

The Industrial Development Authority
of Russell County, Virginia
Agenda Packet
Thursday, November 10, 2016
Bonanza Family Restaurant
5:30 P.M.

Virginia Code

Closed Sessions 2.2-3711

- 1. Personnel**
- 3. Acquisition/Sale of Property**
- 4. Privacy of Individuals**
- 5. Prospective Business**
- 7. Legal**



November 10, 2016

AGENDA

The Industrial Development Authority of Russell County Virginia will hold its regular monthly meeting on November 10, 2016 at Bonanza Family Restaurant Main Street, Lebanon, Virginia, and beginning at 5:30 PM.

- 1. Call to Order**
- 2. Roll Call**
- 3. Welcome New Member Jarod Glass**
- 4. Welcome Guests**
- 5. Approval of Minutes**
- 6. Approval of Financial and Treasurer's Report**
- 7. Guest Presentations**
 - Carl Knoblock – SBA**
- 8. Committee Reports**
- 9. Attorney's Report**
- 10. Old Business**
- 11. New Business**
- 12. Closed Session as permitted by Virginia Code #2.2-3711**
- 13. Adjourn Meeting**

Attachments;

- a. Press release Legislative Breakfast (page A1)***
- b. Legislative Breakfast Sign-up Sheet (page A2)***
- c. Utilities Estimate (page A3)***
- d. Accounts Payable (page A4-A7)***
- e. Bank Account Transactions (page A8 – A10)***

October 13, 2016

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on October 13, 2016, beginning with a tour of Steel Fab at 5:30 P.M. and continuing at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

MEMBERS

PRESENT: Becki Joyce, Chairman
Roger Sword, Vice Chairman
Richard Lockridge
Mike Hincer, Member
Ernie McFaddin, Member
Carlton Elliott, Member
David Mullins, Member
Scott Gilmer, Member

ABSENT Jarod Glass

STAFF: Jenny Baker, Attorney
Lonzo Lester, County Administrator
Joey Gillespie, Advisor

GUESTS: Adam Wells, Appalachian Voices
Steve Owens, Renewable Energy
David Eaton, Russell County BOS
Carl Rhea, Russell County BOS

The Chairman called the meeting to order at 5:35 P.M.

Secretary called the roll and recorded the roll call.

PRESENTATION OF SOLAR ENERGY

Mr. Well and Mr. Owens presented the economic and environmental impact of solar energy to the board. They discussed the possible impact of solar energy in this area.

APPROVAL OF MINUTES

Upon motion made by Mike Hinchler, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to revise the July 21, 2016 minutes. The attorney report reflected Mr. Chafin reported 3B consulting is in default with the Tobacco Commission. This statement is revised to reflect Mr. Chafin reported 3B Consulting *may* be in default.

The Vote was:

Yea: R. Sword, M. Hinchler, C. Elliott, E. McFaddin, R. Lockridge, S. Gilmer, D. Mullins

Nay: None

Absent: J. Glass

Upon motion made by Mike Hinchler, second by David Mullins and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of September 8, 2016 meeting.

The Vote was:

Yea: R. Sword, M. Hinchler, C. Elliott, E. McFaddin, R. Lockridge, S. Gilmer, D. Mullins

Nay: None

Absent: J. Glass

FINANCIAL REPORT

Financial report was presented by Carlton Elliott

Upon motion made by Ernie McFaddin, second by Mike Hinchler , and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the Financial Report of October 13, 2016 as presented.

The Vote was:

Yea: R. Sword, M. Hinchler, C. Elliott, E. McFaddin, R. Lockridge, S. Gilmer, D. Mullins

Nay: None

Absent: J. Glass

ATTORNEY'S REPORT

The daycare center has been provided with the documentation on the land grant to acquire financing.

The Attorney reported the IDA needs to sign a resolution to transfer the land in the industrial park to the State Police.

Upon motion made by Roger sword, second by Mike Hincer and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the signature of a resolution transferring the property in the Industrial Park to the State Police and the cost incurred of \$4942.00 is to be paid by the IDA.

