



# **IDA Russell County, VA**

Industrial Development Authority of  
Russell County, Virginia

**June 8, 2017**

## **AGENDA**

The Industrial Development Authority of Russell County Virginia will hold its regular monthly meeting on June 8, 2017 at Bonanza Family Restaurant Main Street, Lebanon, Virginia, and beginning at 5:00 PM.

- 1. Call to Order**
- 2. Roll Call**
- 3. Welcome Guests**
- 4. Approval of Minutes**
- 5. Approval of Financial and Treasurer's Report**
- 6. Election of Officers**
- 7. Set Meeting Time and Place**
- 8. Guest Presentations**
  - a. Reggie Childers**
- 9. Attorney's Report**
- 10. Committee Reports**
- 11. Old Business**
- 12. New Business**
- 13. Closed Session as permitted by Virginia Code #2.2-3711**
- 14. Adjourn Meeting**

### **Attachments:**

- a. A/P Invoices**

**May 3, 2017**

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on May 3, 2017, at 5:00 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

**MEMBERS**

**PRESENT:** Becki Joyce, Chairman  
Roger Sword, Vice Chairman  
Richard Lockridge, Member  
Ernie McFaddin, Member  
Carlton Elliott, Member  
Jarred Glass, Member

**ABSENT:** Scott Gilmer, Member  
Mike Hincer, Member  
David Mullins, Member

**STAFF:** Katie Patton, Attorney

**GUESTS:** Tim Long, Sunset Digital  
Mark Mitchell, Russell County BOS  
Brad Cook, RCMC Foundation

The Chairman called the meeting to order at 5:04 P.M.

Secretary called the roll and recorded the roll call.

**APPROVAL OF MINUTES**

Upon motion made by Ernie McFaddin, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of April 13, 2017 meeting.

The Vote was:

Aye: C. Elliott, E. McFaddin, R. Lockridge, R. Sword, J. Glass

Absent: D. Mullins, M. Hincer, S. Gilmer

Nay: None

## **FINANCIAL REPORT**

Financial report was presented by Carlton Elliott

Upon motion made by Richard Lockridge, second by Ernie McFaddin, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the Financial Report of May 3, 2017 as presented with the addition of Beckie Joyce's expense report.

The Vote was:

Aye: C. Elliott, E. McFaddin, R. Lockridge, R. Sword, J. Glass

Absent: D. Mullins, M. Hinchler, S. Gilmer

Nay: None

## **PUBLIC COMMENT**

Brad Cook, RCMC Foundation, presented the goals of the foundation to assist in providing healthcare needs to the community. Mr. Cook asked the IDA to support their annual fundraising event as has been done in the past.

Mark Mitchell presented the need for a land grant from the IDA for the proposed CIT intake facility.

Upon motion made by Ernie McFaddin, second by Roger Sword and duly approved by the Industrial Development Authority of Russell County, Virginia to grant 1+/- acres, at the technology park, for the CIT facility subject to review of legal counsel.

The Vote was:

Aye: C. Elliott, E. McFaddin, R. Lockridge, R. Sword, J. Glass

Absent: D. Mullins, M. Hinchler, S. Gilmer

Nay: None

## **CLOSED SESSION**

Upon motion made by Carlton Elliott, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to go into Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) Legal Counsel.

The Vote was:

Aye: C. Elliott, E. McFaddin, R. Lockridge, R. Sword, J. Glass

Absent: D. Mullins, M. Hinchler, S. Gilmer  
Nay: None

### **RECONVENE TO PUBLIC SESSION**

Upon motion made by Roger Sword, second by Ernie McFaddin, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the “Certification Motion after reconvening in Public Session”.

The Vote was:

Aye: C. Elliott, E. McFaddin, R. Lockridge, R. Sword, J. Glass

Absent: D. Mullins, M. Hinchler, S. Gilmer

Nay: None

### **CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION**

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Becki Joyce	Yes	Ernie McFaddin	Yes
Carlton Elliott	Yes	Davis Mullins	Absent
Scott Gilmer	Absent	Roger Sword	Yes
Mike Hinchler	Absent	Richard Lockridge	Yes
Jarred Glass	Yes		

### **MOTION FROM CLOSED SESSION**

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the IDA to submit a proposal for “Project Wire”

The Vote was:

Aye: C. Elliott, E. McFaddin, R. Lockridge, R. Sword, J. Glass

Absent: D. Mullins, M. Hinchler, S. Gilmer

Nay: None

### **COMMITTEE REPORTS**

The automatic door system has been completed at the DSS building.

Lab 20 is in the process of updating the web site.

