

David Allen Ball
50 Ball Drive
Cleveland, Virginia 24225-7145

May 17, 2024

ATTENTION: Tina Seay, FOIA Officer, Administrative Assistant
Scott County Board of Supervisors
Gate City, Virginia 24251

CC: Brandi L. Hurley, PLLC

Scott County Board of Supervisors:

1. Whereas, I may have reason to believe that Mr. Brickey, representative of District 4, may have sent out an email on or around the morning of May 17, 2024, this morning, to other members of the Scott County Board of Supervisors.
2. Pursuant to Va. Code Ann. § 2.2-3700, Virginia Freedom of Information Act, I am hereby requesting an opportunity to inspect or obtain copies of public records, specifically all sent emails, if any, from Michael Brickey's email address on May 17, 2024, between the times of 5:00 am and 10:00 am, to include the above-referenced email communication, if any.
3. If a search for the requested information does not reveal any documents or if no search information exists, **please provide a written statement indicating this is the case.**
4. If any information revealed by this request is considered protected under applicable laws or regulations, **please withhold the protected information.** However, **please provide all information that is not protected and is subject to public inspection.**
5. If any part of this request is denied, including any withheld portion of any request thereof, **please cite the specific Code section that permits withholding the particular records.** Furthermore, I request that the remainder of the request be processed as though the entire request is not exempt or withheld.
6. If this request does not apply to this public body but to another public body that has the requested records, **please include contact information for that public body so that I may contact them directly.**

7. If any of the records requested have been transferred to another public body for storage, maintenance, or any other purpose, **please provide contact information for the public body where those records are located so that I may contact them directly.**
8. If there are any fees associated with searching or copying the requested records, **please inform me.** However, **please notify me if the cost will exceed \$25.00.**

However, I am requesting a waiver of all fees as the requested information is in the public interest.

9. Virginia's Freedom of Information Act requires a response to this request to be made within five business days. If access to the records I am requesting will take longer than this amount of time, **please contact me within five business days with information about when I might expect copies or the ability to inspect the requested records.**
10. The records requested may be furnished in a digital electronic format, including Microsoft Office files as well as images, PDFs, Zip archives, or any other standardized format files.

Should you find that it assists you with similar requests from other citizens, the records I have requested herein may be uploaded to an Internet server and subsequently made available for download on the World Wide Web by the general public. This is an acceptable medium to expedite this request, and you may simply provide me with instructions to access the information uploaded or provide me with a valid hyperlink to access the information.

Please choose the least expensive delivery option available to me.

11. If you deny any or all of this request, **please notify me of the appeal procedures available to me under the law.**

Thank you for considering my request.

Sincerely,

David A. Ball