The Vote was:

Yea: R. Sword, M. Hincer, C. Elliott, E. McFaddin, R. Lockridge, S. Gilmer, D. Mullins

Nay: None

Absent: J. Glass

COMMITTEE REPORT

Mr. McFaddin attended the grand opening of the Heritage Museum in Honaker, VA. Mr. McFaddin reported the event was well attended and is an asset to Russell County.

The Chairman reviewed the committee appointments and appointed a chairman to each committee.

OLD BUSINESS

The amendment for the Holiday Inn payment schedule to VCEDA has been approved. This amendment also has to be approved by VSBFA and CPPD.

The board tabled the lease for the animal shelter property.

NEW BUSINESS

Russell County designated in VCEDA are \$662,000.00. VCEDA board appointments have resulted in ten new members.

Mr. Eaton informed the board the Russell County Board of Supervisors is going to Allegany County to tour a meat packing facility.

The board discussed the possibility of attending the Legislative Reception in January.

Upon motion made by David Mullins, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia to attend the Legislative Reception in January 2017.

The Vote was:

Yea: R. Sword, M. Hinchler, C. Elliott, E. McFaddin, R. Lockridge, S. Gilmer, D. Mullins

Nay: None

Absent: J. Glass

CLOSED SESSION

Upon motion made by Ernie McFaddin, second by Mike Hinchler and duly approved by the Industrial Development Authority of Russell County, Virginia to go into Closed Session as permitted by, VA Code#2.2-3711 (3) Property (5) Prospective unannounced industry (7) Legal Counsel.

The Vote was:

Yea: R. Sword, M. Hinchler, C. Elliott, E. McFaddin, R. Lockridge, S. Gilmer, D. Mullins

Nay: None

Absent: J. Glass

RECONVENE TO PUBLIC SESSION

Upon motion made by Mike Hinchler, second by Ernie McFaddin, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was:

Yea: R. Sword, M. Hinchler, C. Elliott, E. McFaddin, R. Lockridge, S. Gilmer, D. Mullins

Nay: None

Absent: J. Glass

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Becki Joyce	Yes	Ernie McFaddin	Yes
Carlton Elliott	Yes	Davis Mullins	Yes
Scott Gilmer	Yes	Roger Sword	Yes
Mike Hincer	Yes	Jarod Glass	Absent
Richard Lockridge	Yes		

ANNOUNCEMENT

The Business Attraction Committee will meet October 28, 9:30 A.M. at the Government Center.

ADJOURNMENT

Upon motion made by Ernie McFaddin, second by Mike Hincer, and duly approved by the Industrial Development Authority of Russell County, Virginia to adjourn this meeting at 9:50 PM.

The Vote was:

Yea: R. Sword, M. Hincer, C. Elliott, E. McFaddin, R. Lockridge, S. Gilmer, D. Mullins

Nay: None

Absent: J. Glass

NEWS RELEASE

DATE: November 4, 2016

RE: 30th Southwest Virginia Legislative Breakfast and Forum

WHEN: Monday, November 21, 2016

WHERE: Southwest Virginia Community College
King Community Center-Tazewell County

COST: \$20.00 per person

REGISTRATION DEADLINE: Monday, November 14, 2016

CONTACT: Angie Carpenter
Russell County Chamber of Commerce
276-889-8041
russellcountyvachamber@yahoo.com

**30th Annual Southwest Virginia Legislative
Breakfast and Forum**

The Russell County Chamber of Commerce in conjunction with the other Chamber of Commerce in Southwest Virginia will host the 30th Annual Southwest Virginia Legislative Breakfast and Forum, Monday, November 21, at Southwest Virginia Community College-King Community Center. The Breakfast will run from 8:30 am to 9:00am followed by the Forum at 9:15am. The cost is \$20.00 per person and deadline to register is Monday, November 14, 2016

Invited legislators from the counties of Tazewell, Buchanan, Russell, Dickenson, Lee, Scott, Wise, Pulaski, Smyth, Washington, Wythe and Bland.