Richard Lockridge is working on the CNT technologies.

### **OLD BUSINESS**

The Slate Building project in Honaker has received a \$30,000.00 grant for the initial study of the building.

The Tobacco Commission has approved the \$25,000.00 grant for the Veterinarian Project in Honaker.

The IDA has applied for a \$100,000.00 grant to install a wireless internet tower in the Finney area by I-Go Clear.

### **NEW BUSINESS**

The Town of Lebanon is requesting a contribution of \$5,000.00 toward the Downtown Revitalization Project.

Upon motion made by Roger Sword, second by Ernie McFaddin and duly approved by the Industrial Development Authority of Russell County, Virginia to contribute \$5,000.00 to the Town of Lebanon for the Downtown Revitalization Project.

The Vote was:

Aye: C. Elliott, E. McFaddin, R. Lockridge, R. Sword, J. Glass

Absent: D. Mullins, M. Hincer, S. Gilmer

Nay: None

Upon motion made by Carlton Elliott, second by Ernie McFaddin and duly approved by the Industrial Development Authority of Russell County, Virginia to contribute \$1,000.00 to the RCMC Foundation for the annual fundraising event.

The Vote was:

Aye: C. Elliott, E. McFaddin, R. Lockridge, R. Sword, J. Glass

Absent: D. Mullins, M. Hincer, S. Gilmer

Nay: None

Upon motion made by Roger Sword, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to renew the insurance policy with VACORP

The Vote was:

Aye: C. Elliott, E. McFaddin, R. Lockridge, R. Sword, J. Glass

Absent: D. Mullins, M. Hinchler, S. Gilmer

Nay: None

### **ADJOURNMENT**

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 9:13 PM.

The Vote was:

Aye: C. Elliott, E. McFaddin, R. Lockridge, R. Sword, J. Glass

Absent: D. Mullins, M. Hinchler, S. Gilmer

Nay: None

**May 18, 2017**

The Special Called Meeting of the Industrial Development Authority of Russell County, Virginia was held on May 18, 2017, at 5:00 P.M. at Southwest Virginia Higher Education Center, Lebanon, VA.

**MEMBERS**

**PRESENT:** Becki Joyce, Chairman  
Roger Sword, Vice Chairman  
Richard Lockridge, Member  
Ernie McFaddin, Member  
Carlton Elliott, Member  
David Mullins, Member  
Jarred Glass, Member

**ABSENT:** Scott Gilmer, Member  
Mike Hincer, Member

**STAFF:** Katie Patton, Attorney  
Rhonda Smith, Chafin Law Firm

The Chairman called the meeting to order at 5:05 P.M.

Secretary called the roll and recorded the roll call.

**CLOSED SESSION**

Upon motion made by Carlton Elliott, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to go into Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) Legal Counsel.

The Vote was:

Aye: C. Elliott, E. McFaddin, R. Lockridge, R. Sword, J. Glass, D. Mullins

Absent: M. Hincer, S. Gilmer

Nay: None

### **RECONVENE TO PUBLIC SESSION**

Upon motion made by Roger Sword, second by Ernie McFaddin, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the “Certification Motion after reconvening in Public Session”.

The Vote was:

Aye: C. Elliott, E. McFaddin, R. Lockridge, R. Sword, J. Glass, D. Mullins

Absent: M. Hinchler, S. Gilmer

Nay: None

### **CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION**

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Becki Joyce	Yes	Ernie McFaddin	Yes
Carlton Elliott	Yes	Davis Mullins	Yes
Scott Gilmer	Absent	Roger Sword	Yes
Mike Hinchler	Absent	Richard Lockridge	Yes
Jarred Glass	Yes		

### **ADJOURNMENT**

Upon motion made by Carlton Elliott, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 7:03 PM.

The Vote was:

Aye: C. Elliott, E. McFaddin, R. Lockridge, R. Sword, J. Glass, D. Mullins

Absent: M. Hinchler, S. Gilmer

Nay: None

345001

ORDER INFO	customer's order no.	phone	date 5-18-17	
	name Russell County IDA			
	address			
	city, state, zip			
	sold by		cash <input type="checkbox"/>	charge <input type="checkbox"/>
		c.o.d. <input type="checkbox"/>	on acct. <input type="checkbox"/>	# _____
shipping information				
quantity	description		price	amount
1	Food Delivery Gov Center			65 <sup>00</sup>
2				7 35
3				<hr/>
4				12 35
5	Ordered by Becky Joyce			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
received by				



