resolution of support from the Authority for CRISPI’s application for said VCEDA grant.

NOW THEREFORE, BE IT RESOLVED that the Industrial Development Authority of Russell County, Virginia, hereby confirms its support of the Clinch River Sustainable Products Institute’s application for a VCEDA seed grant of \$15,000.

This Resolution shall take effect immediately upon its adoption.

ADOPTED: This the _____ day of September, 2017 by a vote of _____ for and _____ against.

Chairman, Russell County Industrial Development Authority

Attest, Secretary Russell County Industrial Development Authority