Primary/Corporate sponsors: Appalachian Power, Commonwealth Senior Living at Cedar Bluff, Dominion Resources, Virginia Coal & Energy Alliance. Platinum Level sponsors: Appalachian Agency for Senior Citizens, Clinch Valley Medical Center, Cumberland Mountain Community Services, Utility Pipeline LTD Gold sponsors: Century 21 England & Associates, LLC, First Sentinel Bank, David Mullins Wealth Management, New Peoples Bank, Saunders Staffing, Mary Ann Strong, TruPoint Bank

To make your reservations for the breakfast and the forum call: Russell County Chamber of Commerce, (276) 889-8041 or email your reservation to russellcountyvachamber@yahoo.com

Each legislator will be introduced and given the opportunity to present a three-minute briefing of the issues facing the 2017 General Assembly followed by questions from the audience. Questions may be sent to the Chamber at the time of registration, emailed or presented to the moderator at the breakfast.

For more information contact the Russell County Chamber of Commerce (276) 889-8041 or russellcountyvachamber@yahoo.com.

30th Annual Southwest Virginia Legislative Breakfast & Forum

Monday, November 21, 2016

Hosted by

The Chambers of Commerce of

Richlands Area

Tazewell Area, Bristol, Buchanan County, Dickenson County, Lee County, Pulaski County, Russell County,
Scott County, Smyth County, Washington County, Wise County/City of Norton

Wytheville-Wythe-Bland County

Sponsors:

Primary/Corporate

Appalachian Power, Commonwealth Senior Living at Cedar Bluff,
Dominion Resources, Virginia Coal & Energy Alliance

Platinum

Appalachian Agency for Senior Citizens, Clinch Valley Medical Center,
Cumberland Mountain Community Services, Utility Pipeline, LTD

Gold

Century 21 England & Associates LLC, First Sentinel Bank, David Mullins Wealth Management,
New Peoples Bank, Saunders Staffing, Mary Ann Strong, TruPoint Bank

Location

Southwest Virginia Community College
King Community Center
Richlands, Virginia

Registration

8:00 a.m.

Welcome and Breakfast 8:30 a.m.

Forum 9:15 a.m.

Each legislator will be introduced and given the opportunity to present a three-minute briefing of the issues facing the 2017 General Assembly, followed by questions from the audience. Questions may be sent to the Chamber prior to the event or presented to the moderator at the breakfast.

COST

\$20.00 per person paid in advance

Name badges will be made for each person responding given out at the door

RSVP Monday, November 14, 2016

Please make check payable to:
The Russell County Chamber of Commerce
P.O. Box 926, Lebanon, VA 24266

Name(s) _____

Business: _____

Address: _____

Phone: _____ Email: _____

Amount enclosed _____ Invoice _____

COST ESTIMATES TO EXTEND UTILITIES FROM CURRENT
LOCATION TO SHELL BUILDING

- SEWER 8" 75" \$2500.
- WATER 6" 150" \$4000.
- BROADBAND 150" ?
- ACCESS ROAD PAVING 750" \$40000.

ESTIMATES BY MIKE DUTY, PE
NOVEMBER, 2016

Russell County IDA Member Expense Voucher

Member Name Becki Joyce Phone No. 276-254-2816
 Member Address _____
 Email address beckjoyce@yahoo.com Date 10/13/2016

Date	Description	Time Worked	Mileage	Fuel	Meals	Phone	Entertainment	Fee	Total
9/14/16	Meeting in St. Paul with IDA Re: Bird Dog Meeting with Carl Knoblock, re: website, vacant buildings, etc.	1.5						\$0.00	\$ -
9/20/16	Meeting with Holiday Inn	3						\$200.00	\$ 200.00
9/21/16	Meeting with Sam Wolford/Genedge	2						\$200.00	\$ 200.00
9/22/16	Attend VACO Meeting	1						\$200.00	\$ 200.00
9/22/16	Meeting with Lebanon Apparel	2						\$0.00	\$ -
9/25/16	Meeting with Lebanon Apparel	1.5						\$200.00	\$ 200.00
9/28/16	Meeting with Lebanon Apparel	1.5						\$200.00	\$ 200.00
10/6/16	Attended SYAM Awards Dinner with Steel Fa b	3						\$200.00	\$ 200.00
10/6/16	Attended VCEDA Board Meeting	3						\$200.00	\$ 200.00
10/11/16	Website Review	1							\$ -
10/12/16	Meeting with St. Paul/Carl Knoblock	2						\$200.00	\$ 200.00
10/13/16	Meeting with Tazewell County	1						\$200.00	\$ 200.00
									\$ -
									\$ -
		21.5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00