**STARNES, INC.**  
REFRIGERATION & AIR CONDITIONING  
**1-800-STARNES**

Starnes Refrigeration & A/ C, Inc

P.O. Box 2259  
Lebanon, VA 24266

Phone: 276-889-2410

Fax: 276-889-2246

**Visit us at:**  
[www.starnesinc.com](http://www.starnesinc.com)

Invoice 66020

Date: 05/16/17

Customer ID: Rus Co IDA

**Bill to:**

Russell County IDA  
P.O. Box 2378  
Lebanon, VA 24266

Department	Terms	Due Date	P.O. Number
	Net 30	06/15/17	Social Services

Quantity	Item ID	Description	Unit Price	Amount
2.00	Lab Ser	Labor	62.00	124.00

Invoice Total: 124.00

**Total Due: \$ 124.00**

**Thank You !**

Remitt with one copy of Invoice to:  
Starnes, Inc. Heating & Cooling  
PO Box 2259  
Lebanon, VA 24266



**STARNES, INC.**  
REFRIGERATION & AIR CONDITIONING  
**1-800-STARNES**

www.starnesinc.com



TECHNICIAN: *JAMIE EDWARDS*

DATE: *5-15-17*

REFRIGERANT REPORT  
Type R-

SERIAL #:  
SERIAL #:  
LBS RECYCLED:

LBS:  
LBS:  
LBS RECOVERED:

CUSTOMER NAME:

*RUSSELL Co IDA.*

*SOCIAL SERV.*

PHONE:

ADDRESS:

CITY: *LEBANON*

STATE: *VA*

ZIP CODE:

EMAIL:

TROUBLE REPORTED:

*No A/C*

EQUIPMENT TYPE:

*CARRIER*

UNIT #:

*68*

MODEL #:

*38ARQ008---501*

SERIAL #:

*3302620020*

**WORK DESCRIPTION**

*UPON ARRIVAL I FOUND OUTDOOR UNIT WAS NOT RUNNING. I FOUND IT WAS EMPTY OF REFRIGERANT. I TESTED W/ NITROGEN & FOUND A LEAK IN THE CONDENSER COIL. TO REPAIR THE LEAK THE COIL WOULD NEED REPLACED. WE RECOMMEND REPLACEMENT OF ENTIRE SYSTEM DUE TO AGE & COST OF REPAIRS.*

WORK COMPLETE:

QTY	MATERIAL DESCRIPTION	PRICE	QTY	MATERIAL DESCRIPTION	PRICE

**PENDING REPORT**

TOTAL REPAIR:

REPAIR ESTIMATE:

EQUIPMENT REPLACEMENT PROPOSAL

OPTION 1:

OPTION 2:

CUSTOMER SIGNATURE:

*X Annette Posturk*

THANK YOU FOR YOUR BUSINESS

SAME DAY, 24-HOUR SERVICE 365 DAYS A YEAR, REGARDLESS OF TIME, WEATHER CONDITIONS, OR LOCATION. **THAT IS OUR PROMISE TO YOU.**



**STARNES, INC.**  
REFRIGERATION & AIR CONDITIONING  
**1-800-STARNES**

Starnes Refrigeration & A/ C, Inc  
P.O. Box 2259  
Lebanon, VA 24266

Phone: 276-889-2410

Fax: 276-889-2246

Visit us at:  
[www.starnesinc.com](http://www.starnesinc.com)

Invoice 66154

Date: 06/02/17

Customer ID: Rus Co IDA

**Bill to:**  
Russell County IDA  
P.O. Box 2378  
Lebanon, VA 24266

Department	Terms	Due Date	P.O. Number
	Net 30	07/02/17	

Quantity	Item ID	Description	Unit Price	Amount
1.00	Lab Mai	Maintenance/June Social Services & Health Dept	66.00	66.00

Invoice Total: 66.00

**Total Due: \$ 66.00**

Thank You !

Remitt with one copy of Invoice to:  
Starnes, Inc. Heating & Cooling  
PO Box 2259  
Lebanon, VA 24266



**STARNES, INC.**  
REFRIGERATION & AIR CONDITIONING  
**1-800-STARNES**

Starnes Refrigeration & A/ C, Inc

P.O. Box 2259  
Lebanon, VA 24266

Phone: 276-889-2410

Fax: 276-889-2246

Visit us at:  
[www.starnesinc.com](http://www.starnesinc.com)

Invoice 66135

Date: 05/22/17

Customer ID: Rus Co IDA

**Bill to:**

Russell County IDA  
P.O. Box 2378  
Lebanon, VA 24266

Department	Terms	Due Date	P.O. Number
	Net 30	06/21/17	

Quantity	Item ID	Description	Unit Price	Amount
1.00	Lab Ins	Install Carrier 38AUQA08 H/P	8,075.00	8,075.00
1.00	Warranty IN	1 YEar Labor- 5 Year Parts	0.00	0.00

Invoice Total: 8,075.00

**Total Due: \$ 8,075.00**

Thank You !

Remitt with one copy of Invoice to:  
Starnes, Inc. Heating & Cooling  
PO Box 2259  
Lebanon, VA 24266

SUSANS CLEANING SERVICE  
 261 WARNER SUB-DIVISION RD  
 LEBANON VA 24266



DATE	AMOUNT:
MAY 2017 Cleaning	
MAY - 2-3-5	
MAY 9-10-12	
MAY 16-17-19	
MAY 23-24-26	
MAY 30-31	
SPOT CLEAN CARPET	
BUFF	
TOTAL	

\$ 1632.<sup>00</sup>

Thank you  
 Sunny Boering

# CHAFIN LAW FIRM, P.C.

A. Benton Chafin, Jr.  
Attorney at Law

44 East Main Street  
Post Office Box 1210  
Lebanon, Virginia 24266  
Phone: (276) 889-0143  
Fax: (276) 889-1121  
Website: <http://www.chafinlaw.com>

M. Katherine Patton  
Attorney at Law

Jennifer A. Baker  
Attorney at Law  
\*Licensed in VA and TN

June 5, 2017

**Russell County Industrial  
Development Authority  
P. O. 1509  
Lebanon, VA 24266**

**RE: Billing from April 4, 2017 through June 5, 2017**

Dear Sir/Madam:

Enclosed please find a statement for services rendered from April 4, 2017 through June 5, 2017, in the amount of \$6,965.00.

*\*Note: Billing may not be complete through the date listed above.*

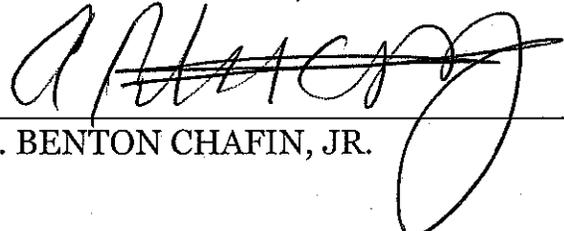
**PLEASE PAY THIS AMOUNT:**

**\$ 6,965.00**

If you have any questions, please do not hesitate to contact me.

Very truly yours,  
CHAFIN LAW FIRM, P.C.

By:

  
A. BENTON CHAFIN, JR.

Encl. (As noted)

**BILLING FOR  
RUSSELL COUNTY IDA**

**(APRIL 4, 2017 THROUGH JUNE 5, 2017)**

<b>FILE</b>	<b>FILE NO.</b>	<b>AMOUNT</b>
<b>General File</b>	<b>92-G-2054</b>	<b>\$ 1,175.00</b>
<b>Project Belt</b>	<b>17-G-2054.68</b>	<b>\$ 5,790.00</b>
<b>TOTAL</b>		<b>\$ \$ 6,965.00</b>





# Russell County IDA Member Expense Voucher

Member Name Becki Joyce

Phone No. 276-254-2816

Member Address \_\_\_\_\_

Email address [beckijoyce@yahoo.com](mailto:beckijoyce@yahoo.com)

Date 6/8/2017

Date	Description	Time Worked	Mileage	Fuel	Meals	Phone	Entertainment	Fee	Total
								\$0.00	\$ -
5/25/17	call with Kim Ellett, VEDP - Steel Fab	0.25						\$50.00	
5/25/17	Call with Bill Kahl, re: COF	0.25						\$50.00	
5/25/17	Meeting with Lab 20 - Website	1.5						\$100.00	
5/31/17	Call with Lebanon Apparel - need for room	0.25						\$50.00	
6/1/17	LinkedinSite creation	1						\$50.00	
6/7/17	Meeting with Steel Fab	1						\$100.00	
6/7/17	Call regarding SolSmart certification	1						\$50.00	
	Call with Joe Gillespie, re: JennMarr								
	Conversation with Stephanie surrett, re: NCRC Certification								\$ -
	Conversation with Sam Wolford, RE: Genedge and Russell County Mfgs.								\$ -
									\$ -
		7.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450.00	

MEMBER SIGN Becki Joyce

NOTES: Detail Hours below

Finance Committee Approval \_\_\_\_\_

<b>Subtotal</b>	\$ -
<b>Advances</b>	
<b>Total</b>	\$ 450.00