MEMBER SIGN _____ *Becki Joyce*
 Finance Committee Approval _____

Subtotal \$ 2,000.00
Advances _____
Total \$ 2,000.00

NOTES: Detail Hours below

STARNES, INC.

Phone: 276 889-2410

Fax: 276 889-2246

www.starnesinc.com

info@starnesinc.com

Date: 11/01/16

Bill To:

Russell County IDA
P.O. Box 2378
Lebanon, VA 24266

Customer No.: Rus Co IDA

Invoice No.: 64599

Attention: Carlton Elliott

Department		Terms	Due Date	P.O. Number	Technician
Maintenance		Due in 30 Days	12/01/16	November	
Quantity	Item ID	Description	Unit Price	Extended Amount	
1.00	Maintenance	SS, Health Dept	66.00	66.00	

Invoice Total 66.00

Less Payments Received 0.00

Total Due \$ 66.00

Service Address:

THANK YOU!

Remit with one copy of invoice to:
Starnes, Inc.
P. O. Box 2259
Lebanon, VA 24266

IDA Payables

Susan's Cleaning	1400.00	Cleaning DMME
Russell County BOS	10632.71	Rents Collected
Starnes	66.00	Maintenance DSS/Health Dept

Transactions					
Operating Acct					
Receipts		\$\$\$\$			
10/28/2016	Fugate	1,000.00	IDA		
	VA Coal	1,369.07	To County		
	DMME-Rent	5,763.64	To County		
	DMME-Rent	1,632.00	IDA		
11/10/2016	3B Consulting	3,500.00	To County		
	Russell Co DSS	6,400.00	IDA		
	Russell Co Health Dept	10,125.00	IDA		
Total		<u>29,789.71</u>			
Disbursements				County	AP/PR
10/28/2016	VA Coal	1,369.07	County	1,369.07	0.00
	DMME	5,763.64	County	5,763.64	0.00
	3B Consulting	3,500.00	County	3,500.00	0.00
	Susan's Cleaning	1,400.00	AP	0.00	1,400.00
	October Fed. Tax Deposit	244.80	AP	0.00	244.80
	Starnes	66.00	AP	0.00	66.00
	Payroll-November	1,477.60	AP	0.00	1,477.60
	Meeting Expense on Payroll	2,200.00	AP	0.00	2,200.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
Total		<u>16,021.11</u>		- 10,632.71	5,388.40
Billed					
11/1/2016	WIB-November Rent	740.00			
11/9/2016	DMME-Cleaning	1,400.00			
Total		<u>2,140.00</u>			

Transactions					
Motel Construction Acct					
Receipts					
11/10/2016	Lebanon Inn		19,200.57		
Total			<u>19,200.57</u>		
Disbursements					
				Principal	Interest
11/7/2016	VSBFA	5,287.86		3332.45	1955.41
	VCEDA				
	VCEDA				
	VCEDA				
11/10/2016	CPPD	3,247.30		2801.24	446.06
Total			<u>8,535.16</u>	<u>6,133.69</u>	<u>2,401.47</u>

Transactions	
Steel Fab Acct	
<u>Receipts</u>	
10/28/2016 Steelfab	22,099.16
10/28/2016 Steelfab	13,046.82
Total	<u>35,145.98</u>
<u>Disbursements</u>	
11/10/2016 Town of Lebanon	22,099.16
Total	<u>22,099.16</u>